

**CITY OF VAUGHAN**

**EXTRACT FROM COUNCIL MEETING MINUTES OF DECEMBER 13, 2016**

Item 2, Report No. 15, of the Finance, Administration and Audit Committee, which was adopted without amendment by the Council of the City of Vaughan on December 13, 2016.

**2 KLEINBURG BUSINESS IMPROVEMENT AREA (KBIA) -  
APPOINTMENTS, BUDGET AND LEVY  
WARD 1**

**The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Chief Financial Officer & City Treasurer and the Director of Financial Services/Deputy Treasurer, dated December 5, 2016:**

**Recommendation**

The Chief Financial Officer & City Treasurer and the Director of Financial Services/Deputy Treasurer, in consultation with the Manager of Property Tax & Assessment recommend:

1. That the appointments to the Kleinburg Business Improvement Association (KBIA) Management Board members for the term as submitted in Attachment 1 by the KBIA Chair, be approved; and
2. That in accordance with the request from the Board of Management, Council approve the 2017 KBIA budget in the amount of \$46,000 and these funds be forwarded accordingly.

**Contribution to Sustainability**

Not applicable to this report.

**Communications Plan**

Council's decision will be communicated to the Chair of the KBIA.

**Economic Impact**

There is no economic impact to the City of Vaughan.

**Purpose**

The purpose of this report is to bring forward for Council's consideration and approval the appointment of the KBIA Management Board members submitted by the KBIA Chair, to approve the KBIA budget as requested and to authorize staff to remit, levy, and collect the special charge related to the KBIA. The budget will provide funds for promotion and visual enhancement of the area, advertising and special events. The source of funding is not from the City's general levy, but is collected on behalf of the KBIA by the City from each member of KBIA.

**Background - Analysis and Options**

The KBIA recently held their Annual General Meeting (AGM) at which the Board of Management members were appointed. In the past, the AGM was held in March of the requested year, however, the Board requested the AGM be moved earlier in order that the requested funds be issued earlier. This way, the Board and membership have access to the funds earlier in the year. The KBIA Chair has submitted the names of nine (9) voting members plus four (4) Executive Members for Council's approval (Attachment 1).

Each year the KBIA submits a budget for Council's approval. The 2017 budget amount of \$46,000 was approved by the Board of Management and accepted by the KBIA membership at

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the AGM in October 2016. The 2016 budget amount was \$40,000. The amount is levied to all commercial property within the BIA boundary, utilizing the taxable commercial assessment of each property. Although this 2017 budget amount will be earlier than in the past, the levy will still be charged to each commercial owner through the 2017 Final tax bill as in the past.

The minimum and maximum special charge to pay for the 2017 budget amount is \$550 minimum and \$5,500 maximum per By-law 169-84, as amended.

**Relationship to Term of Council Service Excellence Strategy Map (2014-2018)**

The source of funding for the KBIA budget is not from the City's general levy, but is collected by the City on behalf of the KBIA from each business member. This process supports the strategic priorities established by the Service Excellence Strategy Map, in particular initiatives that support Citizen Experience and Service Delivery.

**Regional Implications**

There are no Regional Implications in this Report.

**Conclusion**

Council's consideration of the recommendations set out in this report is requested.

Council approval of the proposed budget provides funds to the KBIA and authorizes staff to remit, levy, and collect the funds. The source of funding is not from the City's general levy, but is collected on behalf of the KBIA by the City from each member of KBIA.

**Attachments**

Attachment 1 – KBIA Board of Management and Executive  
Attachment 2 – KBIA Proposed 2017 Budget

**Report prepared by:**

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(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)