

**EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 16, 2015**

Item 15, Report No. 11, of the Finance, Administration and Audit Committee, which was adopted without amendment by the Council of the City of Vaughan on September 16, 2015.

**15      TENDERS AWARD REPORT UNDER CONSOLIDATED PURCHASING POLICY**

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Commissioner of Finance and City Treasurer and Director of Purchasing Services, dated September 8, 2015:

**Recommendation**

The Commissioner of Finance and City Treasurer and Director of Purchasing Services in consultation with the Financial Planning and Analytics Department recommend:

1. That the following report regarding the award of tenders by the Director of Purchasing Services under the Authority of the City of Vaughan Consolidated Purchasing Policy No. PS-003 section 6.4, be received.

**Contribution to Sustainability**

This report is consistent with the priorities previously set by Council in the Green Directions, Vaughan and Community Sustainability Environmental Master Plan.

**Economic Impact**

Not applicable

**Communications Plan**

Not applicable

**Purpose**

The purpose of this staff report is to advise members of Council of the matters dealt with under the Consolidated Purchasing Policy No. PS-003 section 6.4.

**Background - Analysis and Options**

Consolidated Purchasing Policy No. PS-003 section 6.4 provides the Director of Purchasing authority for the award of contracts resulting from a request for tender upon recommendation from a Commissioner, where the total cost of any goods, services or construction exceeds one hundred thousand dollars (\$100,000) but does not exceed three hundred and fifty thousand dollars (\$350,000) and the following criteria have been met:

1. The award is to the lowest priced compliant bidder;
2. The award of the contract is within the approved budget;
3. The award results from the normal tendering process of the City (i.e. open bidding through advertisements);
4. The term of the contract is for a maximum of ~~the~~ **four** years;
5. There is no litigation between the successful bidder and the City at the time of award;  
and
6. There are no bidder protests at the time of contract award.

All bid results are posted on the City of Vaughan's new portal Bids & Tenders right after Bid openings. However, following is a consolidated report of all award approvals made within \$100,000.00 to \$350,000.00 threshold:

CITY OF VAUGHAN

**EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 16, 2015**

Item 15, Finance Report No. 11 – Page 2

1. Bid No. T15-022  
Description: Construction Services for Bridge Replacement at Site 1- Pine Grove and Site 2 - Maple Airport  
Approval: April 10, 2015  
Contract Amount: \$103,389.00 plus H.S.T. Site 1 – Pine Grove  
Contingency: 10% - \$10,338.90  
\$119,317.00 plus H.S.T Site 2 – Maple Airport  
Contingency: 10% - \$11,931.70  
Term: Short term project specific commitment  
Total Bids received: 16  
Awarded to: Cambium Site Contracting Inc., Erin, ON  
Budget A/C #: Capital PK-6480-14, PK-6475-14 and PK-6388-14 - available funds: \$249,288.19  
Recommended By: Commissioner of Planning
  
2. Bid No. T15-012  
Description: Print Production of 2015/2016 Fall & Winter, 2016 Spring & Summer, 2016/2017 Fall & Winter, 2017 Spring & Summer Recreation Guides  
Approval: April 17, 2015  
Contract Amount: \$114,673.00 plus H.S.T.  
Contingency: N/A  
Term: Multi Year – 1 Year (option to extend 1 year) (2 guides per year)  
Total Bids received: 3  
Awarded to: McLaren Press Graphics Ltd., Gravenhurst, ON  
Budget A/C #: Operating – 4700300.7222.02 - available funds: \$195,000.00  
Recommended By: Executive Director
  
3. Bid No. T15-092  
Description: Wallace Street Road Reconstruction  
Approval: April 20, 2014  
Contract Amount: \$164,839.00 plus H.S.T.  
Contingency: \$17,000.00  
Term: Short term project specific commitment  
Total Bids received: 9  
Awarded to: Pave-1 Construction Limited. Toronto, ON  
Budget A/C #: Capital EN-1871-13 - available funds: \$1,231,667.10  
Recommended By: Commissioner of Public Works
  
4. Bid No. T15-037  
Description: Playground Improvement at Heatherton Parkette and Mapes Park  
Approval: April 28, 2015  
Contract Amount: \$65,980.00 plus H.S.T. - Heatherton Parkette  
Contingency: 15% - \$9,897.00  
\$57,929.00 plus H.S.T. - Mapes Park  
Contingency: 15% - \$8,689.35  
Term: Short term project specific commitment  
Total Bids received: 8  
Awarded to: Serve Construction Ltd., Toronto, ON  
Budget A/C #: Capital PK-6334-14 and PK-6377-14 - available funds: \$289,362.00  
Recommended By: Commissioner of Planning

CITY OF VAUGHAN

**EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 16, 2015**

Item 15, Finance Report No. 11 – Page 3

5. Bid No. T15-035  
Description: Supply & Delivery of Two (2) Sixteen Foot Rotary Mowers  
Approval: May 4, 2015  
Contract Amount: \$163,880.00 plus H.S.T.  
Contingency: N/A  
Term: Short term project specific commitment  
Total Bids received: 2  
Awarded to: G.C. Duke Equipment Ltd., Burlington, ON  
Budget A/C #: Capital FL-5442-14, FL-5443-14 - available funds: \$175,200.00  
Recommended By: Interim City Manager
  
6. Bid No. T15-225  
Description: The Removal of Trees – City Wide  
Approval: May 27, 2015  
Contract Amount: \$238,808.00 plus H.S.T.  
Contingency: N/A  
Term: Short term project specific commitment  
Total Bids received: 10  
Awarded to: Treescape Tree Care Professionals Ltd., Ennismore, ON  
Budget A/C #: Operating 6830363.7331 - available funds: \$436,600.00  
Recommended By: Commissioner of Public Works
  
7. Bid No. T15-223  
Description: Removal of Stumps  
Approval: June 24, 2015  
Contract Amount: \$113,197.00 plus H.S.T.  
Contingency: N/A  
Term: Short term project specific commitment  
Total Bids received: 7  
Awarded to: Timberlane Tree Service, Newmarket, ON  
Budget A/C #: Operating 6830363.7331 / 6830366.7331 – available funds \$228,190.00  
Recommended By: Commissioner of Public Works
  
8. Bid No. T15-060  
Description: Playground Improvement at H&R Breta and Melville Parks  
Approval: June 20, 2015  
Contract Amount: \$121,412.15 plus H.S.T. and administration – H&R Breta Park  
Contingency: 15% - \$18,211.82  
\$155,022.58 plus H.S.T and administration – Melville Park  
Contingency: 15% - \$23,253.38  
Term: Short term project specific commitment  
Total Bids received: 3  
Awarded to: Forest Ridge Landscaping Inc., Holland Landing, ON  
Budget A/C #: Capital PK-6336-1411 - \$151,498.00 and PK-6411-14 - \$194,732.00 available funds  
Recommended By: Commissioner of Planning

**CITY OF VAUGHAN**

**EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 16, 2015**

Item 15, Finance Report No. 11 – Page 4

9. Bid No. T15-019  
Description: Delivery Services for Recreation & Culture Guides and City Publications Inserts  
Approval: July 14, 2015  
Contract Amount: \$91,830.20 plus H.S.T. (2 year fixed term)  
Contingency: N/A  
Term: Multi-Year - 2 year fixed term + renewal options 2 additional year adjusting for CPI  
Total Bids received: 1  
Awarded to: The Admill Group, Etobicoke, ON  
Budget A/C#: Operating 060080.7225.01 - available funds \$91,830.20  
Recommended By: Commissioner of Legal & Administrative Services/City Solicitor
  
10. Bid No. T15-295  
Description: Removal of Sediment and Improvement of Storm Water Management Pond #68 (Four Valley Pond)  
Approval: July 30, 2015  
Contract Amount: \$127,300.00 plus H.S.T.  
Contingency: 15% - \$19,100.00  
Term: Short term project specific commitment  
Total Bids received: 6  
Awarded to: J. Kennedy Trenching & Excavating Ltd. Durham Topsoil & Garden Supplies, Ajax, ON  
Budget A/C #: Capital PW-2069-14 - available funds \$296,947.19  
Recommended By: Commissioner of Public Works
  
11. Bid No. T15-322  
Description: Supply, Delivery & Installation of Notebooks, Mobile Workstation Notebooks, Ultra books & Workstation Computers  
Approval: August 8, 2015  
Contract Amount: \$212,995.50 plus H.S.T.  
Contingency: N/A  
Term: Short term project specific commitment  
Total Bids received: 2  
Awarded to: Duologik Solutions, Richmond Hill, ON  
Budget A/C #: Capital IT-3013-09.8807 - available funds \$342,831.00  
Recommended By: Acting Commissioner of Strategic and Corporate Services
  
12. Bid No. T15-242  
Description: Remove & Replacement of Concrete Sidewalks at Various Parks City Wide  
Approval: August 8, 2015  
Contract Amount: \$183,479.38 plus H.S.T  
Contingency: 15% - \$27,521.91  
Term: Short term project specific commitment  
Total Bids received: 12  
Awarded to: Serve Construction Ltd., Toronto, ON  
Budget A/C #: Capital RP-6754-15 - available funds \$475,860.00  
Recommended By: Commissioner of Public Works

**CITY OF VAUGHAN**

**EXTRACT FROM COUNCIL MEETING MINUTES OF SEPTEMBER 16, 2015**

Item 15, Finance Report No. 11 – Page 5

**Relationship to Vaughan Vision 2020**

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

**Regional Implications**

N/A

**Conclusion**

The above tenders were awarded based on low bid and met all conditions under 6.4 of Consolidated Purchasing Policy No. PS-003. This report, which outlines those tenders that were recommended by respective Commissioners, is provided to Council for their information.

**Attachments**

None

**Report prepared by**

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