CITY OF VAUGHAN

REPORT NO. 14 OF THE

FINANCE AND ADMINISTRATION COMMITTEE

For consideration by the Council of the City of Vaughan on December 11, 2012

The Finance and Administration Committee met at 9:43 a.m., on December 3, 2012.

Present: Councillor Marilyn Iafrate, Chair Hon. Maurizio Bevilacqua, Mayor Regional Councillor Michael Di Biase Regional Councillor Deb Schulte Councillor Tony Carella Councillor Rosanna DeFrancesca Councillor Alan Shefman

The following items were dealt with:

1

DRAFT PURCHASING CARD POLICY

The Finance and Administration Committee recommends approval of the recommendation contained in the following report of the Commissioner of Finance & City Treasurer, dated December 3, 2012:

Recommendation

The Commissioner of Finance & City Treasurer, in consultation with the Acting Director of Purchasing Services and the Director of Financial Services recommends:

- 1. That the Draft Purchasing Card Policy be received for input and comments; and
- 2. That staff report back in early 2013 with the final Draft Purchasing Card Policy for approval.

2

KID'S CLUB PROGRAM (BEFORE AND AFTER SCHOOL PROGRAM) <u>NEW LICENSING REQUIREMENTS – WARDS 1, 2 AND 3</u>

The Finance and Administration Committee recommends approval of the recommendation contained in the following report of the Commissioner of Community Services, dated December 3, 2012:

Recommendation

The Commissioner of Community Services, in consultation with the Director of Recreation and Culture and the Director of Budgeting and Financial Planning, recommends:

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- 1) That the following report regarding the new licensing requirements for Before and After School Programs, including the Kid's Club program offered by the Recreation and Culture Department, be received; and,
- 2) That the Draft 2013 Operating Budget & 2014–16 Plan be adjusted to reflect the impact resulting from the legislative changes.

3 COUNCIL OFFICE EXPENDITURE BUDGETS 2013 - 2016

The Finance and Administration Committee recommends:

- 1) That the recommendation contained in the following report of the City Clerk, dated December 3, 2012, be approved; and
- 2) That staff be requested to propose a formula relating to the salaries of Members of Council and provide a report to Council for its consideration, with a caveat that any changes would not be applied during the current term of Council.

Recommendation

The City Clerk in consultation with the Economic Development Department and the Budgeting and Financial Planning Department recommends:

- 1) That the Council Office Budgets set out in this report be included in the Draft 2013 -2016 Operating Budgets; and
- 2) That at such time as modifications are made to the remuneration of Members of Council, the Council Office Budgets be amended accordingly.

4

DEPUTY MAYOR ROLE

The Finance and Administration Committee recommends approval of the recommendation contained in the following resolution submitted by Mayor Bevilacqua, dated December 3, 2012:

Member's Resolution

Submitted by Hon. Mayor Maurizio Bevilacqua

Whereas, the position of Deputy Mayor was a new position commencing with this term of Council;

Whereas, the position of Deputy Mayor carries responsibilities that are different and in addition to the responsibilities of other Members of Council;

Whereas, the remuneration should reflect these additional responsibilities;

It is therefore recommended that staff be directed to report to Council recommending an appropriate remuneration based on a survey the City's comparator municipalities.

5

DRAFT OPERATING BUDGET & PLAN UPDATE

Referred to the December 10, 2012 Finance and Administration Committee meeting. Finance and Administration Committee recommendation of December 10, 2012 will be considered at the Special Council meeting of December 10, 2012.

Councillor lafrate declared an interest with respect to the foregoing matter insofar as it relates to the corporate contingency account, being the potential funding source for changes in wages and benefits, on the basis that her spouse is an employee of the City of Vaughan, and did not take part in the discussion or vote on that particular matter.

6

CITY MANAGER'S BY-LAW

The Finance and Administration Committee recommends approval of the recommendation contained in the following report of the City Manager, dated December 3, 2012:

Recommendation

The City Manager in consultation with Councilor Sandra Yeung Racco, Councilor Alan Shefman and the Commissioner of Strategic & Corporate Services recommend:

That the Personnel Administration section of the City Manager's By-law No. 403-2003 be amended substantially in the form provided as Attachment 1.

7 ONTARIO SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS <u>PROVISION OF WILDLIFE SERVICES</u>

The Finance and Administration Committee recommends:

- 1) That consideration of this matter be deferred to the January 14, 2013 Finance and Administration Committee meeting; and
- 2) That staff be requested to provide a further report to the Finance and Administration Committee at its January 14, 2013 meeting, taking into consideration comments made at the December 3, 2012, Finance and Administration Committee meeting and including the potential of wildlife services being provided by other agencies, including the related costs of such services and options for cost recovery.

Recommendation

The Acting Commissioner of Legal & Administrative Services and City Solicitor recommends that

- 1. This report be received; and
- 2. Should Council decide to enhance animal services to include a wildlife component, that the associated costs be included in the Draft 2013 Operating Budget and 2014-2016 Operating Plan.

8 DEVELOPMENT CHARGES – SEMI-ANNUAL ADJUSTMENT

The Finance and Administration Committee recommends approval of the recommendation contained in the following report of the Commissioner of Finance & City Treasurer and Director of Development Finance and Investments, dated December 3, 2012:

Recommendation

The Commissioner of Finance & City Treasurer and Director of Development Finance and Investments recommend:

- 1) That in accordance with the appropriate semi-annual adjustments sections of each respective development charge by-law, the City Wide Development Charge rates and Special Service Area Development Charge rates be increased by 0.7% effective January 1, 2013; and
- 2) That the following revised Development Charge Rates (Attachment 1 & 2) be approved.

The meeting adjourned at 11:28 a.m.

Respectfully submitted,

Councillor Marilyn lafrate, Chair