

**CITY OF VAUGHAN**  
**REPORT NO. 10 OF THE**  
**FINANCE AND ADMINISTRATION COMMITTEE**

*For consideration by the Council  
of the City of Vaughan  
on October 8, 2013*

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The Finance and Administration Committee met at 9:39 a.m., on September 23, 2013.

Present: Councillor Marilyn Iafrate, Chair  
Hon. Maurizio Bevilacqua, Mayor (10:33 a.m.)  
Regional Councillor Gino Rosati  
Regional Councillor Michael Di Biase  
Regional Councillor Deb Schulte  
Councillor Tony Carella  
Councillor Rosanna DeFrancesca  
Councillor Alan Shefman

The following items were dealt with:

**1                    ENDING JUNE 30, 2013 – CONSOLIDATED QUARTERLY REPORT**

**The Finance and Administration Committee recommends approval of the recommendation contained in the following report of the Acting Commissioner of Finance & City Treasurer and the Director of Financial Services, dated September 23, 2013:**

**Recommendation**

The Acting Commissioner of Finance & City Treasurer and the Director of Financial Services recommend:

1. That the 2013 Consolidated Second Quarter Variance Report be received.

**2                    2014 - 2017 BUDGET MEETINGS SCHEDULE**

**The Finance and Administration Committee recommends approval of the recommendation contained in the following report of the Acting Commissioner of Finance & City Treasurer, dated September 23, 2013:**

**Recommendation**

The Acting Commissioner of Finance & City Treasurer in consultation with the City Clerk recommend:

**REPORT NO. 10 OF THE FINANCE AND ADMINISTRATION COMMITTEE  
FOR CONSIDERATION BY COUNCIL, OCTOBER 8, 2013**

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1. That the schedule of meetings be modified in accordance with Table 1, "Finance and Administration Committee 2014-2017 Budget & Plan Meeting Dates.

**3     VAUGHAN HOSPITAL PRECINCT DEVELOPMENT LEVY & CAPITAL PROJECT UPDATE**

**The Finance and Administration Committee recommends approval of the recommendation contained in the following report of the Interim City Manager and Acting Commissioner of Finance & City Treasurer, dated September 23, 2013:**

**Recommendation**

The Interim City Manager and Acting Commissioner of Finance & City Treasurer recommend:

1. That the following report be received.

**4                                 ADDITIONAL FUNDING REQUEST FOR RFP11-524  
                                      FINALIZATION OF TASKS RESPECTING THE  
                                      VAUGHAN MILLS CENTRE SECONDARY PLAN  
                                      WARDS 3 & 4**

**The Finance and Administration Committee recommends approval of the recommendation contained in the following report of the Commissioner of Planning, dated September 23, 2013:**

**Recommendation**

The Commissioner of Planning in consultation with the Commissioner of Engineering and Public Works, the Acting Commissioner of Finance and the Commissioner of Legal & Administrative Services/City Solicitor recommend:

1. That the authorized maximum cost of the Vaughan Mills Centre Secondary Plan Study be increased from \$233,700.00 (including consulting services, contingency allowance, HST and administration recovery) to the upset budget limit of \$278,000 (Capital Project PL-9026-11) and that the necessary Contract Change Order be executed with the lead consultant, Dialog Ontario Inc.;
2. That the budget for the Vaughan Mills Centre Secondary Plan Study (Capital Project PL-9026-11) (\$278,000), be increased by \$95,000, funded jointly from City-Wide Development Charges (CWDC) – Management Studies in the amount of \$50,000 and \$5,000 from Policy Planning Professional Fees (185001.7520); and \$40,000 from the Corporate OMB Hearings (071000.7707);
3. That the necessary Contract Change Order(s) be executed with the lead consultant Dialog Ontario Inc. to extend the existing contract to include the additional tasks identified in the Scope of Work set out below to a maximum of \$95,000; and
4. That the inclusion of this matter on a Public Committee or Council agenda with respect to increasing Capital Budget identified as "Additional Funding Request for RFP11-524 – Finalization of Tasks Respecting Vaughan Mills Centre Secondary Plan" is deemed sufficient notice pursuant to Section 2(1)(c) of By-law 394-2002.

**5**

**ACCOUNTS PAYABLE CHEQUE SIGNING**

**The Finance and Administration Committee recommends:**

- 1) That recommendation 1. contained in the following report of the Interim City Manager, dated September 23, 2013, be approved; and**
- 2) That the banking authority and signatures on all accounts payable cheques be amended to require two signatures comprised of one from each of Groups A and B as follows:**

<b>Group A</b>	<b>City Manager OR Commissioner of Finance &amp; City Treasurer;</b>
<b>Group B</b>	<b>Director of Financial Services OR Director of Budgets &amp; Financial Planning.</b>

**Recommendation**

The Interim City Manager, in consultation with the Acting Commissioner of Finance & City Treasurer and the Director of Internal Audit, recommend:

1. That the City of Vaughan implement electronic signatures for all accounts payable cheques; and
2. That the banking authority and signatures on all accounts payable cheques be amended to two of either:
  - a. City Manager
  - b. Commissioner of Finance & City Treasurer
  - c. Director of Financial Services
  - d. Director of Budgets and Financial Planning

**6**

**NEW BUSINESS – TEDX CONFERENCE**

**The Finance and Administration Committee recommends:**

- 1) That staff provide a report on Code for America's experience in using computer hackers in the development of inexpensive data software and the potential financial benefits of such an initiative to the City.**

The foregoing was brought to the attention of the Committee by Councillor Carella.

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The meeting adjourned at 11:48 a.m.

Respectfully submitted,

Councillor Marilyn Iafrate, Chair