

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF JANUARY 29, 2013

Item 23, Report No. 1, of the Committee of the Whole, which was adopted without amendment by the Council of the City of Vaughan on January 29, 2013.

23

APPOINTMENT OF DEPUTY CITY CLERK

The Committee of the Whole recommends approval of the recommendation contained in the following report of the Acting Commissioner of Legal and Administrative Services & City Solicitor and the City Clerk, dated January 15, 2013:

Recommendation

The Acting Commissioner of Legal and Administrative Services & City Solicitor and the City Clerk recommend:

- 1) That By-law No. 64-2003 be repealed; and
- 2) That a by-law be enacted to appoint Barbara A. McEwan as Deputy City Clerk effective February 4, 2013.

Contribution to Sustainability

N/A

Economic Impact

The economic impact is within budget.

Communications Plan

Formal notice of the appointment will be provided to the Registrar General for the Province of Ontario so that Ms McEwan can be appointed Deputy Division Registrar. In addition, relevant municipal associations and bodies will be advised of the appointment.

Purpose

The purpose of this report is to authorize the enactment of a by-law to appoint Barbara A. McEwan as Deputy City Clerk effective February 4, 2013.

Background - Analysis and Options

At the Special Meeting of Council held on January 8, 2013, Council was advised in closed session that the recruitment process for a new Manager of Administrative Services & Deputy City Clerk was nearing completion and that a report would be coming forward to authorize the enactment of a by-law to appoint the individual as Deputy City Clerk. The need for the appointment results from the retirement of the former Manager of Administrative Services & Deputy City Clerk in December 2012.

This report will authorize the enactment of the necessary by-law to convey to the successful candidate, Barbara A. McEwan, the authority to exercise her duties as Deputy City Clerk.

Ms McEwan will begin her employment with the municipality on February 4, 2013, being the effective date of the by-law.

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF JANUARY 29, 2013

Item 23, CW Report No. 1 – Page 2

Relationship to Vaughan Vision 2020/Strategic Plan

This report is consistent with the Vaughan Vision 20/20 Strategic Plan, in particular:
STAFF EXCELLENCE: Value & Encourage a Highly Motivated and Engaged Workforce.

Regional Implications

Not applicable

Conclusion

All elements of the recruitment process now having been completed, it is appropriate that a by-law be enacted to appoint Barbara A. McEwan as Deputy City Clerk.

Attachments

None

Report prepared by:

Jeffrey A. Abrams
City Clerk

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)