

THE CITY OF VAUGHAN

BY-LAW

BY-LAW NUMBER 178-2025

A By-law to amend By-law 144-2018 to delegate administrative authority to staff for the execution of Agreements between The Corporation of the City of Vaughan and various parties regarding recreational programming and to repeal By-law 053-2023, as amended.

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended (hereinafter the “Municipal Act”), provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 11(3)5 of the Municipal Act, as amended, provides for a municipality to pass by-laws respecting culture, parks, recreation and heritage;

AND WHEREAS section 23.1 of the *Municipal Act*, authorizes a municipality to delegate administrative powers and duties subject to certain restrictions;

AND WHEREAS the Council of the Corporation of the City of Vaughan enacted By-law 144-2018 on June 19, 2018 to delegate authority regarding certain matters to staff to improve daily business efficiencies;

AND WHEREAS the Council of the Corporation of the City of Vaughan recognized the need to further delegate authority to staff as contained herein and amend By-law 144-2018;

NOW THEREFORE the Council of the Corporation of the City of Vaughan ENACTS AS FOLLOWS:

1. THAT Schedule “A” of By-law 144-2018 be hereby amended to add the delegation of powers and duties as set out in Schedule “A” to this By-law;
2. THAT By-law 053-2023 be hereby repealed.
3. THAT this By-law shall come into force and effect on the date it is passed.

Voted in favour by City of Vaughan Council this 24th day of June, 2025.

Steven Del Duca, Mayor

Todd Coles, City Clerk

Authorized by Item No. 2 of Report No. 27 of the Committee of the Whole (Working Session).
Report adopted by Vaughan City Council on June 24, 2025.
City Council voted in favour of this by-law on June 24, 2025.
Approved by Mayoral Decision MDC 010-2025 dated June 24, 2025.
Effective Date of By-Law: June 24, 2025

SCHEDULE “A”

DELEGATED AUTHORITY		DELEGATE	CONDITIONS/RESTRICTIONS	LEGISLATIVE AUTHORITY	DURATION*
RECREATION SERVICES					
1.	Power to approve and execute agreements, including memorandums of understanding, on behalf of the Corporation of the City of Vaughan, with various entities for the provision of City recreation programs and services, which may include but is not limited to, instructors, service providers, social services and the use of third-party facilities or outdoor spaces.	Deputy City Manager, Community Services or his or her delegate	<p>Where the annual contract value is more than \$100,000 but less than \$500,000.</p> <p>In consultation with Financial Services and, where applicable, subject to the rates and fees established by the Recreation Services User Fee and Pricing Policy and the Fees and Charges By-law.</p> <p>Terms and conditions of such agreements and related documents must be in a form satisfactory to Legal Services.</p>	<i>Municipal Act, 2001</i> , S.O. 2001, C.25, as amended, section 23.1	At all times.
2.	Power to approve and execute agreements, including memorandums of understanding, on behalf of the Corporation of the City of Vaughan, with various entities for the provision of City recreation programs and services, which may include but is not limited to, instructors, service providers, social services and the use of third-party facilities or outdoor spaces.	Director, Recreation Services or his or her delegate	<p>Where the annual contract value is less than \$100,000.</p> <p>In consultation with Financial Services and, where applicable, subject to the rates and fees established by the Recreation Services User Fee and Pricing Policy and the Fees and Charges By-law.</p> <p>Terms and conditions of such agreements and related documents must be in a form satisfactory to Legal Services.</p>	<i>Municipal Act, 2001</i> , S.O. 2001, C.25, as amended, section 23.1	At all times.

DELEGATED AUTHORITY		DELEGATE	CONDITIONS/RESTRICTIONS	LEGISLATIVE AUTHORITY	DURATION*
3.	Power to approve and execute facility licensing or permit agreements, and any related agreements, on behalf of the Corporation of the City of Vaughan, with individuals and/or various entities for specific uses of City-owned facilities and outdoor spaces, or parts thereof.	Deputy City Manager, Community Services or his or her delegate	<p>Where the annual contract value is more than \$100,000 but less than \$500,000.</p> <p>In consultation with Financial Services and, where applicable, subject to the rates and fees established by the Recreation Services User Fee and Pricing Policy and the Fees and Charges By-law.</p> <p>In accordance with the Facility Allocation Policy and Community Service Organization Policy.</p> <p>Terms and conditions of such agreements and related documents must be in a form satisfactory to Legal Services.</p>	<i>Municipal Act, 2001</i> , S.O. 2001, C.25, as amended, section 23.1	At all times.
4.	Power to approve and execute facility licensing or permit agreements, and any related agreements, on behalf of the Corporation of the City of Vaughan, with individuals and/or various entities for specific uses of City-owned facilities and outdoor spaces, or parts thereof.	Director, Recreation Services or his or her delegate	<p>Where the annual contract value is less than \$100,000.</p> <p>In consultation with Financial Services and, where applicable, subject to the rates and fees established by the Recreation Services User Fee and Pricing Policy and the Fees and Charges By-law.</p> <p>In accordance with the Facility Allocation Policy and Community Service Organization Policy.</p> <p>Terms and conditions of such agreements and related documents must be in a form satisfactory to Legal Services.</p>	<i>Municipal Act, 2001</i> , S.O. 2001, C.25, as amended, section 23.1	At all times.

DELEGATED AUTHORITY		DELEGATE	CONDITIONS/RESTRICTIONS	LEGISLATIVE AUTHORITY	DURATION*
5.	Power to approve and execute agreements, on behalf of the Corporation of the City of Vaughan, between with individuals and/or service providers and/or various entities regarding various matters facilitating City of Vaughan events led by Recreation Services.	Deputy City Manager, Community Services or his or her delegate	Where the total contract value is more than \$100,000 but less than \$500,000. In consultation with Financial Services. Terms and conditions of such agreements and related documents must be in a form satisfactory to Legal Services.	<i>Municipal Act, 2001</i> , S.O. 2001, C.25, as amended, section 23.1	At all times.
6.	Power to approve and execute agreements, on behalf of the Corporation of the City of Vaughan, between with individuals and/or service providers and/or various entities regarding various matters facilitating City of Vaughan events led by Recreation Services.	Director, Recreation Services or his or her delegate	Where the total contract value is less than \$100,000. In consultation with Financial Services. Terms and conditions of such agreements and related documents must be in a form satisfactory to Legal Services.	<i>Municipal Act, 2001</i> , S.O. 2001, C.25, as amended, section 23.1	At all times.
7.	Power to enter into agreements that support the advertising and marketing of the City's recreation services initiatives, including: <ul style="list-style-type: none"> event-, organization-, venue-, team- and/or association-related advertising, marketing for events and organizations; agreements for the purchase of advertising space in print, digital and/or broadcast media and publications, including but not limited to websites, social media, apps and games, affiliates, 	Agreements up to \$50,000.00: Director, Recreation Services Agreements valued at \$50,001.00 up to \$150,000.00: Deputy City Manager, Community Services	Sufficient funds are available within the approved budget. Form of agreement to be approved by Legal Services.	<i>Municipal Act, 2001</i> , S.O. 2001, C.25, as amended, section 23.1	At all times.

DELEGATED AUTHORITY		DELEGATE	CONDITIONS/RESTRICTIONS	LEGISLATIVE AUTHORITY	DURATION*
	<div>influencers, e-newsletters, video, radio or television</div> <ul style="list-style-type: none">• agreements for the production or purchase of secondary market research reports and data sets;• agreements for the production or purchase of branded promotional products and swag				