

CITY OF VAUGHAN
REPORT NO. 16 OF THE
FINANCE AND ADMINISTRATION COMMITTEE

*For consideration by the Council
of the City of Vaughan
on December 10, 2013*

The Finance and Administration Committee met at 7:08 p.m., on November 25, 2013.

Present: Councillor Marilyn Iafrate, Chair
Regional Councillor Gino Rosati
Regional Councillor Michael Di Biase
Regional Councillor Deb Schulte
Councillor Tony Carella
Councillor Rosanna DeFrancesca
Councillor Alan Shefman (7:15 p.m.)
Councillor Sandra Yeung Racco

The following items were dealt with:

1 GFOA DISTINGUISHED BUDGET PRESENTATION AWARD

The Finance and Administration Committee recommends approval of the recommendation contained in the following report of the Acting Commissioner of Finance & City Treasurer, dated November 25, 2013:

Recommendation

The Acting Commissioner of Finance & City Treasurer recommends:

1. That the following report and formal presentation on the receipt of the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for the City's 2013 Budget be received.

2 USER FEE/SERVICE CHARGE REVIEW & BY-LAW UPDATES

This matter was deferred to the December 2, 2013, Finance and Administration Committee (see OTHER MATTERS CONSIDERED BY THE COMMITTEE, Item 6.1: USER FEE/SERVICE CHARGE REVIEW & BY-LAW UPDATES)

3 COUNCIL OFFICE EXPENDITURE BUDGET & PLAN

This matter was deferred to the December 2, 2013, Finance and Administration Committee meeting (see OTHER MATTERS CONSIDERED BY THE COMMITTEE, Item 6.2: COUNCIL OFFICE EXPENDITURE BUDGET & PLAN)

**REPORT NO. 16 OF THE FINANCE AND ADMINISTRATION COMMITTEE
FOR CONSIDERATION BY COUNCIL, DECEMBER 10, 2013**

4 COUNCIL COMPOSITION – REGIONAL MUNICIPALITY OF YORK

The Finance and Administration Committee recommends that consideration of this matter be deferred to the Council meeting of December 10, 2013.

Recommendation

The Interim City Manager recommends:

1. That City Council consider providing consent to the adoption of a by-law by Regional Council changing the composition and size of Regional Council to increase the number of members from The Corporation of the City of Vaughan from four to five;
2. That in the event that Council supports an additional City of Vaughan member on Regional Council, the City Clerk be requested to forward the City's consent to the Regional Clerk; and
3. That in the event the necessary consents are obtained and a by-law is passed by Regional Council to add an additional City of Vaughan member on Regional Council, that City Council enact a by-law to increase its size accordingly, and that the 2014-2017 Draft Operating Budget and Plan be amended to reflect the projected financial impact.

5 DRAFT 2014 BUDGET AND 2015-2017 PLAN
(Referred)

This matter was deferred to the December 2, 2013, Finance and Administration Committee meeting to continue deliberations (see OTHER MATTERS CONSIDERED BY THE COMMITTEE, Item 6.3: DRAFT 2014 BUDGET AND 2015-2017 PLAN)

6 OTHER MATTERS CONSIDERED BY THE COMMITTEE

6.1 USER FEE/SERVICE CHARGE REVIEW & BY-LAW UPDATES

The following action was taken by the Finance and Administration Committee:

- 1) This item was deferred to the December 2, 2013, Finance and Administration Committee meeting to provide the public with an additional opportunity for public input; and
- 2) Communication C9, memorandum from the Acting Commissioner of Finance and City Treasurer, dated November 19, 2013, was received.

Recommendation

The Acting Commissioner of Finance & City Treasurer, in consultation with City departments, recommend:

1. That the user fee/service charge schedule outlined in Attachment #2 be approved and effective January 1, 2014.

6.2 COUNCIL OFFICE EXPENDITURE BUDGET & PLAN

The following action was taken by the Finance and Administration Committee:

- 1) This item was deferred to the Finance and Administration Committee meeting of December 2, 2013.

Recommendation

The City Clerk in consultation with the Economic Development Department and the Budgeting and Financial Planning Department recommends:

1. That the Council Office Budget adjustments reflected in the economic impact section of this report be included in the Draft 2014 Budget and 2015-2017 Plan; and
2. That at such time as modifications are made to the remuneration of Members of Council, future Council Office Budgets be amended

6.3 DRAFT 2014 BUDGET AND 2015-2017 PLAN

The following action was taken by the Finance and Administration Committee:

- 1) This item was deferred to the next Finance and Administration Committee meeting to continue deliberations;
- 2) The following motions were referred to the Interim City Manager and Acting Commissioner of Finance/City Treasurer for a response and/or consolidation into the draft budget as may be appropriate:
 - a) That staff review the funding request and information submitted by the Woodbridge Soccer Club and report back to Council on the feasibility of the request, including the identification of potential funding sources; and
 - b) That Members of Council interested in specific capital projects from previous years identify these to the Acting Commissioner of Finance/City Treasurer at the conclusion of the meeting, and that staff report back on these projects to the December 2, 2013, Finance and Administration Committee meeting;
- 3) The deputation by Mr. Mike Rietta, Woodbridge Soccer Club, Martin Grove Road, was received; and
- 4) The following communications were received:
 - C1. Memorandum from the Commissioner of Community Services, dated November 21, 2013;
 - C2. Memorandum from the Acting Commissioner of Finance & City Treasurer and the Manager of Capital and Reserves, dated November 22, 2013;
 - C3. Memorandum from the Commissioner of Strategic and Corporate Services, dated November 19, 2013;
 - C4. Memorandum from the Acting Commissioner of Finance & City

**REPORT NO. 16 OF THE FINANCE AND ADMINISTRATION COMMITTEE
FOR CONSIDERATION BY COUNCIL, DECEMBER 10, 2013**

- Treasurer and the Acting Manager of Operating Budgets, dated November 19, 2013;
- C5. Memorandum from the Commissioner of Engineering and Public Works and the Director of Engineering Services, dated November 22, 2013;
- C6. Memorandum from the Commissioner of Engineering and Public Works, dated November 19, 2013;
- C7. Memorandum from the Commissioner of Engineering and Public Works and the Director of Engineering Services, dated November 19, 2013; and
- C8. Memorandum from the Commissioner of Engineering and Public Works and the Director of Engineering Services, dated November 19, 2013.

Councillor lafrate declared an interest with respect to the foregoing matter insofar as it relates to the contingency budget, as she has a non-arm's length financial familial interest, and did not take part in the discussion or vote on the matter.

The Finance and Administration Committee, at its meeting of November 18, 2013 recommended (Item 4, Finance and Administration Committee Report No.15):

- 1) That this item be deferred to the next Finance and Administration Committee meeting to continue deliberations; and
- 2) That the deputation of Mr. Egidio Longo, Keele Street, Vaughan, be received;

Councillor lafrate declared an interest with respect to the foregoing matter insofar as it relates to the contingency budget, as she has a non-arm's length financial familial interest, and did not take part in the discussion or vote on the matter.

The Finance and Administration Committee, at its meeting of November 12, 2013 recommended (Item 1, Finance and Administration Committee Report No.14):

- 1) That this item be deferred to the next Finance and Administration Committee meeting to continue deliberations;
- 2) That the following motions be referred to the Interim City Manager and the Acting Commissioner of Finance/City Treasurer for a response and/or consolidation into the draft budget as may be appropriate:

That staff provide additional information on the following:

- a) An explanation of the hierarchy of positions requested as part of the Asset Management project;
- b) The number of new positions requested in ARR's categorized by management and union classifications;
- c) A summary of ARR requests using the following categories:
 - i) Type of request: one-time or annual/base;
 - ii) Service level: maintains service level, increases service level, or provides new service level;
- d) The number of positions within the City's staff complement that have been vacant 12 months or longer;
- e) Identification of positions approved in the 2013 budget that have not yet been filled;
- f) Approved capital projects that have not been initiated;

**REPORT NO. 16 OF THE FINANCE AND ADMINISTRATION COMMITTEE
FOR CONSIDERATION BY COUNCIL, DECEMBER 10, 2013**

- g) Recycling pickup at Super Mall Boxes, including additional information on the cost of providing the service city wide;
 - h) An explanation of why additional resources are requested for extending call taking hours in Access Vaughan and By-law & Compliance, noting the existing dispatch function in Public Works;
 - i) An assessment of the financial and other implications of addressing the requests for municipal servicing in the Millwood Estates community; and
 - j) The potential to separate into two projects the Feasibility Study for the CP pedestrian underpasses at both Highway 27 and Woodbridge Avenue to provide for the possibility of moving one project ahead of the other;
- 3) That Communication C1, memorandum from the Executive Director, Office of the City Manager, dated November 12, 2013, be received;
- 4) That the presentation by the Acting Commissioner of Finance/City Treasurer, and C2, presentation material entitled, "Draft 2014 Budget and 2015-2017 Plan", dated November 12, 2013, be received; and
- 5) That the following deputations and communication, be received:
- 1. Mr. Tim Sorochinsky, Millwood-Woodend Ratepayers Association, Millwood Parkway, Woodbridge and Communication C3, dated November 12, 2013; and
 - 2. Ms. Yvette Pritchard, Troyer Court, Thornhill.

Councillor lafrate declared an interest with respect to the foregoing matter insofar as it relates to the contingency budget, as she has a non-arm's length financial familial interest, and did not take part in the discussion or vote on the matter.

Report of the Acting Commissioner of Finance/City Treasurer, dated November 12, 2013

Recommendation

The Interim City Manager and the Acting Commissioner of Finance/City Treasurer in consultation with the Senior Management Team recommend:

- 1. That the presentation on the Draft 2014 Budget and 2015-2017 Plan be received; and
- 2. That this matter and any comments received be referred to the next Finance and Administration Committee to continue deliberations.

Councillor lafrate declared an interest with respect to the foregoing matter insofar as it relates to the contingency budget, as she has a non-arm's length financial familial interest, and did not take part in the discussion or vote on the matter.

The meeting adjourned at 8:51 p.m.

Respectfully submitted,

Councillor Marilyn lafrate, Chair