

SPILL REPORTING FORM

LAST NAME:

FIRST NAME:

TELEPHONE:

EMAIL:

ADDRESS AND LOCATION OF SPILL:

DATE OF SPILL:

TIME OF SPILL:

AM

PM

SUBSTANCE SPILLED (e.g. FUEL,OIL,WASTEWATER):

ESTIMATED VOLUME OF SPILL:

DURATION OF SPILL (IS IT STOPPED OR ONGOING)

HOW THE SPILL OCCURED:

PEOPLE OR BUSINESS RESPONSIBLE FOR SPILL:

DESCRIPTION OF SPILL RESPONSE & ADDITIONAL INFO - WORK COMPLETED, IN PROGRESS AND/OR TO BE UNDERTAKEN TO MITIGATE THE SPILL):

IMPACT OF THE SPILL (IF KNOWN) - e.g. ENVIRONMENTAL IMPACT, DAMAGE TO SEWERS OR ADJACENT PROPERTY:

HAS THE SPILL ACTION CENTRE BEEN NOTIFIED:

YES

NO

IF NO, PLEASE CLICK
HERE AND REPORT
TO SPILL ACTION
CENTRE AFTER
COMPLETING FORM

Reported by (signature of person reporting):

Additional staff on site:

PLEASE SUBMIT THIS COMPLETED FORM TO **BOTH**:

ENVIRONMENTAL SERVICES AT environmentalservices@vaughan.ca

BY-LAW DEPARTMENT AT waterandsewerbylaw@vaughan.ca

13.0 Spills

1. Every Person Having Control of a Pollutant that is spilled and every Person who spills or causes or allows a Spill of a pollutant shall forthwith notify the following persons of the Spill, of the circumstances thereof, and of the action that the Person has taken or intends to take with respect the Spill:

- (a) the City;
- (b) the Ministry of the Environment, Conservation and Parks;
- (c) where the Person is not the Owner of the pollutant and knows or is able to ascertain readily the identity of the Owner of the pollutant, the Owner of the pollutant; and
- (d) where the Person is not the Person Having Control of the Pollutant and knows or is able to ascertain readily the identity of the Person Having Control of the Pollutant, the Person Having Control of the Pollutant.

2. In the event of a Spill to a Sewage Works, Every Person Having Control of a Pollutant or the Person who caused or permitted the Spill shall provide any information with respect to the Spill which the City advises it requires and complete any work the City may require to mitigate the Spill.

3. Notwithstanding section 13.0(1) herein, the Person who caused or permitted the Spill shall do everything possible to stop and contain the Spill, protect the health and safety of the public and adjacent occupants, minimize damage to Property, protect the Natural Environment, mitigate actual and potential impacts, clean-up the Spill and remediate and restore the affected area to its condition prior to the Spill event.

4. Within five (5) calendar days after the first occurrence of the Spill, the Person who gave notice under section 13.0(1) herein shall provide a written report on the Spill to the City containing information to the best of the Person's knowledge including:

- (a) location where the Spill occurred;
- (b) name and phone number of the Person who reported the Spill and location where such Person can be contacted;
- (c) date and time of Spill;
- (d) Substance that was Spilled;
- (e) physical and chemical characteristics of the Spilled Substance;
- (f) volume of the Substance Spilled;
- (g) duration of the Spill event;
- (h) any relevant information regarding the cause of the Spill or the circumstances surrounding the Spill event;
- (i) work completed, in progress and/or to be undertaken to mitigate the Spill;
- (j) prevention actions being taken to ensure the situation does not occur again; and
- (k) impact of the Spill or any other information in relation to the Spill the City may indicate.

5. If a Person to whom this section applies is not able to provide or otherwise does not provide all of the information required by sections 13.0(1) and 13.0(3) herein, the Person shall take all reasonable steps to ascertain the missing information and provide it immediately to the City.

6. If a Person to whom this section applies becomes aware that any information provided to the City pursuant to sections 13.0(1) and 13.0(3) herein was inaccurate or is no longer accurate, the Person shall immediately notify the City of the inaccuracy and provide corrected information.

7. Industries, at whose premises a Spill to the municipal Sewage Works of a subject pollutant has occurred and who are required to have a Pollution Prevention Plan pursuant to section 11.0 shall prepare an updated plan incorporating the information and shall submit it, in writing, to the City within 30 days of the Spill.

8. The Spill reporting requirements set out in this section are in addition to and do not replace any other reporting obligations imposed upon a Person by federal or provincial legislation.

MECP - Duty to Report a Spill

Pursuant to the Environmental Protection Act, R.S.O. 1990, c. E.19

92 (1) Every person having control of a pollutant that is spilled and every person who spills or causes or permits a spill of a pollutant shall forthwith notify the following persons of the spill, of the circumstances thereof, and of the action that the person has taken or intends to take with respect thereto,

- (a) the Ministry;
- (b) any municipality within the boundaries of which the spill occurred or, if the spill occurred within the boundaries of a regional municipality, the regional municipality;
- (c) where the person is not the owner of the pollutant and knows or is able to ascertain readily the identity of the owner of the pollutant, the owner of the pollutant; and
- (d) where the person is not the person having control of the pollutant and knows or is able to ascertain readily the identity of the person having control of the pollutant, the person having control of the pollutant. R.S.O. 1990, c. E.19, s. 92 (1); 2002, c. 17, Sched. F, Table; 2005, c. 12, s. 1 (15).

(2) The duty imposed by subsection (1) comes into force in respect of each of the persons having control of the pollutant and the person who spills or causes or permits the spill of the pollutant immediately when the person knows or ought to know that the pollutant is spilled. R.S.O. 1990, c. E.19, s. 92 (2); 2005, c. 12, s. 1 (16).

SPILLS ACTION CENTRE

*** Report a Spill:**

(416) 325-3000 or 1-800-268-6060

*** Pollution Hotline:**

1-866-663-8477 (1-866-MOE-TIPS)