

**CITY OF VAUGHAN**  
**REPORT NO. 2 OF THE**  
**FINANCE, ADMINISTRATION AND AUDIT COMMITTEE**

*For consideration by the Council  
of the City of Vaughan  
on January 28, 2014*

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The Finance, Administration and Audit Committee met at 9:40 a.m., on January 20, 2014.

Present: Councillor Marilyn Iafrate, Chair  
Hon. Maurizio Bevilacqua, Mayor (10:49 a.m.)  
Regional Councillor Gino Rosati  
Regional Councillor Michael Di Biase (10:25 a.m.)  
Regional Councillor Deb Schulte  
Councillor Tony Carella  
Councillor Rosanna DeFrancesca

The following items were dealt with:

**1            ADJUSTING PROPERTY TAX RATIOS TO IMPACT PROPERTY TAX RATES**

**The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Acting Commissioner of Finance and City Treasurer and the Director of Financial Services, dated January 20, 2014:**

**Recommendation**

The Acting Commissioner of Finance and City Treasurer and the Director of Financial Services, in consultation with the Manager of Property Tax & Assessment recommend:

1. THAT this report be received for information purposes.

**2            INTERIM PROPERTY TAX LEVY FOR 2014 – ALL WARDS**

**The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Acting Commissioner of Finance and City Treasurer and the Director of Financial Services, dated January 20, 2014:**

**Recommendation**

The Acting Commissioner of Finance and City Treasurer and the Director of Financial Services, in consultation with the Manager of Property Tax & Assessment recommend:

1. THAT a by-law be prepared to levy interim property taxes for 2014, with three installments due in March, April and May for all property classes.

**3                    IMPROVED CONFLICT OF INTEREST PROVISIONS FOR CITY CONTRACTS**

**The Finance, Administration and Audit Committee recommends:**

- 1)        That the recommendation contained in the following report of the Commissioner of Legal & Administrative Services/City Solicitor, dated January 20, 2014, be approved; and**
- 2)        That staff bring forward a report to the January 28, 2014, Council meeting, providing legal advice on the issue of prohibiting family members of Senior Management and Members of Council from bidding on contracts for the City of Vaughan.**

**Recommendation**

The Commissioner of Legal & Administrative Services/City Solicitor recommends:

1. That the proposed amendments to the City's Consolidated Purchasing Policy to require vendors providing goods and services to the City to disclose potential conflicts of interest, defined to include a familial relationship with a Member of Council or City of Vaughan employee, be brought back to Council for approval at a future date when other proposed revisions to the Policy are completed;
2. That the City's tendering documents and contracts be amended to require disclosure of potential conflicts of interest, defined to include a familial relationship with a Member of Council or City of Vaughan employee, by vendors providing goods and services to the City; and
3. That an enhanced process be implemented to record and track declared conflicts of interest by employees as outlined in this Report.

**4                    PUBLIC SERVICE RENEWAL  
PROPOSED INTERIM AND PERMANENT STAFF CHANGES IN  
PLANNING AND COMMUNITY SERVICES COMMISSIONS**

**The Finance, Administration and Audit Committee recommends:**

- 1)        That the recommendation contained in the following report of the Commissioner of Planning and the Commissioner of Community Services, dated January 20, 2014, be approved;**
- 2)        That throughout 2014, approximately 15% of the Cultural Services Manager's time be allocated toward providing management support to assist in the transition to the new structure; and**
- 3)        That Communication C1, from Ms. Danielle Chin, Senior Planner, Policy & Government Relations, Building Industry and Land Development Association (BILD), Upjohn Road, North York, dated January 20, 2014, be received,**

**Recommendation**

The Commissioner of Planning and the Commissioner of Community Services in consultation with the Interim City Manager, Commissioner of Strategic and Corporate Services, Acting Commissioner of Finance & City Treasurer, and the Director of Human Resources recommend:

1. That a revised organizational structure that merges the Policy Planning and Development Planning Departments into one department with three sections, Urban Design, Policy Planning, Development Planning and Cultural Heritage, under the leadership

2. That two Cultural Heritage Coordinators positions be transferred from the Community Services Commission to the Planning Commission; and
3. That the Additional Resource Requests for the Planning Department and the Building Standards Department described in this report be forwarded for consideration in the Draft 2014 Budget.

**The Finance, Administration and Audit Committee recommends:**

- Further consideration of the Draft 2014 Budget and 2015-2017 Plan Update was deferred to the January 29, 2014, Finance, Administration and Audit Committee meeting to continue deliberations (see 6. OTHER MATTERS CONSIDERED BY THE COMMITTEE, Item 6.1: DRAFT 2014 BUDGET AND 2015-2017 PLAN UPDATE).

**The following action was taken by the Finance, Administration and Audit Committee:**

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- a)
  - (i) That the funds allocated for Project No. EN-1990-14 (Railway Crossing Safety Assessment – City Wide) be retained in the 2014 Budget; and
  - (ii) That Communication C4, Memorandum from the Commissioner of Engineering and Public Works and the Director of Engineering Services, dated January 17, 2014, be received;
- b) That the recommendation contained in Communication C5, Memorandum from the Commissioner of Engineering and Public Works and the Director of Engineering Services, dated January 16, 2014, be approved as follows:
  - (i) That Capital Project No. EN-1998-14, “Millwood Estates Servicing”, be considered as part of the 2014 Budget deliberation, to be funded on a temporary basis from the Water and Wastewater Reserves; and
  - (ii) That should Capital Project No. EN-1998-14 “Millwood Estates Servicing” be approved as a part of the 2014 Capital Budget, staff be directed to only initiate design works once a by-law is passed enacting a special local municipality levy in accordance with the Municipal Act 2001, to reimburse the Water and Wastewater reserves for the full capital cost and any accrued interest of the project; and
- c) That Option 2, as outlined in Communication C6, Memorandum from the Commissioner of Engineering and Public Works dated January 17, 2014, regarding Recycling at Designated Canada Post Super Mailboxes be approved as follows:
  - (i) That the pilot project be eliminated and the requested \$26,000 Operating funds be directed to an extensive promotion and education program, along with a feasibility assessment of a potential dedicated anti-litter enforcement program.

**Recommendation**

The Finance, Administration and Audit Committee, at its meeting of January 15, 2014, recommended (Item 1, Finance, Administration and Audit Committee Report No. 1):

- 1) That the report of the Interim City Manager and the Acting Commissioner of Finance & City Treasurer dated January 15, 2014, be deferred to the January 20, 2014, Finance, Administration and Audit Committee meeting to continue deliberations;
- 2) That the following motions be referred to the Interim City Manager and the Acting Commissioner of Finance & City Treasurer for consolidation into the draft budget and/or such response as requested:
  - a) That for 2014, a 2.50% tax increase be approved;
  - b) That staff be directed to initiate the design for watermains and sanitary sewer servicing for the Millwood Estates Community as a local improvement; and
  - c) That staff report further on the proposed pilot project PW-2067-14 (Recycling at Designated Canada Post Super Mailboxes) by referencing additional options to control littering;

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- 3) That the presentation by the Acting Commissioner of Finance & City Treasurer and Communication C2, presentation material entitled, "*Draft 2014 Budget and 2015-2017 Plan UPDATE*", dated January 15, 2014, be received;
- 4) That the following deputations be received:
  1. Mr. Guido Masutti, Riverview Avenue, Woodbridge;
  2. Mr. Sam Maltese, Royal Ridge, Maple, representing Vaughan World Series Slo-pitch League; and
  3. Mr. Richard Lorello, Treelawn Boulevard, Kleinburg; and
- 5) That Communication C1, memorandum from the Commissioner of Community Services, dated January 14, 2014, be received.

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The meeting adjourned at 11:17 a.m.

Respectfully submitted,

Councillor Marilyn Iafrate, Chair