

***For consideration by the Council
of the City of Vaughan
on December 15, 2015***

**REPORT NO. 15 OF THE FINANCE, ADMINISTRATION AND AUDIT COMMITTEE
FOR CONSIDERATION BY COUNCIL, DECEMBER 15, 2015**

1. That the user fee/service charge schedule outlined in Attachment #2 be approved; and
 2. That the necessary by-laws be passed with effective dates of January 1, 2016;
- b) That the following recommendation contained in Communication C5, memorandum from the Director of Financial Planning & Development Finance / Deputy City Treasurer, dated November 19, 2015, be approved:
1. That this communication be received;
- c) That the following recommendation contained in Communication C6, memorandum from the Chief Financial Officer/City Treasurer and the Director of Financial Planning & Development Finance/Deputy City Treasurer, dated November 19, 2015, be approved:
1. That, as recommended by the Council Expenditure and Code of Conduct Task Force, an amendment to the Council discretionary office budgets formula to increase the residential rate by \$0.10 for each Local Councillor be approved;
 2. That the Draft Budget Book, Section 9 be amended to include the revised City Council and Corporate sections as outlined in Attachment 2; and
 3. That, as recommended by the Council Expenditure and Code of Conduct Task Force, the formula for calculating discretionary office budgets be reviewed once during every term of Council;
- d) That the following recommendation contained in Communication C7, memorandum from the Chief Financial Officer/City Treasurer and the Director of Financial Planning & Development Finance/Deputy City Treasurer, dated November 19, 2015, be approved:
1. That the draft 2016 operating budget for City Council be approved and 2017-18 operating plan be recognized (Draft Budget Book page 56, as amended by the related communication received this evening);
 2. That the draft operating budget for the Integrity Commissioner be approved and 2017-18 operating plan be recognized (Draft Budget Book page 60);
 3. That the draft 2016 operating budget for Internal Audit be approved and 2017-18 operating plan be recognized (Draft Budget Book page 62);
 4. That the draft 2016 operating budget for the Office of the City Manager be approved and 2017-18 operating plan be recognized (Draft Budget Book page 64);
 5. That the draft 2016 operating and capital budgets for the Community Services Portfolio be approved and 2017-18 operating and capital plans be recognized (Draft Budget Book page 68), which includes the following departments:
 - a. Access Vaughan (Draft Budget Book page 70);
 - b. Recreation Services (Draft Budget Book page 74);
 - c. Facility and Maintenance Services (Draft Budget Book page 78);
 - d. Vaughan Fire and Rescue Services (Draft Budget Book page 83); and

- e. By-Law & Compliance, Licensing and Permit Services (Draft Budget Book page 88);
6. That the draft 2016 operating and capital budgets for the Planning & Growth Management Portfolio be approved and 2017-18 operating and capital plans be recognized (Draft Budget Book page 92), which includes the following departments:
 - a. Development Planning (Draft Budget Book page 95);
 - b. Development Engineering and Infrastructure Planning (Draft Budget Book page 100);
 - c. Economic Development and Culture Services (Draft Budget Book page 106);
 - d. Policy Planning and Environmental Sustainability (Draft Budget Book page 108);
 - e. Building Standards (Draft Budget Book page 113); and
 - f. Parks Development (Draft Budget Book page 118);
7. That the draft 2016 operating and capital budgets for the Public Works Portfolio be approved and 2017-18 operating and capital plans be recognized (Draft Budget Book page 124), which include the following departments:
 - a. Infrastructure Delivery (Draft Budget Book page 127);
 - b. Environmental Services (Draft Budget Book page 133);
 - c. Transportation Services, Parks and Forestry Operations (Draft Budget Book page 137);
 - d. Fleet Management Services (Draft Budget Book page 142); and
 - e. Corporate Asset Management (Draft Budget Book page 142);
8. That the draft 2016 operating and capital budgets for the Office of the City Clerk be approved and 2017-18 operating and capital plans be recognized (Draft Budget Book page 150);
9. That the draft 2016 operating budget for the Office of Corporate Communications be approved and 2017-18 operating plans be recognized (Draft Budget Book page 154);
10. That the draft 2016 operating budget for the Office of Corporate Initiatives and Intergovernmental Relations be approved and 2017-18 operating plan be recognized (Draft Budget Book page 156);
11. That the draft 2016 operating and capital budgets for the Office of the Chief Financial Officer and City Treasurer be approved and 2017-18 operating and capital plans be recognized (Draft Budget Book page 158);
12. That the draft 2016 operating budget for Corporate be approved and 2017-18 operating plan be recognized (Draft Budget Book page 163), as amended by the related communication received this evening);
13. That the draft 2016 operating and capital budgets for the Office of the Chief Human Resources Officer be approved and 2017-18 operating and capital plans be recognized (Draft Budget Book page 166);
14. That the draft 2016 operating and capital budgets for the Office of the Chief Information Officer be approved and 2017-18 operating and capital plans be recognized (Draft Budget Book page 170);
15. That the draft 2016 operating and capital budgets for the Office of the City Solicitor be approved and 2017-18 operating and capital plans be recognized (Draft Budget Book page 174);
16. That the draft 2016 operating and capital budgets for the Office of Transformation and Strategy be approved and 2017-18 operating and capital plans be recognized (Draft Budget Book page 178);

17. That the draft 2016 operating and capital budgets for Vaughan Public Libraries be approved and 2017-18 operating and capital plans be recognized (Draft Budget Book page 181);
 18. That the Chief Financial Officer/City Treasurer be authorized to approve any operating or capital realignments between departments, provided they are fiscally neutral and a summary of these changes be incorporated into the quarterly reporting process;
 19. That the Chief Financial Officer/City Treasurer be authorized to approve any fiscally neutral transfers between corporate contingency and departments and a summary of these changes be incorporated into the quarterly reporting process;
 20. That the Chief Financial Officer/City Treasurer be authorized to approve, in accordance with the reserve policy, any required additional draws from discretionary reserves, for operating purposes, that are in accordance with the Consolidated Reserve Policy (05.4.01);
 21. That a non-discretionary reserve named Capital from Taxation be created and that the annual allocation to and draw down from this reserve be made during the annual budget process; and
 22. That the Capital Project Financial Administration and Reporting Policy (05.4.02) be amended to remove section 10.2 High Profile Capital Project Reporting as department updates on project status will be a part of the Service Excellence Strategy Map reporting process;
- e) That staff develop and bring forward for consideration by Council before the summer hiatus, an appropriate draft policy to guide a process by which individuals and/or corporations would be able to contribute, in whole or in part, to the costs of upgrading a city-owned facility (e.g. a portion of a park or community centre), and receive permanent recognition on-site for such support;
- 3) The following deputations and Communication were received:
1. Mr. Guido Masutti, Riverview Avenue, Woodbridge;
 2. Mr. Kevin Hanit, Queensbridge Drive, Concord;
 3. Ms. Franca Porreta, Birch Hill Road, Woodbridge;
 4. Mr. Ali Kermalli, Riverside Drive, Woodbridge;
 5. Mr. Dirk Drieberg, on behalf of City of Vaughan Baseball and Softball Association, Keele Street, Maple, and Communication C9 dated November 23, 2015, submitted at the meeting; and
 6. Mr. Richard Lorello, Treelawn Boulevard, Kleinburg; and
- 4) The following Communications were received:
- C1. Memorandum from the Deputy City Manager Planning & Growth Management and the Deputy City Manager Public Works, dated November 20, 2015;
 - C2. Memorandum from the Director of Financial Planning & Development Finance / Deputy City Treasurer, dated November 19, 2015;
 - C3. Memorandum from the Chief Financial Officer/City Treasurer and the Director of Financial Planning & Development Finance/Deputy City Treasurer, dated November 19, 2015;
 - C8. Memorandum from the Chief Financial Officer/City Treasurer and the Director of Financial Planning & Development Finance/Deputy City Treasurer, dated November 23, 2015.

**REPORT NO. 15 OF THE FINANCE, ADMINISTRATION AND AUDIT COMMITTEE
FOR CONSIDERATION BY COUNCIL, DECEMBER 15, 2015**

Report of the Chief Financial Officer & City Treasurer and the Director of Financial Planning and Development Finance & Deputy City Treasurer, dated November 16, 2015

The Finance, Administration and Audit Committee, at its meeting of November 16, 2015, recommended (Item 1, Finance, Administration and Audit Committee Report No. 14):

- 1) That staff bring forward a report to the next Finance, Administration and Audit Committee meeting indicating the breakdown on revenues received over the past five years and commitments for the next three years, with respect to the power generation plant located on the Keele Valley Landfill in McNaughton Road, Maple;
- 2) That the report of the Chief Financial Officer and City Treasurer and the Director of Financial Planning and Development Finance & Deputy City Treasurer dated November 16, 2015, be deferred to the November 23, 2015, Finance, Administration and Audit Committee meeting to continue deliberations;
- 3) That the presentation by the Director of Financial Planning and Development Finance & Deputy City Treasurer and the Director of Corporate Communications, and Communication C1, presentation material titled "*DRAFT 2016 Budget and 2017-18 Financial Plan*", dated November 16, 2015, be received; and
- 4) That the following deputations and Communications be received:
 1. Mr. Richard Lorello, Treelawn Boulevard, Kleinburg;
 2. Mr. Kevin Hanit, Queensbridge Drive, Concord;
 3. Mr. Alroy Vaz, Maison Parc Court, Thornhill; Communication C2 dated November 16, 2015, received at the meeting, and Communication C3 (Petition), submitted at the meeting; and
 4. Mr. Nick Pinto, Mapes Avenue, Woodbridge.

Report of the Chief Financial Officer & City Treasurer and the Director of Financial Planning and Development Finance & Deputy City Treasurer, dated November 2, 2015

The Finance, Administration and Audit Committee, at its meeting of November 2, 2015, recommended (Item 1, Finance, Administration and Audit Committee Report No. 13):

Recommendation

- 1) That the report of the Chief Financial Officer and City Treasurer and the Director of Financial Planning and Development Finance & Deputy City Treasurer dated November 2, 2015, be deferred to the November 16, 2015, Finance, Administration and Audit Committee meeting to continue deliberations;
- 2) That the presentation by the City Manager and Chief Financial Officer and City Treasurer and Communication C3, presentation material titled, "*DRAFT 2016 Budget and 2017-18 Financial Plan*", dated November 2, 2015, be received;
- 3) That the following deputations be received:
 1. Mr. Richard Lorello, Treelawn Boulevard, Kleinburg; and
 2. Mr. Kevin Hanit, Queensbridge Drive, Concord; and
- 4) That the following communications be received:

**REPORT NO. 15 OF THE FINANCE, ADMINISTRATION AND AUDIT COMMITTEE
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- C1. Memorandum from the Chief Financial Officer and City Treasurer, and the Director of Financial Planning and Development Finance and Deputy City Treasurer, dated November 2, 2015; and
- C2. Memorandum from the Chief Financial Officer and City Treasurer, and the Director of Financial Planning and Development Finance and Deputy City Treasurer, dated November 2, 2015.

Recommendation

The Chief Financial Officer and City Treasurer and the Director of Financial Planning and Development Finance & Deputy City Treasurer, in consultation with the City Manager and the Senior Management Team recommend:

- 1. That this report and accompanying attachments be received;
- 2. That the presentation on the DRAFT 2016 Budget and 2017-18 Plan be received; and
- 3. That this matter and any comments received be referred to the next Finance, Administration and Audit Committee to continue deliberations.

The meeting adjourned at 8:20 p.m.

Respectfully submitted,

Regional Councillor Gino Rosati, Chair