

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF JUNE 7, 2016

Item 10, Report No. 24, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on June 7, 2016.

**10 CRFT2016-01 – SUPPLY, DELIVERY AND SERVICE OF PORTABLE TOILETS
ALL WARDS**

The Committee of the Whole recommends approval of the recommendation contained in the following report of the Deputy City Manager of Public Works and the Director of Transportation Services, Parks and Forestry Operations, dated May 31, 2016:

Recommendation

The Deputy City Manager of Public Works and the Director of Transportation Services, Parks and Forestry Operations, in consultation with the Director of Procurement Services recommend:

1. That this report be received for information.

Contribution to Sustainability

This report is consistent with the Green Directions Vaughan, Community Sustainability Environmental Master Plan, specifically:

Goal 4: To create a vibrant community where citizens, business and visitors thrive.

Objective 4.19: “Support outdoor recreation activities that engage citizens and visitors in our natural and green spaces as described in Vaughan’s Active Together Master Plan.”

Economic Impact

Sufficient funds have been budgeted in the Parks Operations Budget to cover the annual costs resulting from the City’s procurement of these services from Chantler’s Environmental Services Limited.

CRFT2016-01 – Supply, Delivery and Service of Portable Toilets, is funded through the approved operating budget account 6810395.7331. The total cost for work included is within the approved operating budget allocation.

Communications Plan

There is no communication required.

Purpose

The purpose of this report is to inform Council that the Town of Newmarket, on behalf of York Region Purchasing Co-operative (YPC), has awarded CRFT2016-01 – Supply, Delivery and Servicing of Portable Toilets for the City of Vaughan for the next five (5) years to Chantler’s Environmental Services Limited.

Background - Analysis and Options

The Transportation Services, Parks and Forestry Operations Department oversees maintenance of parks, including maintenance of permitted sports fields. As part of the City’s permitted sports field program, the City provides washroom facilities for permit holders to utilize during permitted sporting events. In areas where permanent public washrooms are not in the vicinity, the City

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provides portable washrooms as an alternative to ensure high quality service for field users and permit holders. The City also provides portable toilet rentals for various special events on an as needed basis

Through the cooperation with the Town of Newmarket and the Town of Richmond Hill, the City was able to realize cost savings for the delivery, supply and servicing of portable toilets.

In previous years, the City of Vaughan procured the delivery, supply and servicing of portable toilets on its own. In order to realize best pricing by leveraging economies of scale, the City of Vaughan participated in the York Purchasing Co-operative for Portable Toilets. The City is forecasting a 2% cost savings for regular operations and a 28% cost reduction for special events.

The Town of Newmarket, joined by the Town of Richmond Hill and City of Vaughan, recently awarded CRFT2016-01 – Supply, Delivery and Servicing of Portable Toilets on behalf of the YPC.

The tender was advertised on Biddingo, and the Town of Newmarket City Webpage and closed on Thursday March 24th, 2016 at 3:00:00pm. A total of six (6) bids were received and results are referenced below:

Name of Bidder	Bid Amount for 5 Year Term Including Annual Percentage Increase
Chantler's Environmental Services Limited	\$238,236.83 , Annual Percentage Increase: 1%
Portable Toilet Rentals Inc.	\$263,543.42 , Annual Percentage Increase: 3%
Jenco Equipment Inc.	\$343,259.38 , Annual Percentage Increase: 1%
UR IN LUCK Portable Toilets Division of WCS	\$1,048,603.40 , Annual Percentage Increase: 4.5%
Super Save Toilet Rentals Inc.	\$1,231,505.03 , Annual Percentage Increase: 2%
Johnny on the Spot	\$2,260,132.90 , Annual Percentage Increase: 1.9%

Chantler's Environmental Services Limited, being the lowest compliant bidder, the company received the award for CRFT2016-01 from the Town of Newmarket, and subsequently the City of Vaughan and Town of Richmond Hill

Relationship to Term of Council Service Excellence Strategic Map (2014-2018)

In consideration of the strategic priorities related to Term of Council Service Excellence Strategy Map (2014-2018), the tender will provide:

- **STRATEGIC GOAL:**
 - Service Excellence – Providing Service excellence to citizens
- **STRATEGIC OBJECTIVE:**
 - Pursue excellence in Service Delivery, Enhance and Ensure Community Safety and Health and Wellness – Delivering high quality services and to promote health and wellness through design and program

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

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Regional Implications

The Transportation Services, Parks and Forestry Operations Department will continue to pursue joint tender opportunities through the York Purchasing Co-operative.

Conclusion

As part of the York Purchasing Co-operative, the City has taken advantage of the Town of Newmarket tender to secure the Supply, Delivery and Servicing of Portable Toilets for the next five (5) years.

Report prepared by:

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