

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF JUNE 25, 2013

Item 32, Report No. 28, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on June 25, 2013.

**32 BUDGET AMENDMENT AND AWARD OF TENDER T13-146 - SUPPLY AND INSTALLATION
OF OUTDOOR LIGHTING AT MAPLE COMMUNITY CENTRE, 10190 KEELE STREET
WARD 1**

The Committee of the Whole recommends approval of the recommendation contained in the following report of the Commissioner of Community Services, dated June 11, 2013:

Recommendation

The Commissioner of Community Services, in consultation with the Directors of Purchasing Services, and Budgeting and Financial Planning recommends:

1. That T13-146, Supply and Installation Of Outdoor Lighting at the Maple Community Centre be awarded to Wayne Electric Co. Ltd., for the amount of \$162,500.00 (excluding HST); and,
2. That a 10% contingency allowance in the amount of \$16,250.00 be approved within which the Commissioner of Community Services be authorized to approve amendments to the contract; and,
3. That the budget for capital project BF-8317-13 be amended and increased by \$43,000 and funded as follows:
 1. Transfer \$15,500 from capital project BF-8170-09 Dufferin Clark Community Centre-Parking Lot Asphalt; and,
 2. Transfer \$27,500 from Building and Facilities Infrastructure Reserve as a result of closing capital projects in Q2; and,
4. That the inclusion of the matter on a public Committee or Council agenda with respect to increasing the capital budget identified as Budget Amendment and Award of Tender T13-146, Supply and Installation of Outdoor Lighting at the Maple Community Centre - is deemed sufficient notice pursuant to Section 2 (1)(c) of By-law 394-2002; and,
5. That the Mayor and the City Clerk be authorized to sign the necessary documents.

Contribution to Sustainability

Energy conservation efforts, such as those achieved by this outdoor lighting retrofit, align with the City of Vaughan's objectives to reduce greenhouse gas emissions which is outlined in action 1.1.5 of Green Directions Vaughan (GDV), our Community Sustainability Environmental Master Plan. This retrofit will also be included as part of our energy conservation plan as per O.Reg 397/11. This report is consistent with the priorities previously set by Council in the GDV, Goal 6, Objective 6.1:

- To fully support the implementation of Green Directions at all levels of City operations.

Economic Impact

The total cost to complete the capital project is \$184,112.50, and is available within the 2013 approved capital project BF-8317-13, Maple Community Centre - Outdoor Lighting (\$144,200) and the budget amendment (\$43,000). Phase 1 & 2 of BF-8170-09 Dufferin Clark Community Centre-Parking Lot Asphalt are complete, with remaining works for Phase 3. The transfer of \$15,500 from this project will not affect the ability to fund the remaining works under Phase 3 for this project.

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Communications Plan

N/A.

Purpose

To award tender T13-146 Supply and Installation of Outdoor Lighting at the Maple Community Centre Parking Lot and to request additional funding for the capital project BF-8317-13.

Background – Analysis

The outdoor lighting at Maple Community Centre is approximately 20 years old and it is located at 10190 Keele Street in Maple. Due to the age and weathering process the outdoor lighting and poles need replacing to maintain safe lighting levels for the parking area and also surrounding walkways. The existing lighting luminaires are now obsolete and will be replaced with new state of the art LED lighting fixtures. This installation will reduce the energy consumption by 60%.

The tender was advertised on Thursday, April 17, 2013 in the Ontario Public Buyers Association (OPBA) website, Biddingo, and the City Webpage with a closing date of May 2nd, 2013. Ten (10) bids were issued. One addendum was issued to clarify questions from the contractors on April 26th, 2013. Tenders were closed and publicly opened on Thursday, May 2, 2013 at 3:30 p.m. with nine (9) bids received; four were deemed non-compliant.

The bid results are as follows:

Contractor	Tender Price (excluding HST)
Wayne Electric Co. Ltd. Carlisle, Ontario	\$162,500.00
Black and McDonald Scarborough, Ontario	\$171,339.06
Osram Sylvania Mississauga, Ontario	\$174,221.19
United Contracting Thornhill, Ontario	\$196,800.00
Stacey Electric Toronto, Ontario	\$202,614.40

Funding was approved in the 2013 Capital Budget to supply and install new LED lighting and poles to replace existing lighting. However, an additional \$43,000.00 in funding is required to complete the project works. The scope of the project was extended to include additional areas with new pot lights at the main entrances.

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T13-146 – Supply and Installation of Outdoor Lighting @ Maple Community Centre, 10190 Keele St. Financial Summary - Wayne Electric Co. Ltd.	
Approved Capital Budget (BF-8317-13)	144,200.00
Less: Expenses/ Commitments to Date	3,000.00
Current Funds Remaining	141,200.00
Tender Costs (T13-146)	162,500.00
Contingency Allowance (10%)	16,250.00
Sub-Total	178,750.00
Administration Recovery (3%)	5,362.50
Total Tender Costs	184,112.50
Balance Remaining/ (Additional Funds Required)	(42,912.50)
Rounded	(43,000.00)

A total contingency amount of 10% of the bid price (\$16,250) is requested, covered within the approved capital budget and requested budget amendment, and will be used to address any unforeseen work in completing the scope of this project. If there are residual funds following completion and deficiencies being resolved, we will recommend the project for closure and the funds can be returned to the original source.

Relationship to Vaughan Vision 2020 / Strategic Plan

- **STRATEGIC GOAL:**
Management Excellence - Providing excellence in the management of our city.
- **STRATEGIC OBJECTIVE:**
Maintain Assets and Infrastructure - To optimize existing infrastructure through sound asset management.

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

Regional Implications

None.

Conclusion

Building and Facilities and Purchasing Services Department staff have reviewed the bid submissions and have determined that the low bid contractor, Wayne Electric Co. Ltd. has met the requirements of the contract. Therefore, Tender T13-146 should be awarded to Wayne Electric Co. Ltd. for \$162,500.00 (excluding HST).

This project will commence immediately after approval is granted and the completion of the necessary documents.

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Attachments

None.

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