

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF MAY 6, 2014

Item 30, Report No. 18, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on May 6, 2014.

30

**AWARD OF REQUEST FOR PROPOSAL 14-065
LANDSCAPE ARCHITECTURAL SERVICES
VAUGHAN HEALTHCARE CENTRE PRECINCT
SELECTION OF CONSULTANT
FILE 15.107.3
WARD 1**

The Committee of the Whole recommends approval of the recommendation contained in the following report of the Commissioner of Planning, Interim Director of Planning/Director of Development Planning, and Manager of Urban Design, dated April 29, 2014:

Recommendation

The Commissioner of Planning, Interim Director of Planning/Director of Development Planning, and Manager of Urban Design in consultation with the Director of Purchasing Services and Manager of Capital & Reserves Planning recommends:

1. THAT HOK Inc. be retained to provide the necessary landscape architecture services for the Vaughan Healthcare Centre Precinct, excluding Block 2 Hospital lands, to an upset limit not exceeding \$105,650 plus applicable taxes.
2. THAT a 15% contingency allowance in the amount of \$15,848 plus applicable taxes be approved, within which the Commissioner of Planning or his designate is authorized to approve change orders to the Contract with HOK Inc., if necessary.
3. THAT the Mayor and City Clerk be authorized to sign the necessary agreements and documents.

Contribution to Sustainability

The upfront integration of landscape architecture with engineering design is necessary to achieve the related social, economic, and environmental benefits of the health and wellness precinct, to reflect input from the public and agencies including the Toronto and Region Conservation Authority (TRCA), and to apply sustainable land development measures.

Integrated design will also contribute to the goals and objectives in the “Green Directions” Vaughan Community and Sustainability and Environmental Master Plan, specifically:

Goal 1: To significantly reduce our use of natural resources and the amount of waste we generate

- Objective 1.1: To reduce greenhouse gas emissions and move towards carbon neutrality for the City of Vaughan’s facilities and infrastructure
- Objective 1.2: To promote reduction of greenhouse gas emissions in the City of Vaughan
- Objective 1.3: To support enhanced standards of stormwater management at the City and work with others to care for Vaughan’s watersheds
- Objective 1.4: To ensure efficient and appropriate use of potable water in City facilities

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF MAY 6, 2014

Item 30, CW Report No. 18 – Page 2

- Objective 1.5: To reduce the amount of waste generated in City owned facilities and procure sustainable products for the City's use
- Objective 1.6: To continue to reduce the amount of waste generated by Vaughan citizens, businesses and institutions

Goal 2: To ensure sustainable development and redevelopment

- Objective 2.2: To develop Vaughan as a City with maximum greenspace and an urban form that supports our expected population growth
- Objective 2.3: To create a City with sustainable built form

Goal 3: To ensure that Vaughan is a city that is easy to get around with a low environmental impact

- Objective 3.1: To develop and sustain a network of sidewalks, paths and trails that supports all modes of non-vehicular transportation
- Objective 3.3: Reduce single occupant vehicle trips by supporting active transportation, carpooling and public transit

Goal 4: To create a vibrant community where citizens, business and visitors thrive

- Objective 4.1: To foster a city with a strong social cohesion, an engaging arts scene, and a clear sense of its culture and heritage
- Objective 4.2: Ensure that the City of Vaughan attracts businesses and investment that will result in well-paying jobs for Vaughan citizens, a sustainable tax base and continuing prosperity into the 21st Century

Goal 5: To be leaders in advocacy and education on sustainability issues

- Objective 5.1: To share sustainable best practices and ideas between and among municipal staff and the community
- Objective 5.2: To continue the City's role in advocacy and information sharing on environmental issues

Goal 6: To ensure a supportive system for the implementation of the Community Sustainability and Environmental Master Plan

- Objective 6.1: To fully support the implementation of Green Directions at all levels of City Operations

Economic Impact

Funding for the total study costs in the amount of \$127,280.00 is available within the approved capital project CO-0054-09 Vaughan Hospital Precinct Development.

Communications Plan

N/A

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF MAY 6, 2014

Item 30, CW Report No. 18 – Page 3

Purpose

The purpose of this report is to obtain Council authorization to award RFP 14-065 to HOK Inc. to provide the necessary landscape architectural services for the Vaughan Healthcare Centre Precinct, excluding Block 2 Hospital lands.

Background - Analysis and Options

The following resolution respecting Item 6, Report No. 10, was considered by the Committee of the Whole on February 25, 2014, and was adopted without amendment by the Council of the City of Vaughan on February 28, 2014:

- “1. THAT the Terms of Reference appended to this report as Attachment #1 be approved for procurement of a landscape architect consultant in order to prepare a Landscape Development Concept and Detailed Landscape Design for the Vaughan Healthcare Centre Precinct, excluding Block 2 Hospital lands;
2. THAT the capital project in the amount of \$126,500.00 (including contingency, plus applicable taxes and administration recovery) be approved, to allow for the integration of landscape detailed design with the City's upcoming servicing of the Vaughan Healthcare Precinct Plan and to inform development of Project Specific Output Specifications (PSOS) as required by Mackenzie Health and Infrastructure Ontario (IO), and that the project be funded from the approved Vaughan Hospital Precinct Development Levy CO-0054-09.”

A Request for Proposals (RFP) was released on Wednesday, March 05, 2014 with closing date of Thursday, April 03, 2014. The RFP was advertised in Bidding, OPBA & OALA: March 05, 2014, and City Webpage: March 06, 2014. The RFP package provided details of the contract, including the evaluation criteria used in the assessment of competing proposal bids. Seventeen (17) Proposal Documents were picked up. One (1) Addendum was issued on March 31, 2014, to answer questions from the Proponents. Proposals were received from the following Proponents:

1. Golder Associates Ltd.
2. CIMA Canada Inc.
3. O2 Planning & Design Inc.
4. Stephen Popovich Associates Inc.
5. HOK Inc.
6. Janet Rosenberg & Studio Inc.
7. Greenland International Consulting Ltd.
8. Plant Architect Inc.
9. Nak Design Strategies Inc.

The package provided details of the contract, including the following criteria used in the evaluation of competing proposal submissions:

- | | | |
|------|--------------------------------|-----|
| i. | Qualifications and Experience: | 40% |
| ii. | Quality of the Proposal: | 25% |
| iii. | Project Management: | 25% |
| iv. | Financial: | 10% |

An Evaluation Committee, comprised of staff from the Planning and Engineering Services Departments and chaired by the Purchasing Services Department, carried out the evaluation

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF MAY 6, 2014

Item 30, CW Report No. 18 – Page 4

process. Each landscape architecture proposal was evaluated based on the capability, experience, expertise, and skills in each discipline, and in terms of suitability with respect to team organization, project management, and quality of its written presentation. The two top-scoring proponents were then further evaluated through a short-list interview process conducted by the Evaluation Committee and chaired by the Purchasing Services Department. HOK Inc. was the highest scorer.

The consultant selection process to retain the Landscape Architectural Services for the Vaughan Healthcare Centre Precinct is complete, and the recommended firm/team to carry out the contract is HOK Inc. based on the Committee's evaluation of their proposal and interview.

Financial Summary

RFP 14-065	105,650.00
Contingency (15%)	15,847.50
HST (1.76%)	2,138.36
3% administration fees	<u>3,709.08</u>
Total Cost	127,344.93
Rounded	127,350.00
Approved Capital Budget (CoW Feb 28, 2014)	<u>132,590.00</u>
Balance Remaining	5,240.00

A total contingency amount of 15% of the RFP price (\$15,848.00) is requested and is covered within the approved Capital budget, and will be used to address any unforeseen work. Based on the complexity of the Vaughan Healthcare Centre Precinct Plan, there may be potential for unforeseen issues greater than anticipated. In addition, the residual funding should be used to fund the administrative costs associated with holding any additional public and stakeholder meetings than anticipated. If there are residual funds following completion of the study, staff will recommend the project for closure and the funds can be returned to the original source.

Relationship to Vaughan Vision 2020 Strategic Plan

An integrated design approach in the Vaughan Healthcare Centre contributes to the goals and themes within Vaughan Vision 20/20, the City of Vaughan's Strategic Plan, specifically:

Service Excellence:

- Demonstrate Excellence in Service Delivery
- Promote Community, Safety, Health & Wellness
- Lead & Promote Environmental Sustainability

Organizational Excellence

- Manage Corporate Assets
- Ensure Financial Sustainability
- Manage Growth & Economic Well-being

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF MAY 6, 2014

Item 30, CW Report No. 18 – Page 5

Regional Implications

The Region of York will be a participating stakeholder through the landscape development concept and detailed landscape design process.

Conclusion

The consultant, HOK Inc. is well qualified to fulfill the requirements of the contract and therefore, it is recommended that HOK Inc. be retained by the City to undertake landscape architecture services for the Vaughan Healthcare Centre Precinct, excluding Block 2 Hospital lands, to an upset limit not exceeding \$105,650.00 plus contingency allowance, applicable taxes and administration recovery.

Attachments

N/A

Report prepared by

Moir Wilson, Urban Designer, ext. 8017
Rob Bayley, Manager of Urban Design, ext. 8254