CITY OF VAUGHAN

REPORT NO. 2 OF THE

FINANCE, ADMINISTRATION AND AUDIT COMMITTEE

For consideration by the Council of the City of Vaughan on February 16, 2016

The Finance, Administration and Audit Committee met at 9:35 a.m., on February 1, 2016.

Present: Councillor Rosanna DeFrancesca, Chair

Hon. Maurizio Bevilacqua, Mayor Regional Councillor Michael Di Biase Regional Councillor Mario Ferri Regional Councillor Gino Rosati

Councillor Marilyn Iafrate Councillor Tony Carella

Councillor Sandra Yeung Racco

Councillor Alan Shefman

The following items were dealt with:

1 <u>INTERIM PROPERTY TAX LEVY FOR 2016 – ALL WARDS</u>

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Chief Financial Officer and City Treasurer and the Director of Financial Services & Deputy Treasurer, dated February 1, 2016:

Recommendation

The Chief Financial Officer and City Treasurer and the Director of Financial Services & Deputy Treasurer, in consultation with the Manager of Property Tax & Assessment recommend:

1. THAT a by-law be prepared to levy interim property taxes for 2016, with three installments due in March, April and May for all property classes.

2 UPDATE OF TWO (2) CONTRACT OMB LEGAL STAFF TO PERMANENT POSITIONS

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the City Solicitor and Chief Financial Officer and City Treasurer, dated February 1, 2016:

Recommendation

The City Solicitor and Chief Financial Officer and City Treasurer recommend:

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1. That the two (2) OMB Legal staff positions approved for a two year contract extension in the 2016 budget be updated to permanent positions.

3 <u>INTERNAL AUDIT REPORT – CORPORATE OVERTIME</u>

The Finance, Administration and Audit Committee recommends:

- 1) That the recommendation contained in the following report of the Director of Internal Audit, dated February 1, 2016, be approved; and
- 2) That the presentation by the Project Manager, Internal Audit and the Chief Human Resources Officer, and Communication C1, presentation material titled "Corporate Overtime Audit", dated February 1, 2016, be received.

Recommendation

The Director of Internal Audit recommends:

1. That the Internal Audit Report on the Audit of Corporate Overtime be received.

4 NORTH MAPLE REGIONAL PARK DRAFT TERMS OF REFERENCE FOR PARK MASTER PLAN WARD 1

The Finance, Administration and Audit Committee recommends:

- 1) That the recommendation contained in the following report of the Deputy City Manager of Planning & Growth Management and the Director of Parks Development, dated February 1, 2016. be approved: and
- 2) That the deputation by Ms. Marcella Di Rocco, Gracefield Court, Maple, be received.

Recommendation

The Deputy City Manager of Planning & Growth Management and the Director of Parks Development in consultation with the Chief Financial Officer & City Treasurer and Director of Purchasing Services recommend:

- That staff issue a Request for Proposals for consultant services to prepare a detailed Park Master Plan for North Maple Regional Park based on the draft Terms of Reference included in this report; and
- 2. That the Deputy City Manager of Planning & Growth Management be provided the delegated authority to award a contract for consultant services to prepare a detailed Park Master Plan for North Maple Regional Park to the highest scoring Proponent, notwithstanding the City's Consolidated Purchasing Policy, provided that the total contract award amount is within the \$200,000 funding allocation approved by Council on June 23, 2015 for this purpose.

Regional Councillor Di Biase declared an interest with respect to this matter as his children own land in Block 27 given to them by their maternal Grandfather, as well, he is a named defendant in a lawsuit by Di Poce Management who own lands in Block 27 and did not take part in the discussion or vote on the matter.

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5 COMMITTEE OF THE WHOLE (CLOSED SESSION) RESOLUTION FEBRUARY 1, 2016

The following resolution was passed to enable Committee of the Whole (Closed Session) to resolve into closed session for the purpose of discussing the following:

1. SELECTION PROCESS FOR DIRECTOR OF INTERNAL AUDIT

(personal matters about an identifiable individual)

2. PROPERTY MATTER
VAUGHAN METROPOLITAN CENTRE (VMC)
COMMUNITY CENTRE/LIBRARY
WARD 4

(acquisition or disposition of land)

3. PROPERTY MATTER
INFRASTRUCTURE ONTARIO LANDS
MARTIN GROVE ROAD AND HIGHWAY 407
WARD 2

(acquisition or disposition of land)

4. VAUGHAN OFFICIAL PLAN 2010
ADVICE SUBJECT TO SOLICITOR/CLIENT PRIVILEGE

(solicitor/client privilege)

5. ONTARIO MUNICIPAL BOARD HEARING
VAUGHAN MILLS CENTRE SECONDARY PLAN
OFFICIAL PLAN AMENDMENT 2
AND CONSOLIDATED SITE-SPECIFIC APPEALS
WARDS 3 & 4

(litigation or potential litigation)

6. ONTARIO MUNICIPAL BOARD HEARING
VAUGHAN OFFICIAL PLAN 2010
VAUGHAN METROPOLITAN CENTRE SECONDARY PLAN
WARD 4

(litigation or potential litigation)

7. ONTARIO MUNICIPAL BOARD HEARING 7576 KIPLING AVENUE, VAUGHAN WARD 2

(litigation or potential litigation)

The meeting adjourned at 10:03 a.m.

Respectfully submitted.

Councillor Rosanna DeFrancesca, Chair