

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF JUNE 28, 2016

Item 2, Report No. 8, of the Special Finance, Administration and Audit Committee, which was adopted without amendment by the Council of the City of Vaughan on June 28, 2016.

2 CAPITAL BUDGET AMENDMENT AND AWARD OF TENDER T16-169 - SUPPLY AND DELIVERY OF VEHICLES

The Special Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Deputy City Manager of Public Works and the Director of Fleet Management Services, dated June 21, 2016:

Recommendation

The Deputy City Manager of Public Works and the Director of Fleet Management Services, in consultation with the Director of Procurement Services and the Director of Financial Planning & Development Finance and Deputy City Treasurer, recommend:

1. That Part A and Part B of Tender T16-169 - Supply and Delivery of Vehicles be awarded to Blue Mountain Chrysler Ltd. in the amount of \$127,354.00 (Part A –\$54,102.00, Part B – \$73,252.00) plus provisional items in the amount of \$15,655.00 and any applicable taxes;
2. That Part C and D of Tender T16-169 - Supply and Delivery of Vehicles be awarded to Georgian Chevrolet Buick GMC in the amount of \$382,350.00 (Part C - \$115,600.00, Part D - \$266,750.00) plus provisional items in the amount of \$4,984.00 and any applicable taxes;
3. That the above award amounts including all provisional items, taxes and administrative recovery be funded from the approved capital project budgets as outlined in Attachment #1;
4. That the approved capital project budgets be amended as outlined in Attachment #1 with a net capital budget increase of \$13,471.00 to be funded \$8,116.00 from capital project FL-5468-16 PW-WATER- Replace Unit #1563 with ¾ ton cargo van, \$4,820.00 from the City-Wide Development Charges Fleet Reserve and \$535.00 from the capital taxation reserve;
5. That the inclusion of this matter on a Public Committee or Council agenda with respect to increasing the capital budgets as outlined in Attachment #1 is deemed sufficient notice pursuant to Section 2(1)(c) of By-Law 394-2002 as amended; and
6. That the Mayor and City Clerk be authorized to sign the necessary documents.

Contribution to Sustainability

N/A

Economic Impact

A total of eighteen (18) units are being purchased with funding from 2014 and 2016 approved capital projects as outlined in Attachment #1.

A total of five (5) capital projects funded from the vehicle replacement reserve have a cumulative budget shortfall of \$8,116.00. Residual funding in capital project FL-5468-16- PW-WATER-- Replace Unit #1563 with 3/4 ton cargo van, is available to offset this shortfall. The capital project budget amendments associated with this funding transfer are outlined in Attachment #1.

Capital project FL-5439-14 - PKS- 3/4 ton crew cab pickup has a budget shortfall of \$5,355.00. This capital budget increase is to be funded 90% or \$4,820.00 from City-Wide Development Charges Fleet Reserve and 10% or \$535.00 from the capital taxation reserve.

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Communications Plan

N/A

Purpose

The purpose of this report is to recommend that Part A and B of Tender T16-169 - Supply and delivery of Vehicles - be awarded to Blue Mountain Chrysler in the amount of \$127,354.00 plus provisional items in the amount of \$15,655.00 and any applicable taxes; and, that Part C and D of Tender T16-169 - Supply and Delivery of Vehicles - be awarded to Georgian Chevrolet Buick GMC in the amount of \$382,350.00 (Part C - \$115,600.00, Part D - \$266,750.00) plus provisional items in the amount of \$4,984.00 and any applicable taxes.

Background - Analysis and Options

Subject bid advertisement was posted on Ontario Public Buyers Association (OPBA), Biddingo and City's Bids and Tenders website on April 15, 2016 with a closing date of May 3, 2016. Addendum number 1 was issued on April 29, 2016. Six (6) potential bidders downloaded/picked up the documents and four (4) bidders submitted bids. Upon review, bids from following four (4) bidders are declared compliant:

1. Blue Mountain Chrysler Ltd.
2. Donway Ford Sales
3. East Court Ford Lincoln
4. Georgian Chevrolet Buick GMC

Compliant Bidders	PART A	PART B	PART C	PART D
Blue Mountain Chrysler	\$54,102.00	\$73,252.00	No Bid	\$290,610
Donway Ford Sales Ltd.	No Bid	\$78,120.00	\$136,376.00	\$268,550.00
East Court Ford Lincoln	\$65,388.00	\$78,998.30	\$135,148.00	\$268,170.00
Georgian Chevrolet Buick GMC	\$59,400.00	\$73,450.00	\$115,600.00	\$266,750.00

Note: Bid prices for total required number of vehicles is shown above. Provisions are not included.

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Staff have reviewed the bids for mathematical errors and are satisfied the lowest bidders of parts A, B, C and D meet the specifications. The award does not exactly match the bids submitted due to the procurement of provisional items.

Total provisional items of \$15,655.00 in Parts A and B include Bluetooth and rear-camera features on all vehicles, as well as side steps for all pick-up trucks for improved safety. The total also includes operational accessory needs such as 4x4 and a plow attachment required to meet the vehicle specifications in the approved capital projects.

Total provisional items of \$4,984.00 in Part C include Bluetooth and rear-camera features on all vehicles.

Capital project budget increases were principally due to increases in pricing versus outdated capital estimates (dating back to 2014), the addition of bluetooth and backup camera safety equipment, and updated user specifications.

Relationship to Term of Council Service Excellence Strategic Map Plan (2014-2018)

The purchase of goods and service meets the following portion of the strategic plan:

Goal: Service Excellence
Theme: Demonstrate Excellence in Service Delivery - by ensuring resources are in place to allow staff to consistently achieve excellent customer service levels.

Goal: Organizational Excellence
Theme: Manage Corporate Assets – by enhancing productivity, cost effectiveness and innovation and to ensuring financial stability.

Regional Implications

N/A

Conclusion

It is recommended that - as outlined above - Supply and Delivery of Vehicles Part A and B be awarded to Blue Mountain Chrysler Ltd. and that Parts C and D be awarded to Georgian Chevrolet Buick GMC as the lowest bidders meeting specifications for the respectively bid parts of the tender.

Attachments

1. List of Capital Projects

Report prepared by:

Donald Eta
Director, Fleet Services Management

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)