

CITY OF VAUGHAN
REPORT NO. 17 OF THE
FINANCE AND ADMINISTRATION COMMITTEE

*For consideration by the Council
of the City of Vaughan
on December 10, 2013*

The Finance and Administration Committee met at 9:38 a.m., on December 2, 2013.

Present: Councillor Marilyn Iafrate, Chair
Hon. Maurizio Bevilacqua, Mayor (10:24 a.m.)
Regional Councillor Gino Rosati (10:24 a.m.)
Regional Councillor Michael Di Biase (10:03 a.m.)
Regional Councillor Deb Schulte
Councillor Tony Carella
Councillor Rosanna DeFrancesca (9:43 a.m.)
Councillor Alan Shefman
Councillor Sandra Yeung Racco

The following items were dealt with:

1 DEVELOPMENT CHARGES – SEMI-ANNUAL ADJUSTMENT

The Finance and Administration Committee recommends approval of the recommendation contained in the following report of the Acting Commissioner of Finance & City Treasurer and Director of Development Finance and Investments, dated December 2, 2013:

Recommendation

The Acting Commissioner of Finance & City Treasurer and Director of Development Finance and Investments recommend:

1. That in accordance with the appropriate semi-annual adjustment sections of the City Wide Development Charge and Special Service Area Development Charge by-laws that the associated rates be increased by 0.1% effective January 1, 2014; and
2. That the following revised Development Charge Rates (Attachments 1, 2, 3, 4 & 5) be approved.

2 ENDING SEPTEMBER 30, 2013 – CONSOLIDATED QUARTERLY REPORT

The Finance and Administration Committee recommends:

- 1) That staff investigate the feasibility of continuing with the Dazzle Me program and the Curb Appeal, Winter Lights and Vaughan Alive initiatives under the Communities in Bloom program,

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including the costs and possibility of securing sponsorships to run these programs, and bring forward a report to the January 15, 2014, Finance, Administration and Audit Committee meeting; and

- 2) That the report of the Acting Commissioner of Finance & City Treasurer, dated December 2, 2013, be received.

Recommendation

The Acting Commissioner of Finance & City Treasurer recommends:

1. That the 2013 Consolidated Third Quarter Variance Report be received.

3 THE CONSOLIDATED SIX YEAR WATER FINANCIAL PLAN (2014-2019)

The Finance and Administration Committee recommends approval of the recommendation contained in the following report of the Acting Commissioner of Finance & City Treasurer, the Commissioner of Engineering and Public Works, the Director of Public Works and the Director of Financial Services, dated December 2, 2013:

Recommendation

The Acting Commissioner of Finance & City Treasurer, the Commissioner of Engineering and Public Works, the Director of Public Works and the Director of Financial Services recommend:

1. That the attached Vaughan and Kleinburg Consolidated Six Year Water Financial Plan that demonstrates a viable and sustainable financial plan for the combined distribution systems (Vaughan license 011-102, permit 011-202 and Kleinburg license 011-101, permit 011-201) be adopted; and
2. That a copy of the Vaughan and Kleinburg Consolidated Six Year Water Financial Plan be forwarded to the Ministry of Municipal Affairs and Housing and the Ministry of the Environment

4 ELECTION RESERVE CONTRIBUTION

The Finance and Administration Committee recommends approval of the recommendation contained in the following report of the City Clerk, dated December 2, 2013:

Recommendation

The City Clerk in consultation with the Acting Commissioner of Finance & City Treasurer recommends:

1. That contributions to the Election Reserve be increased by \$50,000 in 2014; and
2. That any impact associated with this report be included in the Draft 2014 Budget and 2015-2017 Plan.

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**5 PROVINCIAL CONSULTATIONS: DEVELOPMENT CHARGES, LAND USE PLANNING
AND APPEAL SYSTEM REFORM**

The Finance and Administration Committee recommends approval of the recommendation contained in the following report of the Acting Commissioner of Finance & City Treasurer, Commissioner of Planning and Director of Development Finance & Investments, dated December 2, 2013:

Recommendation

The Acting Commissioner of Finance & City Treasurer, Commissioner of Planning and Director of Development Finance & Investments, in consultation with the Director of Legal Services, Director of Parks Development and Manager of Policy Planning, recommend:

1. That a copy of this report and any associated communications containing a response on Planning Reform and Development Charges Reform be forwarded to the Province of Ontario and Region of York before January 10, 2014.

**6 GREEN ENERGY ACT/SOLAR PROJECT – EXTENSION OF INVESTMENT PERIOD
TO DECEMBER 31, 2014**

The Finance and Administration Committee recommends approval of the recommendation contained in the following report of the Interim City Manager, dated December 2, 2013:

Recommendation

The Interim City Manager recommends:

1. That the Interim City Manager be directed to report back to the December 10, 2013 Council meeting with the Vaughan Holdings Inc. decision on extension to PowerStream's Solar Project – Extension of Investment Period.

**7 DRAFT 2014 BUDGET AND 2015-2017 PLAN
(Referred)**

This matter was deferred to the January 15, 2014, Finance, Administration and Audit Committee meeting to continue deliberations (see OTHER MATTERS CONSIDERED BY THE COMMITTEE: Item 11.1: DRAFT 2014 BUDGET AND 2015-2017 PLAN)

**8 USER FEE/SERVICE CHARGE REVIEW & BY-LAW UPDATES
(Referred)**

The Finance and Administration Committee recommends approval of the recommendation contained in the following report of the Acting Commissioner of Finance and City Treasurer, dated November 25, 2013:

The Finance and Administration Committee, at its meeting of November 25, 2013 recommended (Item 2, Finance and Administration Committee Report No.16):

- 1) That Communication C9, memorandum from the Acting Commissioner of Finance and City Treasurer, dated November 19, 2013, be received, and that consideration of this matter be deferred to the December 2, 2013, Finance and Administration Committee meeting to provide the public with an additional opportunity for public input.

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Report of the Acting Commissioner of Finance/City Treasurer, dated November 25, 2013

Recommendation

The Acting Commissioner of Finance & City Treasurer, in consultation with City departments, recommend:

1. That the user fee/service charge schedule outlined in Attachment #2 be approved and effective January 1, 2014.

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COUNCIL OFFICE EXPENDITURE BUDGET & PLAN

(Referred)

The Finance and Administration Committee recommends:

- 1) **That the recommendation contained in the following report of the City Clerk, dated November 25, 2013, be approved; and**
- 2) **That the differential budgets for local and regional councillors be explained at a future Committee of the Whole (Working Session) meeting within the first three months in 2014.**

The Finance and Administration Committee, at its meeting of November 25, 2013 recommended (Item 3, Finance and Administration Committee Report No.16):

- 1) That consideration of this matter be deferred to the Finance and Administration Committee meeting of December 2, 2013.

Report of the City Clerk, dated November 25, 2013

Recommendation

The City Clerk in consultation with the Economic Development Department and the Budgeting and Financial Planning Department recommends:

1. That the Council Office Budget adjustments reflected in the economic impact section of this report be included in the Draft 2014 Budget and 2015-2017 Plan; and
2. That at such time as modifications are made to the remuneration of Members of Council, future Council Office Budgets be amended

**10 SINGLE SOURCE AWARD OF CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES
DETAILED DESIGN OF MUNICIPAL ROADS AND SERVICING
VAUGHAN HEALTHCARE PRECINCT
WARD 1**

The Finance and Administration Committee recommends approval of the recommendation contained in the following report of the Commissioner of Engineering and Public Works, dated December 2, 2013:

Recommendation

The Commissioner of Engineering and Public Works, in consultation with the Interim City Manager, the Commissioner of Legal and Administrative Services/City Solicitor, the Acting Commissioner of Finance, and the Director of Purchasing Services recommend:

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1. That in conformance with Section 9 of the City's Consolidated Purchasing Policy and to satisfy the Province's timelines for the development of the Mackenzie Vaughan Hospital, the firm of Cole Engineering Incorporated be retained at an estimated cost of \$993,000, plus applicable taxes to provide engineering services to carry out all detailed design engineering for the preparation of tender(s) to construct the roads, the stormwater works, including channel realignment, new culverts and stormwater ponds, and the municipal water and wastewater servicing to allow for the servicing of the Vaughan Healthcare Precinct lands.
2. That a 15% contingency allowance of \$150,000 be approved within which the Commissioner of Engineering and Public Works or his designate is authorized to approve amendments to the Contract; and
3. That the amounts of the above recommendation, illustrated within this report, be funded by Capital Budget Project No. CO-0054-09, including all contingency allowances, applicable taxes and administration recovery.
4. That staff be directed to report back on the status of cost-sharing and funding discussions with Mackenzie Health prior to the issuance of any tender(s) for the construction of the Vaughan Healthcare Precinct works.
5. That the Mayor and the Clerk be authorized to sign the appropriate documents.

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OTHER MATTERS CONSIDERED BY THE COMMITTEE

11.1 DRAFT 2014 BUDGET AND 2015-2017 PLAN

The following action was taken by the Finance and Administration Committee:

- 1) **This item was deferred to the January 15, 2014, Finance, Administration and Audit Committee meeting to continue deliberations;**
- 2) **The following motion was referred to the Interim City Manager and Acting Commissioner of Finance/City Treasurer for a response and/or consolidation into the draft budget as may be appropriate:**
 - a) **That staff review the opportunity and the cost to erect a sidewalk on the north side of Teston Road between Quail Run Boulevard and Bathurst Street and report back to the January 15, 2014, Finance, Administration and Audit Committee meeting;**
- 3) **The following deputations and communication were received:**
 1. **Mr. Martin Segal, Quail Run Boulevard, Vaughan; and**
 2. **Mr. Dirk Driberg, City of Vaughan Baseball & Softball Association, Keele Street, Maple, and Communication C2, dated December 2, 2013; and**
- 4) **Communication C1, memorandum from the Acting Commissioner of Finance & City Treasurer and the Manager of Capital and Reserves, dated December 2, 2013, was received.**

Councillor Iafrate declared an interest with respect to the foregoing matter insofar as it relates to the contingency budget, as she has a non-arm's length financial familial interest, and did not take part in the discussion or vote on the matter.

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The Finance and Administration Committee, at its meeting of November 25, 2013 recommended (Item 5, Finance and Administration Committee Report No. 16):

- 1) That this item be deferred to the next Finance and Administration Committee meeting to continue deliberations;
- 2) That the following motions be referred to the Interim City Manager and Acting Commissioner of Finance/City Treasurer for a response and/or consolidation into the draft budget as may be appropriate:
 - b) That staff review the funding request and information submitted by the Woodbridge Soccer Club and report back to Council on the feasibility of the request, including the identification of potential funding sources; and
 - c) That Members of Council interested in specific capital projects from previous years identify these to the Acting Commissioner of Finance/City Treasurer at the conclusion of the meeting, and that staff report back on these projects to the December 2, 2013, Finance and Administration Committee meeting;
- 3) That the deputation by Mr. Mike Rietta, Woodbridge Soccer Club, Martin Grove Road, be received; and
- 4) That the following communications be received:
 - C1. Memorandum from the Commissioner of Community Services, dated November 21, 2013;
 - C2. Memorandum from the Acting Commissioner of Finance & City Treasurer and the Manager of Capital and Reserves, dated November 22, 2013;
 - C3. Memorandum from the Commissioner of Strategic and Corporate Services, dated November 19, 2013;
 - C4. Memorandum from the Acting Commissioner of Finance & City Treasurer and the Acting Manager of Operating Budgets, dated November 19, 2013;
 - C5. Memorandum from the Commissioner of Engineering and Public Works and the Director of Engineering Services, dated November 22, 2013;
 - C6. Memorandum from the Commissioner of Engineering and Public Works, dated November 19, 2013;
 - C7. Memorandum from the Commissioner of Engineering and Public Works and the Director of Engineering Services, dated November 19, 2013; and
 - C8. Memorandum from the Commissioner of Engineering and Public Works and the Director of Engineering Services, dated November 19, 2013.

Councillor lafrate declared an interest with respect to the foregoing matter insofar as it relates to the contingency budget, as she has a non-arm's length financial familial interest, and did not take part in the discussion or vote on the matter.

The Finance and Administration Committee, at its meeting of November 18, 2013 recommended (Item 4, Finance and Administration Committee Report No.15):

- 1) That this item be deferred to the next Finance and Administration Committee meeting to continue deliberations; and
- 2) That the deputation of Mr. Egidio Longo, Keele Street, Vaughan, be received;

Councillor lafrate declared an interest with respect to the foregoing matter insofar as it relates to the contingency budget, as she has a non-arm's length financial familial interest, and did not take part in the discussion or vote on the matter.

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Recommendation of the Finance and Administration Committee of November 12, 2013

The Finance and Administration Committee, at its meeting of November 12, 2013 recommended (Item 1, Finance and Administration Committee Report No.14):

- 1) That this item be deferred to the next Finance and Administration Committee meeting to continue deliberations;
- 2) That the following motions be referred to the Interim City Manager and the Acting Commissioner of Finance/City Treasurer for a response and/or consolidation into the draft budget as may be appropriate:

That staff provide additional information on the following:

- a) An explanation of the hierarchy of positions requested as part of the Asset Management project;
 - b) The number of new positions requested in ARR's categorized by management and union classifications;
 - c) A summary of ARR requests using the following categories:
 - i) Type of request: one-time or annual/base;
 - ii) Service level: maintains service level, increases service level, or provides new service level;
 - d) The number of positions within the City's staff complement that have been vacant 12 months or longer;
 - e) Identification of positions approved in the 2013 budget that have not yet been filled;
 - f) Approved capital projects that have not been initiated;
 - g) Recycling pickup at Super Mall Boxes, including additional information on the cost of providing the service city wide;
 - h) An explanation of why additional resources are requested for extending call taking hours in Access Vaughan and By-law & Compliance, noting the existing dispatch function in Public Works;
 - i) An assessment of the financial and other implications of addressing the requests for municipal servicing in the Millwood Estates community; and
 - j) The potential to separate into two projects the Feasibility Study for the CP pedestrian underpasses at both Highway 27 and Woodbridge Avenue to provide for the possibility of moving one project ahead of the other;
- 3) That Communication C1, memorandum from the Executive Director, Office of the City Manager, dated November 12, 2013, be received;
 - 4) That the presentation by the Acting Commissioner of Finance/City Treasurer, and C2, presentation material entitled, "Draft 2014 Budget and 2015-2017 Plan", dated November 12, 2013, be received; and
 - 5) That the following deputations and communication, be received:
 1. Mr. Tim Sorochinsky, Millwood-Woodend Ratepayers Association, Millwood Parkway, Woodbridge and Communication C3, dated November 12, 2013; and
 2. Ms. Yvette Pritchard, Troyer Court, Thornhill.

Councillor lafrate declared an interest with respect to the foregoing matter insofar as it relates to the contingency budget, as she has a non-arm's length financial familial interest, and did not take part in the discussion or vote on the matter.

Report of the Acting Commissioner of Finance/City Treasurer, dated November 12, 2013

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Recommendation

The Interim City Manager and the Acting Commissioner of Finance/City Treasurer in consultation with the Senior Management Team recommend:

1. That the presentation on the Draft 2014 Budget and 2015-2017 Plan be received; and
2. That this matter and any comments received be referred to the next Finance and Administration Committee to continue deliberations.

Councillor Iafrate declared an interest with respect to the foregoing matter insofar as it relates to the contingency budget, as she has a non-arm's length financial familial interest, and did not take part in the discussion or vote on the matter.

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**NEW BUSINESS – RESOLUTION
WITH RESPECT TO COMPARATIVE
RESIDENTIAL/INDUSTRIAL/COMMERCIAL TAX RATES**

The Finance and Administration Committee recommends that the following resolution be approved:

Whereas, residential tax rates in the City of Vaughan have historically been higher than in the City of Toronto, because growth in the City of Vaughan beginning in the 1970's was, for all intents and purposes in the residential sector only, with major industrial development coming later; and

Whereas, major industrial growth is slated in the Vaughan Enterprise Zone and the Highway 400 Employment Lands; and

Whereas, the City of Vaughan continues to lead the Region of York in employment growth;

Therefore be it resolved, that the Acting Commissioner of Finance & City Treasurer bring forward a report to a 2014 Committee of the Whole (Working Session) meeting, exploring options whereby an adjustment in the comparative residential/industrial/commercial rates may be of benefit to residential tax payers;

The foregoing matter was brought to the attention of the Committee by Councillor Carella.

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The meeting adjourned at 12:16 p.m.

Respectfully submitted,

Councillor Marilyn Iafrate, Chair