# CITY OF VAUGHAN

# **REPORT NO. 8 OF THE**

# SPECIAL FINANCE, ADMINISTRATION AND AUDIT COMMITTEE

For consideration by the Council of the City of Vaughan on June 28, 2016

The Special Finance, Administration and Audit Committee met at 9:38 a.m., on June 21, 2016.

Present: Councillor Rosanna DeFrancesca, Chair Hon. Maurizio Bevilacqua, Mayor Regional Councillor Michael Di Biase Regional Councillor Mario Ferri Councillor Marilyn lafrate Councillor Tony Carella Councillor Sandra Yeung Racco Councillor Alan Shefman

The following items were dealt with:

### 1 TENDERS AWARD REPORT UNDER CONSOLIDATED PROCUREMENT POLICY

The Special Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Chief Financial Officer & City Treasurer and the Director of Procurement Services, dated June 21, 2016:

### **Recommendation**

The Chief Financial Officer & City Treasurer and the Director of Procurement Services, in consultation with the Director of Financial Planning and Development Finance & Deputy City Treasurer recommend:

1. That the following report regarding the award of tenders by the Director of Procurement Services under the Authority of the City of Vaughan Consolidated Procurement Policy No. PS-003 section 6.4, be received.

### 2 CAPITAL BUDGET AMENDMENT AND AWARD OF TENDER T16-169 - SUPPLY AND DELIVERY OF VEHICLES

The Special Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Deputy City Manager of Public Works and the Director of Fleet Management Services, dated June 21, 2016:

#### **Recommendation**

The Deputy City Manager of Public Works and the Director of Fleet Management Services, in consultation with the Director of Procurement Services and the Director of Financial Planning & Development Finance and Deputy City Treasurer, recommend:

- That Part A and Part B of Tender T16-169 Supply and Delivery of Vehicles be awarded to Blue Mountain Chrysler Ltd. in the amount of \$127,354.00 (Part A –\$54,102.00, Part B – \$73,252.00) plus provisional items in the amount of \$15,655.00 and any applicable taxes;
- That Part C and D of Tender T16-169 Supply and Delivery of Vehicles be awarded to Georgian Chevrolet Buick GMC in the amount of \$382,350.00 (Part C - \$115,600.00, Part D - \$266,750.00) plus provisional items in the amount of \$4,984.00 and any applicable taxes;
- 3. That the above award amounts including all provisional items, taxes and administrative recovery be funded from the approved capital project budgets as outlined in Attachment #1;
- 4. That the approved capital project budgets be amended as outlined in Attachment #1 with a net capital budget increase of \$13,471.00 to be funded \$8,116.00 from capital project FL-5468-16 PW-WATER- Replace Unit #1563 with <sup>3</sup>⁄<sub>4</sub> ton cargo van, \$4,820.00 from the City-Wide Development Charges Fleet Reserve and \$535.00 from the capital taxation reserve;
- 5. That the inclusion of this matter on a Public Committee or Council agenda with respect to increasing the capital budgets as outlined in Attachment #1 is deemed sufficient notice pursuant to Section 2(1)(c) of By-Law 394-2002 as amended; and
- 6. That the Mayor and City Clerk be authorized to sign the necessary documents.

## BUDGET AMENDMENT – MAJOR MACKENZIE DRIVE TWIN CULVERTS WARD 1

The Special Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Deputy City Manager of Public Works and the Director of Infrastructure Delivery, dated June 21, 2016:

#### **Recommendation**

3

The Deputy City Manager of Public Works and the Director of Infrastructure Delivery, in consultation with the Director of Financial Planning and Development Finance & Deputy City Treasurer and the Director of Financial Services & Deputy City Treasurer, recommend:

- That a budget amendment to Capital Project CO-0074-14 VHPD Culvert Work on Major Mackenzie Drive inclusive of administration recovery and applicable taxes in the amount of \$862,476.23 be approved and be funded from the City's Wastewater Reserve; and
- That the inclusion of this matter on a Public Committee or Council agenda with respect to increasing the Capital Budget identified as "Budget Amendment – Major Mackenzie Twin Culverts", is deemed sufficient notice pursuant to Section 2(1)(c) of By-Law 394-2002.

4

5

## VELLORE VILLAGE SOUTH LIBRARY - PROJECT STATUS UPDATE WARD 3

The Special Finance, Administration and Audit Committee recommends:

- 1) That the recommendation contained in the following report of the Deputy City Manager of Public Works and the Director of Infrastructure Delivery, dated June 21, 2016, be approved; and
- 2) That the following be approved in accordance with Communication C1 from the Deputy City Manager, Public Works and the Director of Infrastructure Delivery, dated June 20, 2016:
  - 1. That the recommendations outlined within the Vaughan Public Library Board report dated June 16, 2016 be received for information;
  - 2. That the budget for Capital Project LI-4539-14 Vellore Village South Library be increased by \$500,000;
  - 3. That funding for the capital budget increase of \$500,000 be sourced from remaining funds in Capital Project LI-4508-09 Civic Centre and Pleasant Ridge Library Resources; and
  - 4. That the inclusion of this matter on a Public Committee or Council agenda with respect to amending the capital budget identified as Capital Budget Amendment LI-4539-14 Vellore Village South Library is deemed sufficient notice pursuant to Section 2(1)(c) of By-Law 394-2002.

### **Recommendation**

The Deputy City Manager of Public Works and the Director of Infrastructure Delivery, in consultation with the CEO of Vaughan Public Libraries (VPL), the Director of Financial Planning and Development Finance & Deputy City Treasurer and the Director of Purchasing Services, recommend:

1. That Special Finance, Administration and Audit Committee at its meeting of June 21, 2016, give consideration to the recommendations contained within a Communication to be provided following the Vaughan Public Library Board meeting of June 16, 2016, regarding the project status update for the construction of the Vellore Village South Library.

#### UPLANDS GOLF & SKI CENTRE OPERATIONS UPDATE AND PROPOSED NEXT STEPS WARD 5

The Special Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Deputy City Manager of Planning & Growth Management and the Director of Parks Development (Chair of Uplands Operations Committee), dated June 21, 2016:

## **Recommendation**

The Deputy City Manager of Planning & Growth Management and the Director of Parks Development (Chair of Uplands Operations Committee) in consultation with the Deputy City Manager of Public Works, Deputy City Manager of Community Services, Deputy City Manager of Legal and Human Resources and the Chief Financial Officer & City Treasurer, recommend:

#### REPORT NO. 8 OF THE SPECIAL FINANCE, ADMINISTRATION AND AUDIT COMMITTEE FOR CONSIDERATION BY COUNCIL, JUNE 28, 2016

 That staff coordinate with the Ward Councillor to receive input from the local community and stakeholders prior to issuing a Request for Information (RFI) for Uplands Golf & Ski Centre, appended as Attachment 1, which shall include the requirement to maintain the Uplands property for recreation and open space purposes, and that staff report back with the results of the RFI in Q4 2016.

#### NORTH MAPLE REGIONAL PARK PHASE 1 PROCUREMENT PLAN, BUDGET AMENDMENT AND CONSOLIDATION <u>WARD 1</u>

The Special Finance, Administration and Audit Committee recommends:

- 1) That recommendations 1, 2, 4 and 5 contained in the following report of the Deputy City Manager, Planning & Growth Management and the Director of Parks Development, dated June 21, 2016, be approved; and
- 2) That consideration of recommendation 3 be deferred pending receipt of sufficient additional information regarding detailed costs related to the two options (or any additional options) in respect of the Phase 1 park building.

### **Recommendation**

6

The Deputy City Manager, Planning & Growth Management and the Director of Parks Development in consultation with the Chief Financial Officer & City Treasurer and the Director of Procurement Services, recommend:

- That approved funding in Capital Project 5987-0-04 Maple Artificial Turf be consolidated into Capital Project PK-6305-15 – North Maple Regional Park Phase 1 Construction and a capital budget amendment of \$132,000 to PK-6305-15 – North Maple Regional Park Phase 1 Construction be approved with \$82,000 funded from the Sub Divider Contribution Reserve and \$50,000 from an additional funding contribution from the Vaughan Soccer Club;
- 2. That inclusion of this matter on a Public Committee or Council agenda with respect to amending the capital budgets be endorsed as meeting the requirements for sufficient notice pursuant to Section 2(1) (c) of By-Law 394-2002 as amended;
- That Council provide direction on the level of design and budget envelope desired for the Phase 1 park building based on the two options contained in the report to inform the production of detailed design drawings and tender documents;
- 4. That staff be authorized to implement a procurement plan for Phase 1 park development as outlined in this report including delegated authority to the Deputy City Manager, Planning & Growth Management to approve award of an RFP for artificial turf to the highest scoring Proponent for inclusion in a subsequent Tender for park construction; and
- 5. That staff be authorized to issue a Request for Prequalification (RFPQ) of general contractors followed by a Tender to confirm market pricing for construction of Phase 1 park development and report back following closing of the Tender to recommend contract award and budget amendment if required.

## REPORT NO. 8 OF THE SPECIAL FINANCE, ADMINISTRATION AND AUDIT COMMITTEE FOR CONSIDERATION BY COUNCIL, JUNE 28, 2016

The meeting adjourned at 11:02 a.m.

Respectfully submitted,

Councillor Rosanna DeFrancesca, Chair