

**CITY OF VAUGHAN**  
**REPORT NO. 8 OF THE**  
**FINANCE, ADMINISTRATION AND AUDIT COMMITTEE**

*For consideration by the Council  
of the City of Vaughan  
on June 24, 2014*

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The Finance, Administration and Audit Committee met at 9:51 a.m., on June 16, 2014.

Present:                      Regional Councillor Gino Rosati, Acting Chair  
                                 Regional Councillor Michael Di Biase  
                                 Regional Councillor Deb Schulte  
                                 Councillor Marilyn Lafrate  
                                 Councillor Rosanna DeFrancesca (11:15 a.m.)  
                                 Councillor Alan Shefman

The following items were dealt with:

**1                                      CORPORATE STRUCTURE UPDATE**

**The Finance, Administration and Audit Committee recommends:**

- 1)        That the recommendation contained in the following report of the Interim City Manager, dated June 16, 2014, be approved;**
- 2)        That the presentation by the Interim City Manager and C5, presentation material entitled “Interim Review of Organizational Structure”, dated June 16, 2014, be received; and**
- 3)        That Communication C2, memorandum from the Interim City Manager, dated June 13, 2014, be received.**

**Recommendation**

The Interim City Manager in consultation with the Senior Management Team recommends:

1. That the presentation from Western Management Consultants be received;
2. That the recommendations in the “Functional Review of the Commission of Engineering and Public Works – Final Report” (June 16, 2014) regarding Parks and Forestry Operations be considered; and
3. That further adjustments to the corporate structure be deferred until early 2015, allowing for a fulsome consultation process with Members of Council and senior staff, under the leadership of the new City Manager.

**2      FUNCTIONAL REVIEW OF THE COMMISSION OF ENGINEERING AND PUBLIC WORKS  
         FINAL REPORT**

**The Finance, Administration and Audit Committee recommends:**

- 1)      That the recommendation contained in the following report of the Interim City Manager and the Commissioner of Engineering and Public Works, dated June 16, 2014, be approved;**
- 2)      That the presentation by the Commissioner of Engineering and Public Works and C6, presentation material entitled “*Engineering and Public Works Functional Review*”, dated June 16, 2014, be received; and**
- 3)      That Communication C3, from Danielle Chin, Building Industry and Land Development Association, Upjohn Road, North York, dated June 13, 2014, be received.**

**Recommendation**

The Interim City Manager and the Commissioner of Engineering and Public Works, in consultation with the Commissioner of Planning, the Commissioner of Strategic and Corporate Services, the Director of Public Works, the Director of Development and Transportation Engineering, and the Director of Engineering Services recommend:

1. That Parks and Forestry Operations functions continue to be integrated with the City's other principal public works functions; and
2. That the commission be renamed the “Commission of Public Works”; and
3. That the proposed organizational structure for the newly renamed Commission of Public Works be endorsed; and
4. That the governance and team structure for the Development review and approval process be endorsed; and
5. That staff report back with any additional identified changes to the Commission of Public Works and Planning Commission resulting from the planned operational review of the development process involving the Innovation and Continuous Improvement Department and stakeholders.

**3      NEW MUNICIPAL FUNDING AGREEMENT FOR TRANSFER OF FEDERAL GAS TAX FUND**

**The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Commissioner of Finance and City Treasurer, dated June 16, 2014:**

**Recommendation**

The Commissioner of Finance and City Treasurer, in consultation with the Senior Manager of Corporate Financial Planning & Analysis and the Grant Specialist recommends:

1. That Council enter into the new Municipal Funding Agreement – For the Transfer of Federal Gas Tax Funds between the Association of Ontario (AMO) and the City of Vaughan; and
2. That a by-law be enacted to authorize the Mayor and the City Clerk to execute the related documents and agreement.

**4**

**PLANNING FOR THE FUTURE  
2015-2018 FINANCIAL PLANNING & BUSINESS PLANNING GUIDELINES**

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Commissioner of Finance & City Treasurer, dated June 16, 2014:

**Recommendation**

The Commissioner of Finance & City Treasurer in consultation with the Senior Management Team, the Senior Manager of Corporate Financial Planning & Analysis and the Manager of Financial Planning & Analysis recommend:

1. That the Financial Planning & Business Planning Guidelines, summarized in this report be approved; and
2. That the annual process timetable be approved.

**5**

**WINTER CONTROL COSTS – ROADS, SIDEWALKS AND PARKING LOTS**

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Commissioner of Engineering and Public Works and the Commissioner of Finance and City Treasurer, dated June 16, 2014:

**Recommendation**

The Commissioner of Engineering and Public Works and the Commissioner of Finance and City Treasurer recommend:

1. That this report be received.

**6**

**2013 ICE STORM STATUS UPDATE**

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Commissioner of Engineering and Public Works and the Commissioner of Finance and City Treasurer, dated June 16, 2014:

**Recommendation**

The Commissioner of Engineering and Public Works and the Commissioner of Finance and City Treasurer, recommend:

1. That the 2013 Ice Storm Status Update Report be received.

**7**

**FORESTRY OPERATIONS LONG-TERM TREE REPLACEMENT STRATEGY**

The Finance, Administration and Audit Committee recommends:

- 1) That the recommendation contained in the following report of the Commissioner of Engineering and Public Works, dated June 16, 2014, be approved; and

- 2) **That a letter be sent from City of Vaughan Council to the Federal and Provincial Governments requesting that they establish a tree planting/replacement funding program for local municipalities and that this letter also be forwarded to the Association of Municipalities of Ontario (AMO) and other municipalities within the Region of York.**

**Recommendation**

The Commissioner of Engineering and Public Works, in consultation with the Commissioner of Finance and City Treasurer, recommends:

1. That Council recognize the need for a long-term tree replanting strategy; and,
2. That the funding requirements identified within the report be considered as part of the 2015 business plan and financial planning process.

**8 COSTS OF DEVELOPMENT PILOT PROJECT - AUTHORIZATION TO ENTER INTO AGREEMENT WITH THE MUNICIPAL FINANCE OFFICERS ASSOCIATION OF ONTARIO**

**The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Commissioner of Finance & City Treasurer and the Director of Development Finance and Investments, dated June 16, 2014:**

**Recommendation**

The Commissioner of Finance & City Treasurer and the Director of Development Finance and Investments in consultation with the Commissioner of Engineering & Public Works, Director of Development Engineering/Transportation and the Director of Legal Services recommend that:

1. That the City Clerk be authorized to execute a "Terms of Use between Municipalities and the MFOA" Agreement with content satisfactory to the Commissioner of Finance & City Treasurer and in a form satisfactory to the Commissioner of Legal & Administrative Services / City Solicitor.

**9 DEVELOPMENT CHARGES – SEMI-ANNUAL ADJUSTMENT**

**The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Commissioner of Finance & City Treasurer and Director of Development Finance and Investments, dated June 16, 2014:**

**Recommendation**

The Commissioner of Finance & City Treasurer and Director of Development Finance and Investments recommend:

1. That in accordance with the appropriate semi-annual adjustment sections of the City Wide Development Charge and Special Service Area Development Charge by-laws that the associated rates be increased by 0.6% effective July 1, 2014; and
2. That the following revised Development Charge Rates (Attachments 1, 2, 3 and 4) be approved.

**10                      2013 DEVELOPMENT CHARGES RESERVE FUND STATEMENT**

**The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Commissioner of Finance & City Treasurer and the Director of Development Finance and Investments, dated June 16, 2014:**

**Recommendation**

The Commissioner of Finance & City Treasurer and the Director of Development Finance and Investments recommend:

1. That the 2013 Development Charges Reserve Fund Statement prepared pursuant to the Development Charges Act, RSO 1997, be received for information purposes; and
2. That the 2013 Development Charges Reserve Fund Statement be forwarded to the Minister of Municipal Affairs and Housing.

**11                      DEVELOPMENT CHARGES PREPAYMENT AGREEMENT: REQUEST FOR SPECIAL CONSIDERATION**

**The Finance, Administration and Audit Committee recommends:**

- 1) That consideration of this matter be deferred to the Council meeting of June 24, 2014, to enable staff to provide a further report on the issues raised by Committee;
- 2) That the deputation by Mr. Jeff Solly, The Sorbara Group, Steeles Avenue, Vaughan, be received; and
- 3) That Communication C1, from Mr. Edward Sorbara, dated May 26, 2014, be received.

**Recommendation**

The Commissioner of Finance & City Treasurer and Director of Development Finance & Investments in consultation with the Commissioner of Planning and Director of Legal Services recommend:

1. That Council not approve the request for special consideration received from: Smith Farm Property Holding Inc.

**12                      2013 ANNUAL INVESTMENT REPORT**

**The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Commissioner of Finance & City Treasurer and the Director of Development Finance and Investments, dated June 16, 2014:**

**Recommendation**

The Commissioner of Finance & City Treasurer and the Director of Development Finance and Investments recommend that:

1. This report be received for information.

**13**

**FUNDING SOURCE AMENDMENT AND STATUS UPDATE  
COMMUNITY INFRASTRUCTURE IMPROVEMENT FUND (CIIF) GRANT**

**The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Commissioner of Strategic & Corporate Services, Commissioner of Planning and Commissioner of Finance & City Treasurer, dated June 16, 2014:**

**Recommendation**

The Commissioner of Strategic & Corporate Services, Commissioner of Planning and Commissioner of Finance & City Treasurer, in consultation with the Director of Buildings and Facilities, the Director of Parks Development, the Senior Manager of Corporate Financial Planning & Analysis and the Grant Specialist, recommend:

1. That the funding source for BF-8343-13 Dufferin Clark C.C. Seniors Accessible Washrooms and BF-8379-13 Father Ermanno Outdoor Rink be amended from Federal Grant to Taxation in the amounts of \$1,800 and \$3,500 respectively; and,
2. That the funding source for PK-6342-13 Dufferin District Park Tennis Court Replacement and PK-6344-13 York Hill Park - Tennis Court Replacement be amended from Federal Grant to Parks Infrastructure Reserve in the amounts of \$41,200 and \$18,900 respectively; and,
3. That the funds remaining from completed CIIF projects be used to cover the above funding source amendments.

**14**

**BUDGET AMENDMENT – CITY HALL VARIOUS DEPARTMENTAL RENOVATIONS**

**The Finance, Administration and Audit Committee recommends:**

- 1) **That the recommendation contained in the following report of the Commissioner of Strategic and Corporate Services and the Director of Building and Facilities, dated June 16, 2014, be approved; and**
- 2) **That Communication C4, Memorandum from the Commissioner of Strategic and Corporate Services dated June 13, 2014, be received.**

**Recommendation**

The Commissioner of Strategic and Corporate Services and the Director of Building and Facilities, in consultation with the Commissioner of Finance and City Treasurer, recommend:

1. That a capital budget be added to the 2014 Capital Budget for \$366,900 for required City Hall Office Renovations, inclusive of any applicable taxes and administration recovery;
2. That the project be funded as follows:
  - a) \$32,145 from capital project 37-2-04 New Civic Centre
  - b) \$274,565 from funds returned to the Building & Facilities Infrastructure Reserve as a result of closed or completed capital projects
  - c) \$60,190 from funds returned to Capital from Taxation as a result of closed or completed capital projects; and

3. That the inclusion of this matter on a Public Committee or Council agenda with respect to amending the capital budget identified as Budget Amendment City Hall Various Departmental Renovations is deemed sufficient notice pursuant to Section 2(1)(c) of By-Law 394-2002 as amended.

**15**

**BUDGET AMENDMENT  
WATERMAIN RECONSTRUCTION ON CENTRE STREET  
FROM DUFFERIN STREET TO BATHURST STREET  
WARD 5**

**The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Commissioner of Engineering and Public Works and the Director of Engineering Services, dated June 16, 2014:**

**Recommendation**

The Commissioner of Engineering and Public Works and the Director of Engineering Services in, consultation with the Commissioner of Finance recommend:

1. That the City's 2014 Capital Budget be amended to include a new capital project for the reconstruction of the existing watermain on Centre Street, between Dufferin Street to Bathurst Street, at an estimated amount of \$3,600,000, inclusive of contingencies, applicable taxes and administration recovery;
2. That the funding source for this project be specified as the water reserve; and
3. That the inclusion of this matter on a Public Committee or Council agenda with respect to amending the capital budget, identified as Budget Amendment Watermain Reconstruction on Centre Street from Dufferin Street to Bathurst Street, is deemed sufficient notice pursuant to Section 2(1)(c) of By-Law 394-2002 as amended.

**16     BUDGET AMENDMENT AND CONTINGENCY FUNDING THORNHILL OUTDOOR POOL –  
WARD 5**

**The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Commissioner of Strategic and Corporate Services and the Director of Building and Facilities, dated June 16, 2014:**

**Recommendation**

The Commissioner of Strategic and Corporate Services and the Director of Building and Facilities, in consultation with the Commissioner of Finance and City Treasurer and the Manager of Facilities, recommend:

1. That the award amount for capital project BF-8137-08 Thornhill Outdoor Pool be amended and increased by \$230,700 inclusive of a \$4,000 contingency;
2. That funds of \$14,780 be transferred from capital project BF-8198-08 to BF-8137-08; and
3. That the inclusion of this matter on a Public Committee or Council agenda with respect to amending the capital budget identified as Budget Amendment Contingency Funding for Thornhill Outdoor Pool is deemed sufficient notice pursuant to Section 2(1)(c) of By-Law 394-2002.

**17     BUDGET AMENDMENT – AWARD OF TENDER T13-339 – ONE NEW MULTI-PURPOSED  
         4X4 EXCAVATOR (GRADALL) AND ATTACHMENTS**

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Commissioner of Engineering and Public Works, dated June 16, 2014:

**Recommendation**

The Commissioner of Engineering and Public Works, in consultation with the Commissioner of Strategic and Corporate Services and the Commissioner of Finance & City Treasurer, recommend:

1. That tender T13-339 Multi-purposed 4x4 Excavator (Gradall) and attachments be awarded to Amaco Construction Inc. in the amount of \$396,567 (CDN) excluding HST;
2. That the contingency allowance in the amount of \$19,828 (or 5% of price) be approved within which the Commissioner of Engineering and Public Works or his delegate is authorized to approve amendments to the contract;
3. That the budget for capital project FL-5294-13 be increased by \$76,188 and funded by Innovation Reserve;
4. That the inclusion of the matter on a public Committee or Council agenda with respect to increasing the capital budget identified as Budget Amendment - Award of Tender T13-339, one new multi-purposed 4x4 excavator (Gradall) and attachments - is deemed sufficient notice pursuant to Section 2 (1)(c) of By-law 394-2002 as amended; and
5. That the repayment schedule as illustrated in the report be implemented as required per Section C vii of the Consolidated Reserve Policy.

**18                             OTHER MATTERS CONSIDERED BY THE COMMITTEE**

**18.1     RECESS AND RECONVENE**

The Finance, Administration and Audit Committee recessed at 12:06 p.m. and reconvened at 12:29 p.m. with the following members present:

Present:            Regional Councillor Gino Rosati, Acting Chair  
                         Councillor Alan Shefman  
                         Regional Councillor Michael Di Biase (12:42 p.m.)  
                         Regional Councillor Deb Schulte  
                         Councillor Rosanna DeFrancesca  
                         Councillor Marilyn Iafrate

**REPORT NO. 8 OF THE FINANCE, ADMINISTRATION AND AUDIT COMMITTEE  
FOR CONSIDERATION BY COUNCIL, JUNE 24, 2014**

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The meeting adjourned at 1:30 p.m.

Respectfully submitted,

Regional Councillor Gino Rosati, Acting Chair