

CITY OF VAUGHAN
REPORT NO. 5 OF THE
FINANCE, ADMINISTRATION AND AUDIT COMMITTEE

*For consideration by the Council
of the City of Vaughan
on April 19, 2016*

The Finance, Administration and Audit Committee met at 9:34 a.m., on April 4, 2016.

Present: Councillor Rosanna DeFrancesca, Chair
Hon. Maurizio Bevilacqua, Mayor (9:52 a.m.)
Regional Councillor Michael Di Biase
Regional Councillor Mario Ferri
Regional Councillor Gino Rosati (10:14 a.m.)
Councillor Marilyn Iafrate
Councillor Tony Carella
Councillor Sandra Yeung Racco
Councillor Alan Shefman

The following items were dealt with:

1 BLACK CREEK FINANCIAL STRATEGY AND DEVELOPMENT CHARGE BACKGROUND STUDY
WARD 4

The Finance, Administration and Audit Committee recommends:

- 1) That the recommendation contained in the following report of the Chief Financial Officer and City Treasurer; the Deputy City Manager, Planning and Growth Management, the Director of Financial Planning and Development Finance / Deputy City Treasurer and the Director of Development Engineering and Infrastructure Planning, dated April 4, 2016, be approved;**
- 2) That the presentation by the Director of Financial Planning & Development Finance and Deputy City Treasurer and Communication C3, presentation material entitled, “*Black Creek Financial Strategy and Development Charge Background Study*”, be received; and**
- 3) That Communication C1 from Ms. Danielle Chin, BILD, dated March 28, 2016, be received.**

Recommendation

The Chief Financial Officer and City Treasurer; the Deputy City Manager, Planning and Growth Management, the Director of Financial Planning and Development Finance / Deputy City Treasurer and the Director of Development Engineering and Infrastructure Planning in consultation with the Director of Environmental Services, the City Solicitor, the Chief of Corporate Initiatives and Intergovernmental Relations, the Director of Parks Development, the Senior Manager of Real Estate and the Manager of Urban Design recommend:

**REPORT NO. 5 OF THE FINANCE, ADMINISTRATION AND AUDIT COMMITTEE
FOR CONSIDERATION BY COUNCIL, APRIL 19, 2016**

1. That the Allocation of Funding Sources Report and Development Charge Background Study for the Black Creek Channel and Edgeley Pond Works (Attachment 1) be received and made available to the public in accordance with the Development Charges Act, 1997;
2. That the Area Specific Development Charge By-law ("ASDC") (Attachment 2) be received and made available to the public; and
3. That staff be authorized to advertise the Public Statutory Meeting at least twenty (20) days in advance of the date of the meeting and in a method that is consistent with the requirements of the Development Charges Act, 1997.

2

**REQUEST FOR ADDITIONAL FUNDING
AND EXTENSION OF CONTRACTS FOR RFP 14-281 AND RFP 15-064
FOR THE NEW COMMUNITY AREA BLOCK 27 SECONDARY PLAN STUDY AND
NORTH VAUGHAN AND NEW COMMUNITIES TRANSPORTATION
MASTER PLAN (NVNCTMP)
KIRBY GO MOBILITY HUB SUB-STUDY
FILE: 26.4.1
WARD 1, VICINITY OF JANE STREET, KIRBY ROAD, KEELE STREET AND TESTON ROAD**

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Deputy City Manager, Planning & Growth Management, the Director of Policy Planning & Environmental Sustainability and the Director of Development Engineering & Infrastructure Planning, dated April 4, 2016:

Recommendation

The Deputy City Manager, Planning & Growth Management, the Director of Policy Planning & Environmental Sustainability and the Director of Development Engineering & Infrastructure Planning, in consultation with the Director of Financial Planning & Development Finance and Deputy City Treasurer recommend:

1. THAT a scope of work, coordinating the additional tasks for each study, be added to the Secondary Plan Study for the Block 27 New Community Area , and to the North Vaughan and New Communities Transportation Master Plan Study, to provide for a more detailed study of the Kirby GO Station Mobility Hub/Local Centre and surrounding area as reflected on Attachment 1;
2. THAT the budget for Capital Project PL-9535-13 (New Community Area Block 27 Secondary Plan Study) be increased by \$173,000 and funded \$155,700 (90%) from City-Wide Development Charges (CWDC)-Management Studies and \$17,300 (10%) from the capital from taxation reserve;
3. THAT a Contract Change Order be executed with the lead planning consultant Macaulay Shiomi Howson Ltd., to extend the existing contract for the Secondary Plan Study to include the additional scope of work for the GO Station Mobility Hub Sub-Study in the amount of \$143,475 (plus applicable taxes and contingency);
4. THAT a second Contract Change Order be executed with the consultant HDR Inc., to extend the existing contract for the North Vaughan and New Communities Transportation Master Plan Study to include the additional scope of work for the detailed GO Station Mobility Hub, in the amount of \$81,364 (plus applicable taxes and contingency); and

- Regional Councillor Di Biase declared an interest with respect to this matter as his children own land in Block 27 given to them by their maternal Grandfather and did not take part in the discussion or vote on the matter.*

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Deputy City Manager of Public Works and the Director of Infrastructure Delivery, dated April 4, 2016:

The Deputy City Manager of Public Works and the Director of Infrastructure Delivery, in consultation with the Director of Financial Planning and Development Finance & Deputy City Treasurer, recommend:

- ## 4 ENDING DECEMBER 31, 2015 – CONSOLIDATED QUARTERLY REPORT

The Chief Financial Officer/City Treasurer, the Director of Financial Planning and Development Finance/Deputy City Treasurer and the Director of City Financial Services/Deputy Treasurer recommend:

- 3

5 TERM OF COUNCIL SERVICE EXCELLENCE STRATEGY MAP: UPDATE

The Finance, Administration and Audit Committee recommends:

- 1) That the recommendation contained in the following report of the Director of Transformation and Strategy, dated April 4, 2016, be approved; and
- 2) That the presentation by the City Manager, the Chief Corporate Initiatives and Intergovernmental Relations and the Director of Transformation & Strategy and Communication C4, presentation material entitled, "*Term of Council Service Excellence Strategy Map: Update*", be received.

Recommendation

The Director of Transformation and Strategy, in consultation with the Senior Management Team, recommends:

1. That the report be received for information.

**6 FIRE APPARATUS PURCHASE AND CAPITAL BUDGET AMENDMENT
FR-3610-16 – REPLACE AERIAL 7968 – SMEAL 32M**

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Fire Chief, dated April 4, 2016:

Recommendation

The Fire Chief, in consultation with the Deputy City Manager, Community Services, the Director of Purchasing Services and the Director of Financial Planning & Development Finance and Deputy City Treasurer recommends:

1. That the City enter into a single source contract with Safetek Emergency Vehicles Ltd., Abbotsford, B.C., for the Supply and Delivery of:

ONE (1) 2017 Smeal Custom 6000L/min 32M/105 FT rear mounted aerial fire apparatus for the net sum of \$1,090,200 US dollars plus applicable taxes or approximately \$1,504,040 Canadian dollars from Safetek Emergency Vehicles Ltd., Abbotsford. B.C.
2. That a contingency allowance in the amount of \$65,848 plus applicable taxes be approved within which the Fire Chief or his designate is authorized to approve amendments to the contract and to accommodate foreign exchange fluctuations;
3. That all amounts above including all applicable taxes and administrative recovery be funded from capital project FR-3610-16 Replace Aerial 7968 – Smeal 32m and a capital budget increase of \$136,066 be approved and funded from the fire equipment reserve;
4. That the inclusion of this matter on a Public Committee or Council agenda with respect to increasing the capital budget for FR-3610-16 Replace Aerial 7968 – Smeal 32m is deemed sufficient notice pursuant to Section 2(1)(c) of By-Law 394-2002 as amended; and
5. That the Mayor and Clerk be authorized to sign the necessary documents.

7

RECRUITMENT POLICY

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Chief Human Resources Officer, dated April 4, 2016:

Recommendation

The Chief Human Resources Officer, in consultation with the Senior Management Team recommends:

1. That the updated Recruitment Policy set out at Attachment 1 be approved and that Policy HR-015 be repealed.

8

**BUILDING PERMIT FEES ANNUAL FINANCIAL REPORT
ONTARIO BUILDING CODE ACT
BUILDING STANDARDS DEPARTMENT**

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Deputy City Manager of Planning and Growth Management and the Director of Building Standards, dated April 4, 2016:

Recommendation

The Deputy City Manager of Planning and Growth Management and the Director of Building Standards, in consultation with the Director of Financial Planning and Development Finance, recommend:

1. That the Building Permit Fees Annual Financial Report be received, for information.

9

**AWARD OF RFP16-124: CONSULTANT TO CONDUCT AN ORGANIZATIONAL
ASSESSMENT AND DEVELOP A MODERNIZATION AND TRANSFORMATION ROADMAP
FOR PROCUREMENT**

The Finance, Administration and Audit Committee recommends:

- 1) That the recommendation contained in the following report of the Chief Financial Officer & City Treasurer, Director of Procurement Services, and Director of Financial Services & Deputy City Treasurer, dated April 4, 2016, be approved; and
- 2) That the following be approved in accordance with Communication C2 from the Chief Financial Officer and City Treasurer, dated April 1, 2016:
 1. That RFP16-124 to conduct an organizational assessment and develop a modernization and transformation roadmap for the City of Vaughan procurement function be awarded to the Carly Rian Group, Toronto Ontario, in the amount of \$130,000.00, plus applicable taxes;
 2. That a 15% contingency allowance in the amount of \$ 19,500.00 plus applicable taxes be approved within which the CFO and City Treasurer or her designate is authorized to approve amendments to the contract, if any; and
 3. That the Mayor and City Clerk be authorized to sign the appropriate documents.

**REPORT NO. 5 OF THE FINANCE, ADMINISTRATION AND AUDIT COMMITTEE
FOR CONSIDERATION BY COUNCIL, APRIL 19, 2016**

Recommendation

The Chief Financial Officer & City Treasurer, Director of Procurement Services, and Director of Financial Services & Deputy City Treasurer, in consultation with Director of Financial Planning and Development Finance & Deputy City Treasurer recommend:

1. That RFP16-124 to conduct an organizational assessment and develop a modernization and transformation roadmap for the City of Vaughan procurement function be awarded to the proponent with the highest score on the evaluation criteria.
2. That staff provide a Communication outlining the results of the proposal evaluation and an award recommendation for Committee approval.

10

OTHER MATTERS CONSIDERED BY THE COMMITTEE

10.1 CONSIDERATION OF AD HOC COMMITTEE REPORTS

The Finance, Administration and Audit Committee recommends:

That the following Ad Hoc Committee reports be received:

1. Council Expenditure and Code of Conduct Review Task Force meeting of February 12, 2016 (Report No. 1).
2. Council Expenditure and Code of Conduct Review Task Force meeting of March 8, 2016 (Report No. 2).

11

**COMMITTEE OF THE WHOLE (CLOSED SESSION) RESOLUTION
APRIL 4, 2016**

The following resolution was passed to enable Committee of the Whole (Closed Session) to resolve into closed session for the purpose of discussing the following:

1. **WARD 3 CIVIC HERO**
(personal matters about an identifiable individual)
2. **CIVIC HERO AWARD – WARD 5**
(personal matters about an identifiable individual)
3. **PROPERTY MATTER
LEASE RENEWAL
PINE YORK SENIORS CLUB
7700 PINE VALLEY DRIVE UNITS 15, 16
WARD 2**
(acquisition or disposition of land)
4. **PROPERTY MATTER
VAUGHAN FIRE AND RESCUE SERVICES
RELOCATION OF STATION (7-4)
835 NASHVILLE ROAD
WARD 1**
(acquisition or disposition of land)

**REPORT NO. 5 OF THE FINANCE, ADMINISTRATION AND AUDIT COMMITTEE
FOR CONSIDERATION BY COUNCIL, APRIL 19, 2016**

5. **ONTARIO MUNICIPAL BOARD HEARING
VAUGHAN OFFICIAL PLAN 2010
VAUGHAN METROPOLITAN CENTRE SECONDARY PLAN
WARD 4**

(litigation or potential litigation)

6. **ONTARIO MUNICIPAL BOARD HEARING
VAUGHAN MILLS CENTRE SECONDARY PLAN
OFFICIAL PLAN AMENDMENT 2
WARDS 3 & 4**

(litigation or potential litigation)

7. **PROPERTY MATTER
PROPOSED PURCHASE OF WOODLOT
WARD 2**

(acquisition or disposition of land)

8. **LITIGATION MATTER
NEPTUNE SECURITY SERVICES INC.**

(litigation or potential litigation)

9. **CITY LOAN GUARANTEE
LEGAL ADVICE SUBJECT TO SOLICITOR/CLIENT PRIVILEGE
WARD 2**

(solicitor/client privilege)

10. **PROPERTY MATTER
ACQUISITION OF LANDS FOR FUTURE PARK
NORTH WEST CORNER OF STEELES AVENUE, AND KEELE STREET
WARD 4**

(acquisition or disposition of land)

The meeting adjourned at 11:08 a.m.

Respectfully submitted,

Councillor Rosanna DeFrancesca, Chair