

CITY OF VAUGHAN
REPORT NO. 7 OF THE
FINANCE, ADMINISTRATION AND AUDIT COMMITTEE

*For consideration by the Council
of the City of Vaughan
on June 24, 2014*

The Finance, Administration and Audit Committee met at 9:33 a.m., on May 26, 2014.

Present: Councillor Tony Carella, Chair
 Hon. Maurizio Bevilacqua, Mayor (9:43 a.m.)
 Regional Councillor Gino Rosati
 Regional Councillor Deb Schulte
 Councillor Marilyn Iafrate
 Councillor Rosanna DeFrancesca
 Councillor Alan Shefman

The following items were dealt with:

1 2013 DRAFT CONSOLIDATED FINANCIAL STATEMENTS

The Finance, Administration and Audit Committee recommends:

- 1) That the recommendation contained in the following report of the Commissioner of Finance & City Treasurer and the Director of Financial Services, dated May 26, 2014, be approved;**
- 2) That the presentation by the Accounting Manager and C1, presentation material entitled “2013 Consolidated Financial Statements” dated May 26, 2014, be received; and**
- 3) That the deputation by Mr. Kevin M. Travers, Partner, KPMG, North York, Toronto, be received.**

Recommendation

The Commissioner of Finance & City Treasurer and the Director of Financial Services in consultation with the Accounting Manager and the Manager of Capital and Reserves recommends:

1. That the following Financial Review of the 2013 Draft Consolidated Financial Statements be received; and
2. That the 2013 Draft City Consolidated Financial Statements, the Vaughan Public Library Board, the Statement of Revenues and Expenditures and the Fund Balance of the Mayor's Golf and Gala Events, the Kleinburg and Business Improvement Area, Trust Fund Financial Statements (Attachment #1) be approved; and
3. That the KPMG Audit Findings Report for the year ended December 2013 (Attachment #2) be received.

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2 INTERNAL AUDIT REPORT – EMPLOYEE BUSINESS EXPENSES

The Finance, Administration and Audit Committee recommends:

- 1) That the recommendation contained in the following report of the Director of Internal Audit, dated May 26, 2014, be approved;
- 2) That the presentation by the Audit Project Manager and C2, presentation material entitled “*Employee Business Expense Audit*”, dated May 26, 2014, be received;
- 3) That the City’s Internal Auditor conduct an audit on Members of Council expenses and this audit be reviewed by an external auditor; and
- 4) That the Internal Auditor review the Council Expense Policy and bring forward a report for Council’s consideration in 2015.

Recommendation

The Director of Internal Audit recommends that:

1. The Internal Audit Report on Employee Business Expenses be received.

3 INTERNAL AUDIT POLICY

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Director of Internal Audit, dated May 26, 2014:

Recommendation

The Director of Internal Audit recommends that:

1. The revised Internal Audit Policy be approved.

4 TERM OF COUNCIL - INTERNAL AUDIT SUMMARY REPORT

The Finance, Administration and Audit Committee recommends:

- 1) That the recommendation contained in the following report of the Director of Internal Audit, dated May 26, 2014, be approved; and
- 2) That the presentation by the Director of Internal Audit and C3, presentation material entitled “*Term of Council – Internal Audit Summary Report*”, dated May 26, 2014, be received.

Recommendation

The Director of Internal Audit recommends that:

1. The Term of Council – Internal Audit Summary Report be received.

**5 2014 ADOPTION OF TAX RATES AND THE ISSUANCE OF PROPERTY TAX NOTICES –
ALL WARDS**

This item was forwarded to the Council meeting of May 27, 2014, for adoption. Refer to Minute No. 117.

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6 ENDING DECEMBER 31, 2013 – CONSOLIDATED QUARTERLY REPORT

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Commissioner of Finance & City Treasurer, dated May 26, 2014:

Recommendation

The Commissioner of Finance & City Treasurer recommends:

1. That the 2013 Consolidated Fourth Quarter Variance Report be received; and
2. That in accordance with Section 9 of the Capital Project Financial Administration and Reporting Policy, the funding sources for the budget overages of three capital projects illustrated in attachment #8 be approved and projects closed.

7 ENDING MARCH 31, 2014 – CONSOLIDATED QUARTERLY REPORT

The Finance, Administration and Audit Committee recommends:

- 1) **That the recommendation contained in the following report of the Commissioner of Finance & City Treasurer and the Director of Financial Services, dated May 26, 2014, be approved; and**
- 2) **That the presentation by the Manager of Capital & Reserve Planning and the Acting Manager of Operating Budget, and C4, presentation material entitled “*Ending March 31, 2014 – Consolidated Quarterly Report*” dated May 26, 2014, be received.**

Recommendation

The Commissioner of Finance & City Treasurer and the Director of Financial Services recommend:

1. That the 2014 Consolidated First Quarter Variance Report be received; and
2. That the funding source for capital project PO-6744-13 be amended to Capital from Taxation as illustrated in the Funding Source Amendment section of this report.

The meeting adjourned at 11:59 a.m.

Respectfully submitted,

Councillor Tony Carella, Chair