

## **CITY OF VAUGHAN**

### **EXTRACT FROM COUNCIL MEETING MINUTES OF NOVEMBER 21, 2017**

Item 10, Report No. 39, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on November 21, 2017.

10

#### **APPOINTMENT OF BUILDING OFFICIALS**

The Committee of the Whole recommends approval of the recommendation contained in the following report of the City Manager and the Director of Building Standards, dated November 7, 2017:

##### **Recommendation**

The City Manager and the Director of Building Standards recommend:

1. THAT a By-law substantially in form of Attachment 1 to reappoint a Chief Building Official, Deputy Chief Building Officials and appoint Building Inspectors for the enforcement of the Building Code Act and the Building Code be approved for enactment by Vaughan Council.

##### **Contribution to Sustainability**

N/A

##### **Economic Impact**

N/A

##### **Communications Plan**

The proposed By-law amends the list of names of building officials authorized to enforce the Building Code Act and the Building Code and is therefore considered a routine administrative matter. This information will be communicated to staff and the Emergency Management Committee.

##### **Purpose**

The purpose of amending the Appointment By-law of Building Officials is to recognize recent staffing changes within the Building Standards Department and Vaughan Fire and Rescue Services.

##### **Background - Analysis and Options**

Section 3.(2) of the Building Code Act ("Act") requires that each municipality appoint a Chief Building Official and as many Inspectors as necessary to enforce the Act and the Building Code. Such an appointment is made through a By-law (Attachment #1) that authorizes and enables the employees of the Corporation to enforce the Act and the Building Code. The By-law lists the names of the Chief Building Official and Building Inspectors, and also provides for the appointment of Deputy Chief Building Officials who are authorized to act as Chief Building Official in his/her absence.

The list of such employees is provided in Schedule A and B of the By-law. This list is required to be updated periodically in order to recognize staffing and organizational changes in the Building Standards Department and Vaughan Fire and Rescue Services (VFRS). Schedule A provides an updated list of staff from the Building Standards Department who are appointed as Building Inspectors for the purpose of the Act.

**CITY OF VAUGHAN**

**EXTRACT FROM COUNCIL MEETING MINUTES OF NOVEMBER 21, 2017**

Item 10, CW Report No. 39 – Page 2

VFRS is responsible for the review and inspection of fire safety system related matters. Such matters include sprinkler systems, fire alarm systems, and commercial kitchen exhaust systems within new buildings. Accordingly, the Fire Prevention Inspectors of VFRS are appointed as Building Inspectors for the purpose of fire safety system plan review and related inspections. The updated names from VFRS are provided in Schedule B of Attachment #1.

The proposed By-law fulfills the legislative requirements under Section 3.(2) of the Building Code Act 1992, as amended.

**Relationship to Term of Council Service Excellence Strategy Map (2014-2018)**

This report supports the following priorities set forth in Term of Council Service Excellence Strategy Map (2014-2018):

- Invest, renew and manage infrastructure and assets
- Continue to ensure the safety and wellbeing of the citizens

**Regional Implications**

None.

**Conclusion**

Staff recommends that Council enact the proposed By-law (Attachment #1) to reappoint the Chief Building Official and Deputy Chief Building Officials and to appoint Building Inspectors to ensure that the City of Vaughan is in compliance with legislative requirements set out in Section 3.(2) of the Building Code Act 1992, c.23 as amended, that requires the Council of a Municipality to appoint a Chief Building Official and sufficient Building Inspectors for the enforcement of the Building Code Act and the Building Code.

**Attachment**

1. Draft By-law Appointment of Building Officials

**Report prepared by:**

Nadim Khan, Manager, Policy & Regulatory Services, ext. 8232

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)