

## **CITY OF VAUGHAN**

### **EXTRACT FROM COUNCIL MEETING MINUTES OF OCTOBER 20, 2015**

Item 3, Report No. 35, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on October 20, 2015.

### **3      AWARD OF RFP15-081 SUPPLY, DELIVERY AND MAINTENANCE OF BUNKER GEAR**

The Committee of the Whole recommends approval of the recommendation contained in the following report of the Fire Chief, dated October 7, 2015:

#### **Recommendation**

The Fire Chief in consultation with the Director of Purchasing Services and the Director of Financial Planning and Analytics recommends:

- 1) That the Contract for RFP15-081, Supply, Delivery and Maintenance of Bunker Gear be awarded to Starfield LION Company, for a period of three (3) years for a total amount of \$253,330.50 plus applicable taxes;
- 2) The staff be authorize to exercise options for renewal of the contract for two (2) additional, one (1) year periods with an increase of two percent (2%) each year; and
- 3) That the Mayor and City Clerk be authorized to sign the appropriate documents.

#### **Contribution to Sustainability**

The Bunker Gear is to be the highest level of quality and durability. It must be resistant to ignition from direct flame impingement and protects internal layers of the uniforms from tears and abrasion. The quality of the equipment must ensure protection and long term use.

#### **Economic Impact**

Funds for the first year of the contract can be accommodated within the 2015 operating budget. Funds for the remaining two year term will be allocated in the respective budget years.

#### **Communications Plan**

Not applicable.

#### **Purpose**

To seek Council approval for the contract award to Starfield LION Company for the supply, delivery and maintenance of protective firewear uniforms (Bunker Gear) for Vaughan Fire and Rescue Service personnel.

#### **Background - Analysis and Options**

On April 30<sup>th</sup>, 2015 RFP Request for Proposal RFP15-081 was advertised on Bids and Tenders, OPBA and Biddingo websites with a closing date of May 26<sup>th</sup>, 2015. One addendum was issued to clarify questions received from proponents. Four (4) vendors picked up the RFP documents and one (1) submission was received from Starfield LION Company Toronto, Ontario. The RFP assumes that 150 bunker gear sets will be purchased throughout the three years but there is no minimum guarantee from Vaughan Fire and Rescue on how many sets will be purchased.

The Evaluation Committee was comprised of staff from Fire and Rescue Services and By-Law and Compliance Department. The evaluation process was facilitated and overseen by the Purchasing Services Department.

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The proposal submission was evaluated based on the following criteria as identified in the RFP:

<u>Stage I</u>	
Compliance with Requirements	50%
Qualifications and Experience	10%
Project Delivery, Service and Support	20%
Support Service	15%
Added Value	5%

<u>Stage II</u>	
Field Testing of Gear	50%

<u>Stage III</u>	
Price	20%

The submission received from Starfield LION Company scored a mark of 95% during the evaluation process and met all of the requirements described in the RFP document. The per unit cost of the bunker gear will remain the same regardless of the quantity purchased per year.

**Relationship to Vaughan Vision 2020/Strategic Plan**

The above recommendation is consistent with the Vaughan Vision 20/20 plan as the purchase of top quality bunker gear and ensuring the Health and Safety of our firefighters will ensure service excellence through community safety, health and wellness and pursue excellence through service delivery.

Management excellence will also be achieved through enhancing productivity, cost effectiveness and innovation.

**Regional Implications**

Not applicable.

**Conclusion**

That the Request For Proposal 15-081 for the Supply, Delivery and Maintenance of Bunker Gear be awarded to Starfield LION Company.

**Attachments**

N/A

**Report prepared by:**

Larry Bentley  
Fire Chief