

**CITY OF VAUGHAN**  
**REPORT NO. 9 OF THE**  
**FINANCE, ADMINISTRATION AND AUDIT COMMITTEE**

*For consideration by the Council  
of the City of Vaughan  
on September 20, 2016*

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The Finance, Administration and Audit Committee met at 9:33 a.m., on September 6, 2016.

Present: Councillor Rosanna DeFrancesca, Chair  
Hon. Maurizio Bevilacqua, Mayor  
Regional Councillor Michael Di Biase  
Regional Councillor Mario Ferri  
Regional Councillor Gino Rosati (9:45 a.m.)  
Councillor Marilyn Iafrate  
Councillor Tony Carella  
Councillor Sandra Yeung Racco  
Councillor Alan Shefman

The following items were dealt with:

**1 INTERNAL AUDIT REPORT – MTO DRIVER CERTIFICATION PROGRAM SPECIFIED  
PROCEDURES INSPECTION – VAUGHAN FIRE AND RESCUE SERVICE**

**The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Director of Internal Audit, dated September 6, 2016:**

**Recommendation**

The Director of Internal Audit recommends that:

1. The Internal Audit Report on the MTO Driver Certification Program Specified Procedures Inspection for Vaughan Fire and Rescue Service be received.

**2                      INTERNAL AUDIT REPORT – MTO DRIVER CERTIFICATION PROGRAM –  
                                 CITY OF VAUGHAN FLEET VALIDATION AUDIT**

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Director of Internal Audit, dated September 6, 2016:

**Recommendation**

The Director of Internal Audit recommends that:

1. The Internal Audit Report on the MTO Driver Certification Program Validation Audit for City of Vaughan Fleet be received.

**3                      TERM OF COUNCIL SERVICE EXCELLENCE STRATEGY MAP  
                                 JANUARY – JUNE 2016 PROGRESS REPORT**

The Finance, Administration and Audit Committee recommends:

- 1) That the recommendation contained in the following report of the Chief Corporate Initiatives and Intergovernmental Relations and the Director of Transformation and Strategy, dated September 6, 2016, be approved;
- 2) That protocols and policies relating to the priority of creating and managing affordable housing options (secondary suites) be brought forward for final approval by Council no later than the end of Quarter 2 of 2017;
- 3) That staff provide a communication to Council on the Term of Council Priorities and Service Excellence Strategic Initiatives that have identified issues; and
- 4) That the presentation by the Chief Corporate Initiatives and Intergovernmental Relations and the Director of Transformation and Strategy, and C2, presentation material titled “*Term of Council Service Excellence Strategy Map – January to June 2016 Progress Report*”, be received.

**Recommendation**

The Chief Corporate Initiatives and Intergovernmental Relations and the Director of Transformation and Strategy, in consultation with the Senior Management Team, recommend:

1. That the report be received for information.

**4                      POWERSTREAM MERGER AND ACQUISITION - UPDATE**

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Chief Financial Officer / City Treasurer and Director of Financial Planning and Development Finance / Deputy City Treasurer, dated September 6, 2016:

**Recommendation**

The Chief Financial Officer / City Treasurer and Director of Financial Planning and Development Finance / Deputy City Treasurer in consultation with the City Solicitor recommend:

- 5**

## Recommendation

6

## Recommendation

3

**7            FISCAL HEALTH REPORT – YEAR TO DATE FOR PERIOD ENDING JUNE 30, 2016**

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Chief Financial Officer/City Treasurer, the Director of Financial Planning and Development Finance/Deputy City Treasurer and the Director of City Financial Services/Deputy Treasurer, dated September 6, 2016:

**Recommendation**

The Chief Financial Officer/City Treasurer, the Director of Financial Planning and Development Finance/Deputy City Treasurer and the Director of City Financial Services/Deputy Treasurer recommend:

1. That the Fiscal Health Report be received.

**8                            2017-2018 BUDGET MEETING SCHEDULE**

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Chief Financial Officer / City Treasurer and Director of Financial Planning and Development Finance / Deputy City Treasurer, dated September 6, 2016:

**Recommendation**

The Chief Financial Officer / City Treasurer and Director of Financial Planning and Development Finance / Deputy City Treasurer recommend:

1. That the meeting schedule incorporating additional dates and times for budget deliberations and public consultation be approved.

**9                            ONTARIO 150 GRANT PROGRAMS**

The Finance, Administration and Audit Committee recommends:

- 1) That the recommendation contained in the following report of the Chief Corporate Initiatives and Intergovernmental Relations and the Chief Financial Officer and City Treasurer, dated September 6, 2016, be approved; and
- 2) That the following be approved in accordance with Communication C1, Memorandum from the Chief Financial Officer/City Treasurer, Chief Corporate Initiatives and Intergovernmental Relations and the Director of Financial Planning and Development Finance/Deputy City Treasurer, dated August 19, 2016:
  1. That this communication be received; and
  2. That Council ratify the actions taken.

**Recommendation**

The Chief Corporate Initiatives and Intergovernmental Relations and the Chief Financial Officer and City Treasurer, in consultation with the Corporate Management Team, recommend:

**REPORT NO. 9 OF THE FINANCE, ADMINISTRATION AND AUDIT COMMITTEE  
FOR CONSIDERATION BY COUNCIL, SEPTEMBER 20, 2016**

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1. That staff be authorized to submit application packages in support of the Ontario 150 Grant Programs:
  - a. Community Celebration Program
  - b. Community Capital Program
  - c. Partnership Program
2. That upon notification of grant award(s), the City Clerk be authorized to execute any necessary agreements in a form satisfactory to the City Solicitor;

**10**

**UPDATE – EASTERN POWER ROYALTIES**

**The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Chief Financial Officer/City Treasurer and the Director of Financial Planning and Development Finance, dated September 6, 2016:**

**Recommendation**

The Chief Financial Officer/City Treasurer and the Director of Financial Planning and Development Finance recommend:

1. That this report be received for information purposes.

**11 DEFERRAL OF DEVELOPMENT CHARGES - VAUGHAN METROPOLITAN CENTRE (VMC)  
YMCA CENTRE OF COMMUNITY, CITY LIBRARY AND RECREATION SPACE  
WARD 4**

**The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Chief Financial Officer and City Treasurer and the Director of Financial Planning and Development Finance & Deputy City Treasurer, dated September 6, 2016:**

**Recommendation**

The Chief Financial Officer and City Treasurer and the Director of Financial Planning and Development Finance & Deputy City Treasurer, in consultation with the City Solicitor and the Chief Corporate Initiatives & Intergovernmental Relations Officer recommend:

1. That a by-law be enacted to authorize the Mayor and the City Clerk to execute an agreement under Section 27 of the Development Charges Act between Penguin-Calloway (Vaughan) Inc. and The Corporation of the City of Vaughan, with content satisfactory to the Chief Financial Officer and form satisfactory to the City Solicitor, deferring the payment of City of Vaughan City-Wide Development Charges for the proposed space associated with the YMCA Centre of Community, City Library and Recreation to be located within the VMC Penguin-Calloway (Vaughan) Inc. mixed-use building, to the earlier of the date on which the VMC YMCA space is designated as a Municipal Capital Facility or the date on which the last site plan security is released.

12

**BLACK CREEK RENEWAL  
CLASS ENVIRONMENTAL ASSESSMENT STUDY (DT-7058-11)  
BUDGET AMENDMENT FOR ADDITIONAL PROFESSIONAL ENGINEERING SERVICES  
VAUGHAN METROPOLITAN CENTRE  
WARD 4**

**The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Deputy City Manager, Planning and Growth Management and the Director of Development Engineering and Infrastructure Planning, dated September 6, 2016:**

**Recommendation**

The Deputy City Manager, Planning and Growth Management and the Director of Development Engineering and Infrastructure Planning, in consultation with the Director of Procurement Services, and the Director of Financial Planning and Development Finance and Deputy City Treasurer, recommend:

1. THAT Capital Project DT-7058-11 Black Creek Regional Storm Improvement Class EA Study be increased from \$451,000 to \$644,000 with additional funding from City-wide Development Charges (Engineering); and
2. THAT the scope of work for the Black Creek Regional Storm Improvements Class EA Study be expanded to explore an alternative stormwater management strategy for the south-east quadrant of the Vaughan Metropolitan Centre Secondary Plan area; and
3. THAT the contract with The Municipal Infrastructure Group Ltd. for consulting engineering services to complete the Black Creek Regional Storm Improvements Class EA Study be increased from \$391,160 to \$534,000 plus applicable taxes; and
4. THAT a contingency allowance of \$80,100 plus applicable taxes be approved within which the Director of Development Engineering and Infrastructure Planning or designate is authorized to approve amendments to the contract; and
5. THAT the inclusion of this matter on a Public Committee or Council agenda with respect to amending the capital budget identified as DT-7058-11 Black Creek Regional Storm Improvements Class EA Study is deemed sufficient notice pursuant to Section 2(1)(c) of By-law 394-2002.

13

**OFF-SITE RECORDS SERVICES CONTRACT**

**The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the City Clerk, dated September 6, 2016:**

**Recommendation**

The City Clerk, in consultation with the Director of Procurement Services, recommends:

1. That Off-Site Records Services for the City of Vaughan be awarded to Iron Mountain Canada Corporation through the York Purchasing Co-operative agreement P13-54 facilitated by the Regional Municipality of York, for an upset amount of \$150,000 per annum plus applicable taxes for a contract term of seven (7) years, ending December 31, 2023;
2. That the award agreement include an option to renew the contract for an additional ten (10) year term commencing January 1, 2024; and

**REPORT NO. 9 OF THE FINANCE, ADMINISTRATION AND AUDIT COMMITTEE  
FOR CONSIDERATION BY COUNCIL, SEPTEMBER 20, 2016**

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3. That the Mayor and City Clerk be authorized to sign the necessary documents.

**14** **PLACES TO GROW IMPLEMENTATION FUND**

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Chief Financial Officer and City Treasurer, dated September 6, 2016:

**Recommendation**

The Chief Financial Officer and City Treasurer recommends:

1. That staff be authorized to submit an application package in support of the Places to Grow Implementation Fund; and
2. That upon notification of grant award, the City Clerk be authorized to execute any necessary agreements in a form satisfactory to the City Solicitor.

**15** **OTHER MATTERS CONSIDERED BY THE COMMITTEE**

**15.1** **CONSIDERATION OF AD HOC COMMITTEE REPORTS**

The Finance, Administration and Audit Committee recommends:

That the following Ad Hoc Committee reports be received:

1. Council Expenditure and Code of Conduct Review Task Force meeting of June 10, 2016 (Report No. 4);
2. Council Expenditure and Code of Conduct Review Task Force meeting of July 5, 2016 (Report No. 5); and
3. Cycling and Pedestrian Advisory Task Force meeting of July 6, 2016 (Report No. 3).

**16** **COMMITTEE OF THE WHOLE (CLOSED SESSION) RESOLUTION  
SEPTEMBER 6, 2016**

The following resolution was passed to enable Committee of the Whole (Closed Session) to resolve into closed session for the purpose of discussing the following:

1. **PROPERTY MATTER  
CITY LANDS  
10401 DUFFERIN STREET  
WARD 4**  

(acquisition or disposition of land)
2. **SALE OF CITY LANDS  
REAR PORTION OF ST. PAUL'S CEMETERY SITE  
TENDER T16-207  
10100 PINE VALLEY DRIVE  
WARD 1**  

(acquisition or disposition of land)

**REPORT NO. 9 OF THE FINANCE, ADMINISTRATION AND AUDIT COMMITTEE  
FOR CONSIDERATION BY COUNCIL, SEPTEMBER 20, 2016**

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3. **PROPERTY MATTER  
LEASE AGREEMENT  
PARAMEDIC AND SENIORS SERVICES (PSS)  
7690 MARTIN GROVE ROAD – FIRE STATION 7-3  
WARD 2**  

(acquisition or disposition of land)
  
  4. **ONTARIO MUNICIPAL BOARD HEARING  
VAUGHAN MILLS CENTRE SECONDARY PLAN  
OFFICIAL PLAN AMENDMENT 2  
WARDS 3 AND 4**  

(litigation or potential litigation)
  
  5. **ONTARIO MUNICIPAL BOARD HEARNG  
VOP2010 VOLUME 2  
VAUGHAN METROPOLITAN CENTRE SECONDARY PLAN  
WARD 4**  

(litigation or potential litigation)
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The meeting adjourned at 12:07 p.m.

Respectfully submitted,

Councillor Rosanna DeFrancesca, Chair