

## **CITY OF VAUGHAN**

### **EXTRACT FROM COUNCIL MEETING MINUTES OF MARCH 22, 2016**

Item 2, Report No. 4, of the Finance, Administration and Audit Committee, which was adopted without amendment by the Council of the City of Vaughan on March 22, 2016.

## **2      TENDERS AWARD REPORT UNDER CONSOLIDATED PROCUREMENT POLICY**

**The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Chief Financial Officer & City Treasurer and the Director of Procurement Services, dated February 29, 2016:**

### **Recommendation**

The Chief Financial Officer & City Treasurer and the Director of Procurement Services, in consultation with the Director of Financial Planning and Development Finance & Deputy City Treasurer recommend:

1. That the following report regarding the award of tenders by the Director of Procurement Services under the Authority of the City of Vaughan Consolidated Purchasing Policy No. PS-003 section 6.4, be received.

### **Contribution to Sustainability**

This report is consistent with the priorities previously set by Council in the Green Directions, Vaughan and Community Sustainability Environmental Master Plan.

### **Economic Impact**

Not applicable

### **Communications Plan**

Not applicable

### **Purpose**

The purpose of this staff report is to advise members of Council of those matters dealt with under the Consolidated Procurement Policy No. PS-003 section 6.4.

### **Background - Analysis and Options**

Consolidated Procurement Policy No. PS-003 section 6.4 provides Director of Procurement Services authority for the award of contracts resulting from a request for tender upon recommendation from a Deputy City Manager, where the total cost of any goods, services or construction exceeds one hundred thousand dollars (\$100,000) but does not exceed three hundred and fifty thousand dollars (\$350,000) and the following criteria have been met:

1. The award is to the lowest priced compliant bidder
2. The award of the contract is within the approved budget
3. The award results from the normal tendering process of the City (i.e. open bidding through advertisements)
4. The term of the contract is for a maximum of 4 years
5. There is no litigation between the successful bidder and the City at the time of award and
6. There are no bidder protests at the time of contract award.

During quarter 4 of 2015 a total of 11 tenders in the amount of \$ \$2,167,169.26 were awarded by the Director of Procurement Services under the delegated authority for \$100,000.00 to \$350,000.00 threshold. Table A outlines department-wise summary.

**CITY OF VAUGHAN**

**EXTRACT FROM COUNCIL MEETING MINUTES OF MARCH 22, 2016**

Item 2, Finance Report No. 4 – Page 2

<b>TABLE A Q4-2015 SUMMARY OF TENDER AWARDS</b>		
<b>DEPARTMENT</b>	<b>NUMBER OF TENDERS AWARDED</b>	<b>TOTAL VALUE</b>
Transportation Services Parks & Forestry Operations	3	\$686,682.00
Environmental Services	1	\$297,319.96
Parks Development	3	\$571,454.68
Vaughan Fire & Rescue Services	1	\$121,845.00
Facility Maintenance Services	1	\$124,680.00
ITM	2	\$365,187.00
<b>TOTAL</b>	<b>11</b>	<b>\$2,167,169.26</b>

Below are the details of 2015 Q-3 tender awards:

1. Bid No. T15-268  
 Description: Construction Services for Bridge Replacement at Marita Payne Park  
 Approval: August 19, 2015  
 Contract Award: \$231,523.68 plus H.S.T  
 Contingency: \$34,728.55  
 Term: Short term project specific commitment  
 Total Bids Received: 7  
 Awarded to: Hawkins Contracting Services Ltd., Stouffville, ON  
 Budget A/C #: Capital PK-6330-11 – available funding \$470,000.00  
 Recommended by: Deputy City Manager Planning & Growth Management
  
2. Bid No. T15-405  
 Description: Supply and Delivery of San Fabric Switches Infrastructure Replacement – Telephony  
 Approval: September 16, 2015  
 Contract Award: \$112,026.04 plus H.S.T  
 Contingency: N/A  
 Term: Short term project specific commitment  
 Total Bids Received: 3  
 Awarded to: Duologik Solutions, Richmond Hill, ON  
 Budget A/C #: Capital IT-3012-10 – available funds: \$1,287,999.00  
 Recommendation: Acting Commissioner of Strategic and Corporate Services

**CITY OF VAUGHAN**

**EXTRACT FROM COUNCIL MEETING MINUTES OF MARCH 22, 2016**

Item 2, Finance Report No. 4 – Page 3

3. Bid No. T15-406  
Description: Supply and Delivery of 3 Par San, Blades and Enclosure  
Approval: September 16, 2015  
Contract Award: \$253,161.58 plus H.S.T.  
Contingency: N/A  
Term: Short term project specific commitment  
Total Bids Received: 2  
Awarded to: Duologik Solutions, Richmond Hill, ON  
Budget A/C #: Capital IT-3012-10 – available funds: \$1,170,581.00  
Recommended by: Acting Commissioner of Strategic and Corporate Services
4. Bid No. T15-099  
Description: Retro Reflectivity Inspection Program for the City of Vaughan  
Approval: October 28, 2015  
Contract Award: \$178,830.00 plus H.S.T.  
Contingency: N/A  
Term: Multi-Year- one (1) year with two (2) one year optional Extensions  
Total Bids Received: 10  
Awarded to: Fernandes Nuclear Inc., Toronto, ON  
Budget A/C #: Capital EN-1896-12/EN-1848-11 – available funds- will cover the first year  
Term: \$59,601.00  
Recommended by: Deputy City Manager Public Works
5. Bid No. T15-387  
Description: Tennis Court Reconstruction at Joey Panetta Park  
Approval: October 06, 2015  
Contract Award: \$205,151.00 plus H.S.T.  
Contingency: \$1,647.99  
Term: Short term project specific commitment  
Total Bids Received: 7  
Awarded to: Court Contractors Ltd., Mississauga, ON  
Budget A/C #: Capital PK-6410-14 – available funds- \$224,463.00  
Recommended by: Deputy City Manager Planning and Growth Management
6. Bid No. T15-379  
Description: Supply and Installation of Pavement Markings  
Approval: November 05, 2015  
Contract Award: \$231,752.00 plus H.S.T.  
Contingency: N/A  
Term: Short term project specific commitment  
Total Bids Received: 3  
Awarded to: Almon Equipment Ltd., Toronto, ON  
Budget A/C#: Operating – 2004010.7331, available funds - \$231,752.00  
Recommended by: Deputy City Manager Public Works,

**CITY OF VAUGHAN**

**EXTRACT FROM COUNCIL MEETING MINUTES OF MARCH 22, 2016**

Item 2, Finance Report No. 4 – Page 4

7. Bid No. T15-435  
Description: Tennis Court Reconstruction at Hefhill Park  
Approval: November 09, 2015  
Contract Award: \$134,780.00 plus H.S.T.  
Contingency: \$20,217.00  
Term: Short term project specific commitment  
Total Bids Received: 4  
Awarded to: Court Contractors Ltd., Mississauga, ON  
Budget A/C#: Capital – PK-6504-15 – available funds - \$205,741.00  
Recommended by: Deputy City Manager Planning and Growth Management
8. Bid No. T15-505  
Description: Snow Plowing and Salting for the City of Vaughan Facilities  
Approval: November 09, 2015  
Contract Amount:  
\$127,520.00 plus H.S.T Part A – Locations - East  
\$19,080.00 plus H.S.T Part C – Locations – Vaughan City Hall and Joint Operations Centre  
Awarded to: Pine Valley Corporation, Concord, ON  
Contract Amount:  
\$129,500.00 plus H.S.T Part B – Locations - West  
Awarded to: Rafat General Contractors Inc., Caledon, ON  
Contingency: \$41,415.00  
Term: Short term project specific commitment (November 15, 2015 to April 30, 2016)  
Total Bids received: 7  
Budget A/C #: Operating 6810451.7331 - available funds: \$323,103.00  
Recommended By: Deputy City Manager Public Works
9. Bid No. T15-337  
Description: Supply & Delivery of Airlight Vehicle  
Approval: November 19, 2015  
Contract Award: \$121,845.00 plus H.S.T.  
Contingency: N/A  
Term: Short term project specific commitment  
Total Bids Received: 3  
Awarded to: Barrie Chrysler, Dodge Jeep Ram Ltd., Barrie, ON  
Budget A/C#: Capital – FR-3580-13 – available funds - \$153,183.00  
Recommended by: Acting Deputy City Manager Community Services
10. Bid No. T15-426  
Description: Spill Response and Hazardous Disposal Services for the City of Vaughan  
Approval: December 10, 2015  
Contract Award: \$74,329.99 (annually) \$ potentially \$297,319.96 (over 4 years)  
Contingency: N/A  
Term: Multi-Year option to extend 3 yrs, start date – Jan 25, 2016, end date – Dec. 31, 2017  
Total Bids Received: 1  
Awarded to: Accuwork Inc.  
Budget A/C# Operating – 2360836.7331 / 2360837.7331 - available funds - \$74,329.99  
Recommended by: Deputy City Manager Public Works

**CITY OF VAUGHAN**

**EXTRACT FROM COUNCIL MEETING MINUTES OF MARCH 22, 2016**

Item 2, Finance Report No. 4 – Page 5

11. Bid No. T15-464  
Description: Replace Heating Boilers at Various Sites  
Approval: December 15, 2015  
Contract Award: \$124,680.00 plus H.S.T.  
Contingency: N/A  
Term: Short term project specific commitment  
Total Bids Received: 5  
Awarded to: Pipe-All Plumbing and Heating Ltd.  
Budget A/C#: Capital – BF8429-15 / BF8430-15 / BF8434-15 – available funds - \$226,000.00  
Recommended by: Deputy City Manager Community Services

**Relationship to Term of Council Service Excellence Strategy Map (2014-2018)**

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

**Regional Implications**

Not applicable

**Conclusion**

The above tenders were awarded based on low bid and met all conditions under 6.4 of Consolidated Procurement Policy No. PS-003 This report, which outlines those tenders that were recommended by respective Deputy City Managers, is provided to Council for their information.

**Attachments**

No attachments

**Report prepared by:**

Asad Chughtai  
Director of Procurement Services