

EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 16, 2015

Item 15, Report No. 11, of the Finance, Administration and Audit Committee, which was adopted without amendment by the Council of the City of Vaughan on September 16, 2015.

15 TENDERS AWARD REPORT UNDER CONSOLIDATED PURCHASING POLICY

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Commissioner of Finance and City Treasurer and Director of Purchasing Services, dated September 8, 2015:

Recommendation

The Commissioner of Finance and City Treasurer and Director of Purchasing Services in consultation with the Financial Planning and Analytics Department recommend:

1. That the following report regarding the award of tenders by the Director of Purchasing Services under the Authority of the City of Vaughan Consolidated Purchasing Policy No. PS-003 section 6.4, be received.

Contribution to Sustainability

This report is consistent with the priorities previously set by Council in the Green Directions, Vaughan and Community Sustainability Environmental Master Plan.

Economic Impact

Not applicable

Communications Plan

Not applicable

Purpose

The purpose of this staff report is to advise members of Council of the matters dealt with under the Consolidated Purchasing Policy No. PS-003 section 6.4.

Background - Analysis and Options

Consolidated Purchasing Policy No. PS-003 section 6.4 provides the Director of Purchasing authority for the award of contracts resulting from a request for tender upon recommendation from a Commissioner, where the total cost of any goods, services or construction exceeds one hundred thousand dollars (\$100,000) but does not exceed three hundred and fifty thousand dollars (\$350,000) and the following criteria have been met:

1. The award is to the lowest priced compliant bidder;
2. The award of the contract is within the approved budget;
3. The award results from the normal tendering process of the City (i.e. open bidding through advertisements;
4. The term of the contract is for a maximum of ~~the~~ **four** years;
5. There is no litigation between the successful bidder and the City at the time of award; and
6. There are no bidder protests at the time of contract award.

All bid results are posted on the City of Vaughan's new portal Bids & Tenders right after Bid openings. However, following is a consolidated report of all award approvals made within \$100,000.00 to \$350,000.00 threshold:

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1. Bid No. T15-022
Description: Construction Services for Bridge Replacement at Site 1- Pine Grove and Site 2 - Maple Airport
Approval: April 10, 2015
Contract Amount: \$103,389.00 plus H.S.T. Site 1 – Pine Grove
Contingency: 10% - \$10,338.90
\$119,317.00 plus H.S.T Site 2 – Maple Airport
Contingency: 10% - \$11,931.70
Term: Short term project specific commitment
Total Bids received: 16
Awarded to: Cambium Site Contracting Inc., Erin, ON
Budget A/C #: Capital PK-6480-14, PK-6475-14 and PK-6388-14 - available funds: \$249,288.19
Recommended By: Commissioner of Planning
2. Bid No. T15-012
Description: Print Production of 2015/2016 Fall & Winter, 2016 Spring & Summer, 2016/2017 Fall & Winter, 2017 Spring & Summer Recreation Guides
Approval: April 17, 2015
Contract Amount: \$114,673.00 plus H.S.T.
Contingency: N/A
Term: Multi Year – 1 Year (option to extend 1 year) (2 guides per year)
Total Bids received: 3
Awarded to: McLaren Press Graphics Ltd., Gravenhurst, ON
Budget A/C #: Operating – 4700300.7222.02 - available funds: \$195,000.00
Recommended By: Executive Director
3. Bid No. T15-092
Description: Wallace Street Road Reconstruction
Approval: April 20, 2014
Contract Amount: \$164,839.00 plus H.S.T.
Contingency: \$17,000.00
Term: Short term project specific commitment
Total Bids received: 9
Awarded to: Pave-1 Construction Limited. Toronto, ON
Budget A/C #: Capital EN-1871-13 - available funds: \$1,231,667.10
Recommended By: Commissioner of Public Works
4. Bid No. T15-037
Description: Playground Improvement at Heatherton Parkette and Mapes Park
Approval: April 28, 2015
Contract Amount: \$65,980.00 plus H.S.T. - Heatherton Parkette
Contingency: 15% - \$9,897.00
\$57,929.00 plus H.S.T. - Mapes Park
Contingency: 15% - \$8,689.35
Term: Short term project specific commitment
Total Bids received: 8
Awarded to: Serve Construction Ltd., Toronto, ON
Budget A/C #: Capital PK-6334-14 and PK-6377-14 - available funds: \$289,362.00
Recommended By: Commissioner of Planning

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5. Bid No. T15-035
Description: Supply & Delivery of Two (2) Sixteen Foot Rotary Mowers
Approval: May 4, 2015
Contract Amount: \$163,880.00 plus H.S.T.
Contingency: N/A
Term: Short term project specific commitment
Total Bids received: 2
Awarded to: G.C. Duke Equipment Ltd., Burlington, ON
Budget A/C #: Capital FL-5442-14, FL-5443-14 - available funds: \$175,200.00
Recommended By: Interim City Manager
6. Bid No. T15-225
Description: The Removal of Trees – City Wide
Approval: May 27, 2015
Contract Amount: \$238,808.00 plus H.S.T.
Contingency: N/A
Term: Short term project specific commitment
Total Bids received: 10
Awarded to: Treescape Tree Care Professionals Ltd., Ennismore, ON
Budget A/C #: Operating 6830363.7331 - available funds: \$436,600.00
Recommended By: Commissioner of Public Works
7. Bid No. T15-223
Description: Removal of Stumps
Approval: June 24, 2015
Contract Amount: \$113,197.00 plus H.S.T.
Contingency: N/A
Term: Short term project specific commitment
Total Bids received: 7
Awarded to: Timberlane Tree Service, Newmarket, ON
Budget A/C #: Operating 6830363.7331 / 6830366.7331 – available funds \$228,190.00
Recommended By: Commissioner of Public Works
8. Bid No. T15-060
Description: Playground Improvement at H&R Breta and Melville Parks
Approval: June 20, 2015
Contract Amount: \$121,412.15 plus H.S.T. and administration – H&R Breta Park
Contingency: 15% - \$18,211.82
\$155,022.58 plus H.S.T and administration – Melville Park
Contingency: 15% - \$23,253.38
Term: Short term project specific commitment
Total Bids received: 3
Awarded to: Forest Ridge Landscaping Inc., Holland Landing, ON
Budget A/C #: Capital PK-6336-1411 - \$151,498.00 and PK-6411-14 - \$194,732.00 available funds
Recommended By: Commissioner of Planning

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9. Bid No. T15-019
Description: Delivery Services for Recreation & Culture Guides and City Publications Inserts
Approval: July 14, 2015
Contract Amount: \$91,830.20 plus H.S.T. (2 year fixed term)
Contingency: N/A
Term: Multi-Year - 2 year fixed term + renewal options 2 additional year adjusting for CPI
Total Bids received: 1
Awarded to: The Admill Group, Etobicoke, ON
Budget A/C#: Operating 060080.7225.01 - available funds \$91,830.20
Recommended By: Commissioner of Legal & Administrative Services/City Solicitor
10. Bid No. T15-295
Description: Removal of Sediment and Improvement of Storm Water Management Pond #68 (Four Valley Pond)
Approval: July 30, 2015
Contract Amount: \$127,300.00 plus H.S.T.
Contingency: 15% - \$19,100.00
Term: Short term project specific commitment
Total Bids received: 6
Awarded to: J. Kennedy Trenching & Excavating Ltd. Durham Topsoil & Garden Supplies, Ajax, ON
Budget A/C #: Capital PW-2069-14 - available funds \$296,947.19
Recommended By: Commissioner of Public Works
11. Bid No. T15-322
Description: Supply, Delivery & Installation of Notebooks, Mobile Workstation Notebooks, Ultra books & Workstation Computers
Approval: August 8, 2015
Contract Amount: \$212,995.50 plus H.S.T.
Contingency: N/A
Term: Short term project specific commitment
Total Bids received: 2
Awarded to: Duologik Solutions, Richmond Hill, ON
Budget A/C #: Capital IT-3013-09.8807 - available funds \$342,831.00
Recommended By: Acting Commissioner of Strategic and Corporate Services
12. Bid No. T15-242
Description: Remove & Replacement of Concrete Sidewalks at Various Parks City Wide
Approval: August 8, 2015
Contract Amount: \$183,479.38 plus H.S.T.
Contingency: 15% - \$27,521.91
Term: Short term project specific commitment
Total Bids received: 12
Awarded to: Serve Construction Ltd., Toronto, ON
Budget A/C #: Capital RP-6754-15 - available funds \$475,860.00
Recommended By: Commissioner of Public Works

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Relationship to Vaughan Vision 2020

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

Regional Implications

N/A

Conclusion

The above tenders were awarded based on low bid and met all conditions under 6.4 of Consolidated Purchasing Policy No. PS-003. This report, which outlines those tenders that were recommended by respective Commissioners, is provided to Council for their information.

Attachments

None

Report prepared by

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