

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF DECEMBER 15, 2015

Item 1, Report No. 44, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on December 15, 2015.

1 AWARD OF RFP15-236 TO PROVIDE MEDICAL BASELINE EVALUATION SERVICES

The Committee of the Whole recommends approval of the recommendation contained in the following report of the Fire Chief, dated December 1, 2015:

Recommendation

The Fire Chief in consultation with the Acting Deputy City Manager, Community Services, Director of Purchasing Services and the Director of Financial Planning and Development Finance & Deputy City Treasurer recommends:

- 1) That the contract for RFP15-236, Provision of Medical Baseline Evaluation Services be awarded to Centric Health Corporation, for a period of three (3) years at rate of \$505.00 plus applicable taxes per set of assessments and tests with a total estimated value of \$95,000 per year;
- 2) The staff be authorize to exercise options for renewal of the contract for additional two (2), one (1) year periods subject to approval of budget and up to approved annual budgets; and
- 3) That the Mayor and City Clerk be authorized to sign the appropriate documents.

Contribution to Sustainability

This program monitors the on-going health of Fire Staff and provides for preventative care should potential medical problems be identified.

Economic Impact

Funding within the approved operating budget can accommodate up to 185 staff assessments and tests per year. A request for additional funding will be brought forward through future budget cycles should the number of assessments and tests required per year increase based on the number of firefighters within Vaughan Fire and Rescue Services.

Communications Plan

The successful proponent will be advised of Council's decision.

Purpose

To seek Council approval for the contract award to Centric Health Corporation for the provision of Medical Baseline Evaluation services for Vaughan Fire and Rescue Service personnel.

Background - Analysis and Options

On July 7th, 2015 Request for Proposal RFP15-236 for the such and such services was advertised on Bids and Tenders, OPBA and Biddingo websites with a closing date of August 4th, 2015. One addendum was issued to clarify questions received from proponents. Eighteen (18) vendors picked up the RFP documents and five (5) submissions were received from:

1. Centric Health Corporation
2. Gledhill Shaw Enterprises Ltd
3. MCI Medical Clinics Inc
4. Wellpoint
5. Workplace Medical Corp

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Item 1, CW Report No. 44 – Page 2

The Evaluation Committee was comprised of staff from Fire and Rescue Services and By-Law & Compliance and Licencing & Permit Services. The evaluation process was facilitated and overseen by Purchasing Services.

The proposal submissions were evaluated based on the following criteria as identified in the RFP:

Stage I

| | |
|-------------------------------|-----|
| Qualifications and Experience | 15% |
| Qualifications of Staff | 20% |
| Understanding of Project | 20% |
| Ability to Service Staff | 5% |
| Record Keeping | 20% |

Stage II

| | |
|------------|-----|
| Site Visit | 20% |
|------------|-----|

Stage III

| | |
|-------|-----|
| Price | 20% |
|-------|-----|

The submission received from Centric Health Corporation scored highest marks during the evaluation process and met all of the requirements as set out in the RFP document.

The cost of a set of assessment and tests will remain the same throughout the duration of the contract and during the two optional renewal periods.

Relationship to Vaughan Vision 2020/Strategic Plan

The above recommendation is consistent with the Term of Council Service Excellence Strategy Map as the program will greatly contribute to the Health and Safety of our firefighters and continue to ensure the safety and well-being of citizens.

Operation Performance will also be enhanced through productivity, cost effectiveness and innovation.

Regional Implications

Not applicable.

Conclusion

That the Request For Proposal 15-236 for the provision of Medical Baseline Evaluation (Health and Wellness Initiative) services be awarded to Centric Health Corporation.

Attachments

N/A

Report prepared by:

Larry Bentley
Fire Chief