

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF JUNE 24, 2014

Item 51, Report No. 30, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on June 24, 2014.

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**SELECTION OF ENGINEERING CONSULTANT
FOR STORMWATER INFRASTRUCTURE FUNDING STUDY
RFP14-043**

The Committee of the Whole recommends approval of the recommendation contained in the following report of the Commissioner of Engineering and Public Works, dated June 17, 2014:

Recommendation

The Commissioner of Engineering and Public Works, in consultation with the Commissioner of Finance and City Treasurer, Director of Financial Services and Director of Purchasing recommend:

1. That Request for Proposal 14-043 for Stormwater Infrastructure Funding Study in the City of Vaughan be awarded to Watson and Associates Economists Ltd. in association with AMEC Environment and Infrastructure in the amount of \$ 173,170 (excluding HST);
2. That a contingency allowance in the amount of \$22,512, be approved within which the Commissioner of Engineering and Public Works, or his designate is authorized to approve amendments to this contract;
3. That the total RFP costs in the amount of approximately \$200,000 be funded from operating account for Storm Sewer & Drainage Admin – Professional Fees.

Contribution to Sustainability

This project will directly support Green Directions Vaughan Goal 1: To significantly reduce our use of natural resources and the amount of waste we generate. Furthermore it directly adds resolution to the following objective:

- Objective 1.3: To support enhanced standards of stormwater management at the City and work with others to care for Vaughan's watersheds.

Economic Impact

There is no economic impact associated with this request. In 2012, \$200,000 from Wastewater and Storm Sewer Operations Operating Budget was transferred to the Year-End Reserve to fund this study. Upon approval, these funds will be transferred from Year-End Reserve to Storm Sewer & Drainage Business Unit (2360001 Storm Sewer & Drainage Admin). Hence, funding for RFP14-043 Stormwater Infrastructure Funding Study in the amount of \$200,000 is available within the current budget.

Communications Plan

Once the project is awarded, staff will advise the Mayor and Members of Council.

Purpose

The purpose of this report is to attain approval to retain Watson and Associates Economists Ltd. in association with AMEC Environment and Infrastructure for the Stormwater Infrastructure Funding Study (RFP14-043).

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Background - Analysis and Options

Council previously received for information a report detailing the need for a stormwater infrastructure funding study

On April 8, 2014 Council received for information a report identifying the need for a stormwater infrastructure funding study with the objective to determine life cycle costing for stormwater infrastructure, examine and analyze funding models and provide recommendation for an effective and sustainable funding model to meet Vaughan's stormwater level of service and funding requirements. Please see Attachment 1 for April 8 Council report.

Request for Proposal 14-043 – Stormwater Infrastructure Funding Study closed on April 25, 2014

In response to the Request for Proposal 14-043, submissions were received from the following consultants:

1. AECOM
2. Watson and Associates Economists Ltd. in association with AMEC Environment and Infrastructure

An evaluation meeting was held on May 13, 2014, comprising of representatives from Engineering Services, Development/Transportation Engineering, Office of the Commissioner of Engineering and Public Works, and Financial Services, facilitated by Purchasing Services to review and evaluate the submitted proposals.

A standardized scoring and ranking system was used for the proposal as follows:

Qualifications and Experience	(30%)
Quality of the Proposal	(15%)
Work Plan, Approach and Project Management	(30%)
Financial	(25%)

Watson and Associates Economists Ltd. in association with AMEC Environment and Infrastructure scored the highest number of points during the evaluation process. Based on the evaluation of the proposals, it is recommended that the proposal from Watson and Associates Economists Ltd. in association with AMEC Environment and Infrastructure be accepted for award.

The total cost for professional engineering and financial services for this project, including contingency allowance, and applicable taxes is calculated as follows:

Consultant RFP14-043	\$ 173,170
Contingency Allowance (13%)	\$ 22,512
Sub-Total	\$ 195,682
Non-Recoverable H.S.T (1.76%)	\$ 3,444
Total RFP Costs	\$ 199,126
Rounded \$ 200,000	

An important and vital part of this project is the public engagement and consultation strategy. It may be necessary to engage in more public engagement and activities than are identified in the proposal (which are deemed to be adequate). Therefore a contingency allowance of 13% has been identified as an appropriate amount to address any unforeseen work in completing the scope of this project.

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Relationship to Vaughan Vision 2020/Strategic Plan

This report is consistent with the priorities previously set by Council and ties into the following Vaughan Vision 2020 Goals and Objectives:

Goal: Service Excellence

Objective: Lead and Promote Environmental Sustainability

Goal: Management Excellence

Objective: Maintain Assets and Infrastructure

Objective: Ensure Financial Sustainability

Regional Implications

The Region of York has been identified as a stakeholder and will be invited to participate in the project.

Conclusion

Staff recommends that this assignment be awarded to Watson and Associates Economists Ltd. in association with AMEC Environment and Infrastructure in the amount of \$ 173,170 (excluding HST) plus contingency allowance.

Attachments

1. Stormwater Funding Infrastructure Study – City Wide, April 8, 2014

Report prepared by:

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(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)