

**TOURISM VAUGHAN CORPORATION (“TVC”)  
INAUGURAL MEETING OF THE BOARD OF DIRECTORS**

**AGENDA**

**Committee Room 242/243  
2<sup>nd</sup> Floor  
Vaughan City Hall  
2141 Major Mackenzie Drive  
Vaughan, Ontario**

**Monday, January 13, 2020**

**2:00 p.m.**

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- 1. CALL TO ORDER**  
Signing of the Waiver of Notice & Consent
  - 2. OPENING REMARKS**
  - 3. APPROVAL OF AGENDA**
  - 4. LETTERS PATENT**
  - 5. BY-LAW NO. 1**
  - 6. MEMORANDUM OF AGREEMENT (“MOA”)**
  - 7. MEMBERSHIP**
  - 8. OFFICERS**
  - 9. SIGNING AUTHORITY WITH RESPECT TO BANKING MATTERS**
  - 10. FINANCIAL BANK ACCOUNT & FISCAL YEAR END**
  - 11. POLICIES & PROCEDURES**
  - 12. LOCATION OF REGISTERED OFFICE AND MAILING ADDRESS**
  - 13. RECORDS & MINUTES**
  - 14. LICENSES & PERMITS**
  - 15. GENERAL MANAGEMENT**
  - 16. CORPORATE SEAL**
  - 17. AGENDA FORMAT FOR REGULAR BOARD MEETINGS**

**18. CONSIDERATION OF ITEMS REQUIRING DISCUSSION**

1. 2020 Business Plan & Budget
2. Tourism Vaughan Strategic Advisory Committee (TVSAC)
3. Executive Director Updates
  - Central Counties Tourism Annual Symposium.
  - Sharepoint (Team Sites)
  - Brand Trademark Adoption
  - Hometown Hockey
  - Tourism Development Officer Onboarding
  - TIAO Membership and Issues Forum – February 20, 2020
  - TVSAC Terms of Reference and Appointment Process

**19. STAKEHOLDER DEPUTATIONS**

**20. OTHER BUSINESS**

**21. NEXT SCHEDULED MEETING**

**22. TERMINATION OF MEETING**