

**CITY OF VAUGHAN**

**EXTRACT FROM COUNCIL MEETING MINUTES OF MARCH 22, 2016**

Item 18, Report No. 12, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on March 22, 2016.

**18**

**REVISED TERMS OF REFERENCE  
FOR THE EMERGENCY MANAGEMENT PROGRAM COMMITTEE**

The Committee of the Whole recommends approval of the recommendation contained in the following report of the Acting Chair of the Emergency Management Program Committee, dated March 1, 2016:

**Recommendation**

The Acting Chair of the Emergency Management Program Committee recommends:

1. That Council approve the revised Terms of Reference (Attachment 1) of the Emergency Management Program Committee; and
2. That Council appoint the members listed in the revised Terms of Reference to the Emergency Management Program Committee, in accordance with Regulation 380/04 of the *Emergency Management and Civil Protection Act*.

**Contribution to Sustainability**

Not applicable.

**Economic Impact**

There are no costs associated with this report.

**Communications Plan**

The revised Terms of Reference, as approved by Council will be circulated to committee members and included in the update of the Emergency Response Plan. The Emergency Response Plan is posted on the City of Vaughan website.

**Purpose**

To update the Emergency Management Program Committee Terms of Reference to reflect the current organizational structure and policy.

**Background - Analysis and Options**

Regulation 380/04 of the Emergency Management and Civil Protection Act mandates that every municipality shall have an Emergency Management Program Committee for the purposes of advising Council on the development and implementation of the municipality's program, making recommendations for revision where necessary and to conduct the annual program review or verification.

The terms of reference of the Emergency Management Program Committee were first approved by Council in 2005 and later amended in 2008. Since the last amendment, the City's policy on committees has been revised and changes have been made to the City's organizational structure.

The Terms of Reference as such has been updated to reflect membership changes and to align with current policy.

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At the February 11, 2016 meeting, the members of the committee reviewed and approved the revised Terms of Reference for the Emergency Management Program Committee.

**Relationship to Term of Council Service Excellence Strategy Map (2014-2018)**

This report is consistent with the Term of Council Service Excellence Strategy Map priority of continue to ensure the safety and well-being of citizens.

**Regional Implications**

York Regional Police have members on the committee who collaborate with the program on joint public safety initiatives.

**Conclusion**

The revisions to the Terms of Reference for the Emergency Management Program Committee for the City of Vaughan reflects organizational changes and ensures that the City will meet the legislated requirements prescribed for an Emergency Management Program Committee in the *Emergency Management and Civil Protection Act* and its Regulations.

**Attachment**

1. Revised Terms of Reference for the Emergency Management Program Committee.

**Report prepared by:**

Sharon Walker, Manager of Emergency Planning, Extension 6322.

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)