

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF NOVEMBER 17, 2015

Item 4, Report No. 40, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on November 17, 2015.

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**NORTH MAPLE REGIONAL PARK
PHASE 1 PARK DEVELOPMENT
AWARD OF RFP15-394 CONSULTING SERVICES
WARD 1**

The Committee of the Whole recommends:

- 1) That the recommendation contained in the following report of the Deputy City Manager, Planning & Growth Management and the Director of Parks Development, dated November 3, 2015, be approved; and**
- 2) That the following Communications be received:**
 - C2 Mr. Tony Bartolomeo, Vaughan Soccer Club, Keele Street, Maple, dated October 29, 2015; and**
 - C3 Ms. Marcella Di Rocco, Vaughan C.A.R.E.S, Merino Road, Maple, dated October 31, 2015.**

Recommendation

The Deputy City Manager, Planning & Growth Management and the Director of Parks Development, in consultation with the Director of Purchasing Services and the Director of Financial Planning and Development Finance recommend:

1. That RFP15-394 Landscape Architectural Consultant Team Services for North Maple Regional Park Phase 1 Development be awarded to gh3 Inc. in the amount of \$492,500.00, plus applicable taxes and administrative recovery;
2. That a contingency allowance in the amount of \$49,520.00 plus applicable taxes be approved, within which the Director of Parks Development, or his designate is authorized to approve amendments to this contract;
3. That the amounts identified in the above recommendations, including all contingency allowances, applicable taxes and administrative recovery be funded from Capital Project 5961-2-03; and
4. That the Mayor and City Clerk be authorized to sign the appropriate documents.

Contribution to Sustainability

This report is consistent with the priorities previously set by Council in the Green Directions Vaughan, Community Sustainability Environmental Master Plan, Goal 2, Objective 2.2:

- To develop Vaughan as a City with maximum green space and an urban form that supports our expected population growth.

Economic Impact

Funding for this project in the total amount of \$558,002.50, which includes a contingency allowance and administrative recovery, can be accommodated within the approved Capital Project 5961-2-03.

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Communications Plan

Not applicable.

Purpose

The purpose of this report is to seek Council approval to award RFP15-394 to gh3 Inc. to undertake design and contract administration services for North Maple Regional Park (NMRP) Phase 1 park development.

Background - Analysis and Options

In June 2015 Council endorsed proceeding with proposed Phase 1 park development works. Subsequently staff prepared and issued a Request for Proposal (RFP) to retain a consultant team to undertake the following scope of work:

- Facility layout
- Engineering and geotechnical
- Detailed design and construction documents
- Tender preparation
- Construction contract administration

RFP15-394 Landscape Architectural Consultant Team Services for North Maple Regional Park Phase 1 Development was released on August 6, 2015 with a closing date of September 3, 2015. The RFP was advertised in Biddingo, OPBA, City Webpage and the Ontario Association of Landscape Architects (OALA) Website on August 6, 2015. The RFP package provided details of the contract, including the evaluation criteria to be used in the assessment of competing proposal bids. One (1) Addendum was issued on August 20, 2015, to answer questions from the Proponents.

A total of twenty-one (21) proposal documents were picked up and eleven (11) proposals submitted. Submissions were received from the following Proponents:

1. Baker Turner Inc., Brampton, ON
2. Cosburn Giberson Landscape Architects, Markham, ON
3. EDA Collaborative Inc., Toronto, ON
4. gh3 Inc., Toronto, ON
5. HOK Inc., Toronto, ON
6. Landscape Planning Limited, Concord, ON
7. MMM Group Limited, Thornhill, ON
8. NAK Design Strategies, Toronto, ON
9. Scott Torrance Landscape Architect Inc., Toronto, ON
10. Stantec, Markham, ON
11. The MBTW Group, Toronto, ON

The City's bid package provided details of the contract, including the following criteria to be used in the evaluation of competing proposal submissions:

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|---|-----|
| i. Completeness of Team and Appropriate Resourcing: | 45% |
| ii. Examples of Related Work: | 35% |
| iii. Vision and Approach: | 10% |
| iv. Proposal Submission quality: | 10% |

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An Evaluation Committee comprised of staff from Parks Development, Transportation Services, Parks and Forestry Operations and facilitated by Purchasing Services carried out the evaluation process. Each proposal was evaluated based on the proposed consultant team, experience, vision and approach, and the quality of the written proposal. Following a preliminary evaluation of technical expertise, Proponents scoring higher than 75 points were moved to a second stage of evaluation where the financials were scored. An additional 10 points were available for the financial component. Following the completion of both review stages, gh3 Inc. was the highest scoring Proponent.

The gh3 Inc. team includes expertise in landscape architecture and architecture, sports field design and construction, civil engineering, public consultation and marketing, transportation services, sustainable design, electrical/mechanical, costing consultant and geotechnical services. Key example projects provided by the gh3 Inc. team include completion of the Castle Downs Park Play Fields and Amenity Building for the City of Edmonton, the Burnaby Lake Sports Complex for the City of Burnaby and the 2015 Pan Am Games Field Hockey Pitches at the University of Toronto. The gh3 Inc. team provided an excellent proposal that very clearly identifies their interest in developing an award winning park that responds to and compliments the surrounding context and character of the site – a key component of the NMRP park vision.

The selection process to retain consulting services for the NMRP Phase 1 project is complete, and staff recommend awarding the contract for consulting services to gh3 Inc. based on the Committee's evaluation of all proposals.

Financial Summary	
5961-2-03 (North Maple Regional Park Phase 1)	
RFP Cost RFP15-394 (excluding HST)	492,500.00
Contingency (10%)	49,250.00
HST (1.76%)*	0.00
3% administration fees	16,252.50
Total Cost	558,002.50
5961-2-03 Budget	2,028,000.00
Less: Commitments/Expenses to Date	202,462.29
3% administration fees	6,073.86
Tender Total Cost RFP15-394	558,002.50
Budget Remaining for future expenses	\$1,261,461.35

A total contingency amount of 10% of the RFP price (\$49,520.00) is requested and covered within the approved Capital budget to address any unforeseen issues that may arise during completion of this contract.

Relationship to Current RFI Process

In June of 2015 Council approved the overall strategy for the implementation of NMRP which included the design and contract administration work outlined in this report.

Relationship to Vaughan Vision 2020/Strategic Plan

In consideration of the strategic priorities related to Vaughan Vision 2020, the project will provide:

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- STRATEGIC OBJECTIVES:
Demonstrate Excellence in Service Delivery; Enhance and Ensure Community Safety, Health and Wellness and Manage Corporate Assets.

Regional Implications

Implementation of the NMRP plan will require York Region involvement and approval related to the location of the proposed driveway entrance along Keele Street, as well as input and approvals associated with site servicing, as necessary.

Conclusion

In August 2015 staff undertook an RFP process to secure a consultant team to advance the NMRP Phase 1 project. Following a review of submissions by the City's evaluation team, staff recommend awarding the contract to the highest scoring Proponent gh3 Inc. The gh3 Inc. team provided an excellent proposal that demonstrates a thorough understanding of the assignment and they are well qualified to fulfill the requirements of the contract.

Attachments

Not Applicable.

Report prepared by

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