

**CITY OF VAUGHAN**

**EXTRACT FROM COUNCIL MEETING MINUTES OF JUNE 25, 2013**

Item 19, Report No. 32, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on June 25, 2013.

**19**

**BUDGET AMENDMENT AND  
GRANT FUNDING FOR ENERGY CONSERVATION IMPROVEMENT AUDIT**

**The Committee of the Whole recommends approval of the recommendation contained in the following report of the Commissioner of Community Services, dated June 18, 2013:**

**Recommendation**

The Commissioner of Community Services, in consultation with the Manager of Capital and Reserve Planning and the Manager of Environmental Sustainability recommends:

1. That the budget for capital project BF-8100-07 Energy Conservation Improvement Audit be amended and increased by \$32,000 to reflect Save on Energy Audit Funding Grant of \$32,000 to be received from Ontario Power Authority; and,
2. That the inclusion of this matter on a Public Committee or Council agenda with respect to amending the capital budget identified as Budget Amendment Grant Funding for Energy Conservation Improvement Audit is deemed sufficient notice pursuant to Section 2(1)(c) of By-Law 394-2002.

**Contribution to Sustainability**

Energy conservation efforts align with the City of Vaughan's objective to reduce greenhouse gas emissions which is outlined in action 1.1.5 of *Green Directions Vaughan (GDV)*, our Community Sustainability Environmental Master. Demonstrating leadership in energy conservation, and climate change mitigation at a municipal level is vital as it raises the importance of this global environmental issue within the community. This report is consistent with the priorities previously set by Council in the GDV, Goal 6, Objective 6.1:

- To fully support the implementation of Green Directions at all levels of City operations.

**Economic Impact**

There will be no economic impact to the City. The budget amendment in the amount of \$32,000 will be offset by the Save on Energy Audit Funding Grant of \$32,000 to be received from Ontario Power Authority.

**Communications Plan**

N/A

**Purpose**

To seek Council approval to amend and increase the budget for capital project BF-8100-07 Energy Conservation Improvement Audit in the amount of \$32,000, which will be fully offset from a grant to be received from the Ontario Power Authority.

**Background – Analysis**

Under the *Ontario Energy Conservation Leadership Act*, municipalities and other public institutions are required to prepare and submit energy management plans to the Ontario Ministry of Energy. Beginning on July 1, 2014 and every subsequent year, the energy management plan must include current and proposed energy conservation projects.

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To ensure that the City of Vaughan efficiently meets the legislated requirements of the Ontario Energy Conservation Leadership Act, the Building and Facilities Department, in coordination with the Environmental Sustainability Office, will prepare and submit the annual report on the City's energy consumption and progress towards energy conservation targets. The report is also dependent on the external energy conservation improvement audit. The audit will provide a site-by-site breakdown of the energy consumption of every City of Vaughan owned facility has been finalized.

In order to complete the Audit, the City issued RFP-12-032 for consulting services in December 2012. Nineteen (19) submissions were received and evaluated by staff. FINN Projects (Synchronicity Projects Inc.) scored the highest. Their total tender price was \$94,600 HST extra. An additional \$32,000 is required to award this contract.

The additional funds requested in the amount of \$32,000 will be covered by the grant funding received by the Ontario Power Authority. The Ontario Power Authority provides energy audit incentives based on the square footage of the buildings being reviewed. The incentive is provided through the local electrical distribution company once the audit report has been finalized.

<b>BF-8100-07</b>	
<b>Energy Conservations Improvements</b>	
Approved Capital Budget	<b>72,800.00</b>
Less: Expenses/ Commitments to Date	<b>8,300.00</b>
Current Funds Remaining	<b>64,500.00</b>
Consultant Costs	<b>94,600.00</b>
Non Refundable Portion of HST (1.76%)	<b>1,664.96</b>
Sub-Total	<b>96,264.96</b>
Administration Recovery (3%)	<b>N/A</b>
Consultant Costs	<b>96,264.96</b>
Total Tender Costs (rounded)	<b>96,500.00</b>
Balance Remaining/ (Additional Funds Required)	<b>(32,000.00)</b>

#### Relationship to Vaughan Vision 2020 / Strategic Plan

- **STRATEGIC GOAL:**  
Management Excellence - Providing excellence in the management of our city.
- **STRATEGIC OBJECTIVE:**  
Maintain Assets and Infrastructure - To optimize existing infrastructure through sound asset management.

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

#### Regional Implications

None.

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**Conclusion**

This project will commence immediately after approval is granted and the completion of the necessary documents.

**Attachments**

None.

**Report prepared by:**

Angelo Cioffi, Buildings Manager, Buildings and Facilities, Ext. 8101