# CITY OF VAUGHAN

# **REPORT NO. 1 OF THE**

# FINANCE, ADMINISTRATION AND AUDIT COMMITTEE

For consideration by the Council of the City of Vaughan on January 19, 2016

The Finance, Administration and Audit Committee met at 9:49 a.m., on January 11, 2016.

Present:

Councillor Rosanna DeFrancesca, Chair Regional Councillor Michael Di Biase Regional Councillor Gino Rosati Councillor Marilyn Iafrate Councillor Alan Shefman

The following items were dealt with:

## 1 CONTRACT AMENDMENT FOR TENDER T14-390 AND BUDGET AMENDMENT CAPITAL PROJECT EN-1943-13 WATERMAIN REPLACEMENT AND ROAD REHABILITATION OF NEW WESTMINSTER DRIVE WARD 5

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Deputy City Manager of Public Works and the Director of Infrastructure Delivery, dated January 11, 2016:

#### **Recommendation**

The Deputy City Manager of Public Works and the Director of Infrastructure Delivery, in consultation with the Director of Purchasing Services and Director of Financial Planning and Development Finance & Deputy City Treasurer, recommend:

- 1. That the scope of work be revised to increase the utilization of Pay Duty officers and the required activities to remedy saturated subgrade conditions;
- 2. That the contract amount for Tender T14-390 for watermain replacement and road rehabilitation on New Westminster Drive from Steeles Avenue to Mullen Drive/Joseph Aaron Boulevard be increased by \$60,000.00, to a total value of \$934,294.00, plus applicable taxes, to address the increases in construction costs;
- 3. That the amount identified in the above recommendation plus applicable taxes and administration recovery be funded from Capital Project EN-1943-13 2014 Road Rehabilitation and Watermain Replacement Phase 2 and the following budget amendment with an overall increase of \$62,788.00 be approved:

- a. \$43,088.00 be transferred from Capital Project EN-1872-13 to EN-1943-13
- b. \$19,800.00 be transferred from Capital Project EN-1873-13 to EN-1943-13;
- 4. That the inclusion of this matter on a Public Committee or Council agenda with respect to amending the capital budget identified as Contract Amendment of Tender T14-390 and Budget Amendment is deemed sufficient notice pursuant to Section 2(1)(c) of By-Law 394-2002; and
- 5. That the Mayor and City Clerk be authorized to sign the appropriate documents.

#### 2 HUMBER BRIDGE TRAIL BOWSTRING ARCH BRIDGE MUNICIPAL CLASS ENVIRONMENTAL ASSESSMENT – EA ADDENDUM, SOLE SOURCE AWARD & BUDGET AMENDMENT <u>WARD 1</u>

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Deputy City Manager of Public Works and the Director of Infrastructure Delivery, dated January 11, 2016:

#### **Recommendation**

The Deputy City Manager of Public Works and the Director of Infrastructure Delivery, in consultation with the Director of Purchasing Services and the Director of Financial Planning and Development Finance & Deputy City Treasurer, recommend:

- 1. That a Municipal Class Environmental Assessment (EA) Addendum Revisions to Schedule B Projects be undertaken for the Humber Bridge Trail bowstring arch bridge;
- That AECOM Canada Ltd. (AECOM) be sole sourced to provide consulting services to undertake the Municipal Class Environmental Assessment Addendum – Revisions to Schedule B Projects and issue the Revised Notice of Completion for the bowstring arch bridge on Humber Bridge Trail in the amount of \$28,425 plus applicable taxes;
- 3. That a contingency allowance in the amount of \$4,500 plus applicable taxes be approved within which the Deputy City Manager, Public Works or his designate is authorized to approve amendments to the contract;
- That the amounts of the above recommendations including all contingency allowances and applicable taxes be funded from Capital Project EN-1719-08 Class Environment Assessment – Bowstring Arch Bridges and the following budget amendments resulting in an increase of \$27,996 be approved;
  - a. \$27,996 be transferred from Capital Project EN-1894-12 to EN-1719-08
- 5. That the inclusion of this matter on a Public Committee or Council agenda with respect to amending the capital budget identified as Humber Bridge Trail Bowstring Arch Bridge Municipal Class Environment Assessment EA Addendum Sole Source Award & Budget Amendment be deemed as sufficient notice pursuant to in this report and Budget Amendment is deemed sufficient notice pursuant to Section 2(1)(c) of By-Law 394-2002; and
- 6. That the Mayor and City Clerk be authorized to sign the appropriate documents.

### 3 CAPITAL BUDGET AMENDMENT AND AWARD OF TENDER T15-038 - SUPPLY AND DELIVERY OF LIGHT DUTY VEHICLES

# The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Deputy City Manager of Public Works, dated January 11, 2016:

#### **Recommendation**

The Deputy City Manager of Public Works, in consultation with the Director of Purchasing Services and the Director of Financial Planning & Development Finance and Deputy City Treasurer, recommends:

- That Part A and B of Tender T15-038 Supply and Delivery of Light Duty Vehicles be awarded to Barrie Chrysler Dodge Jeep Ram Ltd. in the amount of \$916,672.00 (Part A – \$418,160.00, Part B – \$498,512.00) plus provisional items in the amount of \$100,100.00 and any applicable taxes;
- 2. That Part C, D and E of Tender T15-038 Supply and Delivery of Light Duty Vehicles be awarded to East Court Ford Lincoln Ltd. in the amount of \$310,911.30 (Part C- \$120,777.30, Part D \$164,565.00 and Part E \$25,569.00) plus provisional items of \$240,929.00 and any applicable taxes;
- 3. That Council approve the addition of supplemental Bluetooth, rear-camera, extended roof height provisions for improved operator safety and operational accessory needs;
- 4. That the above award amounts including all provisional items, taxes and administrative recovery be funded from the approved capital project budgets as outlined in Attachment #1;
- 5. That the approved capital project budgets be amended as outlined in Attachment #1 with a net capital budget increase of \$66,414.00 to be funded from the Vehicle Replacement Reserve and \$4,722.00 to be funded from the City-Wide Development Charges Fleet Reserve to fund the added safety features outlined above;
- 6. That the inclusion of this matter on a Public Committee or Council agenda with respect to increasing the capital budgets as outlined in Attachment #1 is deemed sufficient notice pursuant to Section 2(1)(c) of By-Law 394-2002 as amended; and
- 7. That the Mayor and City Clerk be authorized to sign the necessary documents.

YORK HILL DISTRICT PARK PLAYGROUND REDEVELOPMENT AWARD OF TENDER T15-489 AND BUDGET AMENDMENT <u>WARD 5</u>

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Deputy City Manager, Planning & Growth Management and the Director of Parks Development, dated January 11, 2016:

### **Recommendation**

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The Deputy City Manager, Planning & Growth Management and the Director of Parks Development, in consultation with the Director of Financial Planning and Development Finance & Deputy City Treasurer, recommend:

- 1. That grants received from the Federal Enabling Accessibility Fund in the amount of \$50,000 and from the Ontario Tire Stewardship Community Renewal Fund in the amount of \$45,293.18 be added to project funding in approved Capital Project PK-6396-14;
- 2. That additional project funding in the amount of \$108,940.42 be added to Capital Project PK-6396-14 funded from the Parks Infrastructure Reserve to fund additional project costs as outlined in this report;
- 3. That Tender T15-489 York Hill District Park Playground Redevelopment be awarded to TDI AG International in the amount of \$554,214.38;
- 4. That a contingency in the amount of \$55,421.44 be approved within which the Director of Parks Development or designate is authorized to approve amendments to the contract;
- 5. That the amounts of the above recommendations illustrated with the report, including contingency allowance be funded from the amended Capital Project PK-6396-14;
- 6. That inclusion of this matter on a Public Committee or Council agenda with respect to amending the capital budget be endorsed as meeting the requirements for sufficient notice pursuant to Section 2(1) (c) of By-Law 394-2002 as amended; and
- 7. That the Mayor and City Clerk be authorized to sign appropriate documents.
- 5

#### 2016 RENEWAL OF EMBEDDED ENERGY MANAGER POSITION FOR CITY FACILITIES AND ASSETS

The Finance, Administration and Audit Committee recommends approval of the recommendation contained in the following report of the Deputy City Manager, Planning & Growth Management and the Director of Policy Planning & Environmental Sustainability, dated January 11, 2016:

## **Recommendation**

The Deputy City Manager, of Planning & Growth Management and the Director of Policy Planning & Environmental Sustainability, in consultation with the Director of Financial Planning & Development Finance/Deputy City Treasurer and the Manager of Facilities, recommends:

- 1. THAT Council endorse the renewal of enrollment in the Embedded Energy Manager Program as a one-year consulting contract in 2016 under the new program structure provided by the Independent Electricity System Operator (IESO) and PowerStream;
- 2. THAT the 2016 Capital Budget be amended to include a new capital project for this program, funded 80% from the program and 20% from Gas Tax;
- 3. THAT staff be directed to execute the appropriate agreement with PowerStream;
- 4. THAT staff be directed to post a Request for Proposals once Council approval and the agreement with PowerStream are secured; and,
- 5. THAT the inclusion of this matter on a Public Committee or Council agenda with respect to amending the 2016 Capital Budget to add a project for the Embedded Energy Manager Program be deemed as sufficient notice pursuant to Section 2(1)(c) of By-Law 394-2002.

#### REPORT NO. 1 OF THE FINANCE, ADMINISTRATION AND AUDIT COMMITTEE FOR CONSIDERATION BY COUNCIL, JANUARY 19, 2016

### 6 RECRUITMENT PROCESS FOR DEPUTY CITY MANAGER, COMMUNITY SERVICES

#### The Finance, Administration and Audit Committee recommends:

#### 1) That consideration of this matter be deferred to the Council meeting of January 19, 2016:

#### **Recommendation**

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The City Manager and the Chief Human Resources Officer, recommend:

- 1. That Council identify and appoint three Members of Council as panel members to participate in the selection process for the newly created role of Deputy City Manager, Community Services.
- COMMITTEE OF THE WHOLE (CLOSED SESSION) RESOLUTION JANUARY 11, 2016

The following resolution was passed to enable Committee of the Whole (Closed Session) to resolve into closed session for the purpose of discussing the following:

1. APPOINTMENT OF HEARINGS OFFICER

(personal matters about identifiable individuals)

2. ONTARIO MUNICIPAL BOARD HEARING VAUGHAN OFFICIAL PLAN 2010 SETTLEMENTS/INSTRUCTIONS ALL WARDS

(litigation or potential litigation)

The meeting adjourned at 9:55 a.m.

Respectfully submitted,

Councillor Rosanna DeFrancesca, Chair