

CITY OF VAUGHAN
REPORT NO. 10 OF THE
FINANCE, ADMINISTRATION AND AUDIT COMMITTEE

*For consideration by the Council
of the City of Vaughan
on June 23, 2015*

The Finance, Administration and Audit Committee met at 9:34 a.m., on June 15, 2015.

Present: Regional Councillor Gino Rosati, Chair
 Hon. Maurizio Bevilacqua, Mayor
 Regional Councillor Michael Di Biase (9:55 a.m.)
 Regional Councillor Mario Ferri
 Councillor Marilyn Iafrate
 Councillor Tony Carella
 Councillor Rosanna DeFrancesca
 Councillor Sandra Yeung Racco
 Councillor Alan Shefman

The following items were dealt with:

1 2014 DRAFT CONSOLIDATED FINANCIAL STATEMENTS

The Finance, Administration and Audit Committee recommends:

- 1) That the recommendation contained in the following report of the Commissioner of Finance & City Treasurer and the Director of City Financial Services/Deputy Treasurer, dated June 15, 2015, be approved; and**
- 2) That the presentation by the Director of City Financial Services/Deputy Treasurer and Mr. Kevin M. Travers, Partner, KPMG LLP, North York, and C1, presentation material titled: “2014 Consolidated Financial Statements Financial Services”, be received.**

Recommendation

The Commissioner of Finance & City Treasurer and the Director of City Financial Services/Deputy Treasurer, in consultation with the Accounting Manager and the Director of Financial Planning and Analytics, recommend:

1. That the 2014 Draft Consolidated Financial Statements, Vaughan Public Library Board, Kleinburg Business Improvement Area, Trust Fund Financial Statements and the Statement of Revenues and Expenditures and Fund Balance of the Mayor's Golf and Gala Events (Attachment 2) be approved; and
2. That the KPMG Audit Findings Report for the year ended December 2014 (Attachment 3) be received.

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**2 2015 ADOPTION OF TAX RATES AND THE ISSUANCE OF PROPERTY TAX NOTICES -
 ALL WARDS**

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Commissioner of Finance & City Treasurer, the Director of Financial Services and the Manager of Property Tax & Assessment, dated June 15, 2015:

Recommendation

The Commissioner of Finance & City Treasurer, the Director of Financial Services and the Manager of Property Tax & Assessment recommend:

1. That a by-law be enacted for the adoption of Municipal, Regional and Education property tax rates, as submitted in Attachment 1. This by-law will allow for the levy and collection of the 2015 property tax levies and to provide for the issuance of property tax notices.

3 DEVELOPMENT CHARGES – SEMI-ANNUAL ADJUSTMENT

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Commissioner of Finance & City Treasurer and Director of Development Finance and Investments, dated June 15, 2015:

Recommendation

The Commissioner of Finance & City Treasurer and Director of Development Finance and Investments recommend:

1. That in accordance with the appropriate semi-annual adjustment sections of the City Wide Development Charge and Special Service Area Development Charge by-laws that the associated rates be increased by 1.2% effective July 1, 2015; and
2. That the following revised Development Charge Rates (Attachments 1 and 2) be approved.

4 2014 DEVELOPMENT CHARGES RESERVE FUND STATEMENT

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Commissioner of Finance & City Treasurer and the Director of Development Finance and Investments, dated June 15, 2015:

Recommendation

The Commissioner of Finance & City Treasurer and the Director of Development Finance and Investments, in consultation with the Director of Financial Planning and Analytics, recommend:

1. That the 2014 Development Charges Reserve Fund Statement prepared pursuant to the Development Charges Act, RSO 1997, be received for information purposes; and
2. That the 2014 Development Charges Reserve Fund Statement be forwarded to the Minister of Municipal Affairs and Housing.

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2014 ANNUAL INVESTMENT REPORT

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Commissioner of Finance & City Treasurer and the Director of Development Finance and Investments, dated June 15, 2015:

Recommendation

The Commissioner of Finance & City Treasurer and the Director of Development Finance and Investments recommend that:

1. This report be received for information.

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ENDING MARCH 31, 2015 – CONSOLIDATED QUARTERLY REPORT

The Finance, Administration and Audit Committee recommends:

- 1) That the recommendation contained in the following report of the Commissioner of Finance & City Treasurer, the Director of Financial Planning & Analytics and the Director of City Financial Services/Deputy Treasurer, dated June 15, 2015, be approved; and
- 2) That the presentation by the Director of Financial Planning & Analytics, and C2, presentation material titled: “*Ending March 31, 2015 – Consolidated Quarterly Report*”, be received.

Recommendation

The Commissioner of Finance & City Treasurer, the Director of Financial Planning & Analytics and the Director of City Financial Services/Deputy Treasurer recommend:

1. That the 2015 Consolidated First Quarter Variance Report be received.

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**PLANNING FOR THE FUTURE
2016-2019 FINANCIAL PLANNING & BUSINESS PLANNING GUIDELINES**

The Finance, Administration and Audit Committee recommends:

- 1) That the recommendation contained in the following report of the Commissioner of Finance and City Treasurer and the Director of Financial Planning and Analytics, dated June 15, 2015, be approved;
- 2) That the Commissioner of Finance & City Treasurer and the Acting Commissioner of Strategic and Corporate Services develop a plan for Council’s approval to reward any staff member who can identify an efficiency, offset, savings or other business process that results in tangible, actionable and quantifiable budgetary benefit, such plan to include the means of calculating said reward in relation to the budgetary saving, and that a review of the suggestion program be part of this process; and
- 3) That the presentation by the Director of Financial Planning & Analytics and C3, presentation material titled: “*2016-19 Budget Guidelines*”, be received.

Recommendation

The Commissioner of Finance and City Treasurer and the Director of Financial Planning and Analytics, in consultation with the Senior Management Team recommend:

- 8** **COUNCIL BUDGETS TASK FORCE NAME CHANGE**

Recommendation

- 1) Council Budgets Task Force recommendation of May 13, 2015 (Item 1, Report No. 1):
 - i. That the name of the Council Budgets Task Force be changed to the Council Expenditure and Code of Conduct Review Task Force.

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Director of Internal Audit, dated June 15, 2015:

The Director of Internal Audit recommends:

- 10 P-CARD PROGRAM CORPORATE WIDE IMPLEMENTATION**

- 1) That the recommendation contained in the following report of the Commissioner of Finance and City Treasurer, Director of Purchasing Services, Director of City Financial Services / Deputy Treasurer, dated June 15, 2015, be approved; and
- 2) That the presentation by the Director of Purchasing Services, and C4, presentation material titled: "*P-Card Corporate-Wide Implementation Purchase Services*", be received.

1. That staff be authorized to implement the Purchasing Card (P-Card) program corporate wide;

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The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Fire Chief, dated June 15, 2015:

The Fire Chief, in consultation with the City Manager, the Director of Purchasing, and the Director of Financial Planning & Analytics recommends:

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The Finance, Administration and Audit Committee recommends:

- The Commissioner of Public Works and the Director of Environmental Services, in consultation with the Director of Purchasing and the Director of Financial Planning and Analytics, recommend:

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1. That Council authorize the extension of the current solid waste contract with Miller Waste Collections Systems be extended for a period of 2 years from January 1, 2016 to December 31, 2017; and
2. That staff be directed to work towards procurement of a contractor for a new multi-year solid waste contract for single family and grandparented multi-unit residential, with the addition of organics collection at Fire Halls in Spring 2016.

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**NORTH MAPLE REGIONAL PARK DUE DILIGENCE
AND LONG-TERM STRATEGY
WARD 1**

The Finance, Administration and Audit Committee recommends:

- 1) **That recommendation 1. in the following report of the Commissioner of Planning and the Director of Parks Development, dated June 15, 2015, be approved, subject to amending recommendation 1. to read as follows:**
 1. **That the information, recommended next steps and action plan provided in the report of the Commissioner of Planning and the Director of Parks Development, dated June 15, 2015, and summarized in Attachment 5, be approved as the go-forward plan for implementation of North Maple Regional Park, except that further alternative uses and financing arrangements, other than the sale, for the time being, of the lands fronting on Keele Street, be explored with public, private-for-profit, or not-for-profit entities;**
- 2) **That consideration of recommendation 2. in the report of the Commissioner of Planning and the Director of Parks Development, dated June 15, 2015, be deferred to the June 23, 2015, Council meeting; and**
- 3) **That the presentation by the Director of Parks Development and the Director of Development Finance & Investments, and C5, presentation material titled: “*North Maple Regional Park Due Diligence and Long-Term Strategy*”, be received.**

Recommendation

The Commissioner of Planning and the Director of Parks Development, in consultation with the Commissioner of Finance & City Treasurer, the Director of Development Finance & Investments and the Senior Manager of Real Estate recommend:

1. That the information, recommended next steps and action plan provided in this report and summarized in Attachment 5 be endorsed as the go-forward plan for implementation of North Maple Regional Park; and
2. That funding up to \$200,000 for the completion of a detailed Park Master Plan and for additional scope of work related to planning and transportation studies underway to properly position the property concurrent with the development of the New Communities Secondary Plan be allocated within the approved Capital Project 5961-2-03.

Regional Councillor Di Biase declared an interest in the foregoing matter as his children have inherited property in Block 27, which forms part of the subject lands, and was not present when the matter was under consideration.

**14 NEW BUSINESS - REQUEST FOR A REPORT
 WITH RESPECT TO PROCUREMENT CONTRACTS DURING 2014**

The Finance, Administrative and Audit Committee recommends:

- 1) That the Director of Purchasing provide a report on the number of contracts extended since January 1, 2014 and the number of the contracts that were extended beyond the option years.

The foregoing matter was brought to the attention of the Committee by Regional Councillor Di Biase.

15 OTHER MATTERS CONSIDERED BY THE COMMITTEE

15.1 CONSIDERATION OF AD HOC COMMITTEE REPORTS

The Finance, Administration and Audit Committee recommends:

That the following Ad Hoc Committee reports be received:

1. Council Budgets Task Force meeting of May 13, 2015
 (Report No. 1)
2. Budget Task Force meeting of May 26, 2015 (Report No. 1)
3. Budget Task Force meeting of June 3, 2015 (Report No. 2)

**16 COMMITTEE OF THE WHOLE (CLOSED SESSION) RESOLUTION
 JUNE 15, 2015**

The following resolution was passed to enable Committee of the Whole (Closed Session) to resolve into closed session for the purpose of discussing the following:

- 1) **WARD 3 CIVIC HERO**

(personal matters about identifiable individuals)
- 2) **ONTARIO MUNICIPAL BOARD HEARING
VOP 2010 VOLUME 2
VAUGHAN METROPOLITAN CENTRE SECONDARY PLAN
WARD 4**

(litigation or potential litigation)
- 3) **ONTARIO MUNICIPAL BOARD APPEAL
2410174 ONTARIO INC. (PREVIOUSLY 2190647 ONTARIO INC.)
ZONING BY-LAW AMENDMENT FILE Z.11.026
SITE PLAN FILE DA.11.073
4800 HIGHWAY 7
WARD 2**

(litigation or potential litigation)

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- 4) **PROPERTY MATTER
PERMANENT AND TEMPORARY WORKING EASEMENTS
TRANSCANADA PIPELINES LIMITED (TCPL)
KINGS NORTH PROJECT
WARDS 1 & 2**
(acquisition or disposition of land)
- 5) **PROPERTY MATTER
ACQUISITION OF PERMANENT EASEMENT FROM INFRASTRUCTURE ONTARIO AND
LICENSE AGREEMENT WITH VAUGHAN CROSSINGS INC.
WEST SIDE OF DUFFERIN STREET, NORTH OF CENTRE STREET
WARD 4**
(acquisition or disposition of land)
- 6) **PROPERTY MATTER
DISPOSITION OF CITY LANDS
TO THE REGIONAL MUNICIPALITY OF YORK
VIVANEXT/ YORK REGION RAPID TRANSIT PROJECT
WARDS 2, 3, 4 AND 5**
(acquisition or disposition of land)
- 7) **PROPERTY MATTER
BELLSHIRE WOODS ESTATES INC. LEASE
2501 RUTHERFORD ROAD, UNIT 15
WARD 4**
(acquisition or disposition of land)

Regional Councillor Ferri declared an interest with respect to Item 2, as his son is a solicitor employed by the firm representing one or more of the applicants involved in the subject matter, and was not present when the matter was under consideration.

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The meeting adjourned at 1:03 p.m.

Respectfully submitted,

Regional Councillor Gino Rosati, Chair