

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF JUNE 24, 2014

Item 4, Report No. 7, of the Finance, Administration and Audit Committee, which was adopted without amendment by the Council of the City of Vaughan on June 24, 2014.

4 TERM OF COUNCIL - INTERNAL AUDIT SUMMARY REPORT

The Finance, Administration and Audit Committee recommends:

- 1) That the recommendation contained in the following report of the Director of Internal Audit, dated May 26, 2014, be approved; and
- 2) That the presentation by the Director of Internal Audit and C3, presentation material entitled "*Term of Council – Internal Audit Summary Report*", dated May 26, 2014, be received.

Recommendation

The Director of Internal Audit recommends that:

1. The Term of Council – Internal Audit Summary Report be received.

Contribution to Sustainability

Internal Audit activities and reports contribute to the sustainability of the City by providing advice and assurance that controls supporting the effective delivery of services and programs are effective. Longer term sustainability needs the support of good, efficient risk mitigation strategies. Internal Audit can provide support for that sustainability by providing independent advice and assurance.

Economic Impact

There are no direct economic impacts associated with this report.

Communications Plan

Not applicable.

Purpose

This summary report was prepared to advise the Finance, Administration and Audit Committee on the key activities and initiatives done by Internal Audit from August 2012 through to May 2014. The scope of the report coincides with the current Director's tenure in his position and with the upcoming ending of the current term of Council.

Background - Analysis and Options

In November, 2011, as part of a Corporate Structure Review, it was recommended to strengthen and expand the Internal Audit Department to two staff. It was further recommended that the new position be a Director having specific responsibility to build a more robust function. Actions contributing to building the function are outlined in the report.

Relationship to Vaughan Vision 2020/Strategic Plan

This report is consistent with the priorities previously set by Council and supports the strategic goal of organizational excellence.

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF JUNE 24, 2014

Item 4, Finance Report No. 7 – Page 2

Regional Implications

Not applicable.

Conclusion

Since August 2012, Internal Audit has taken the initial steps to meet the requirements of a full service model. The key initiative has been to develop a better communication protocol with management and staff and increase the knowledge and awareness of risk management in the City.

Based on performance measures acquired through the use of an independent survey, internal audit is moving towards its goal in partnering with management and providing value to the City.

Areas of strength include valued member of the management team, professionalism of auditors and clear understanding of internal audit's purpose. Areas of for improvement include more timeliness on issuing audit reports and continued focus on providing assistance to senior management on risk assessments and partnering on control solutions.

Attachment

Term of Council – Internal Audit Summary Report

Report prepared by:

Paul Wallis CPA, CMA, CIA, CISA, CRMA
Director, Internal Audit

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)