



**CITY OF VAUGHAN  
TREE DEDICATION — APPLICATION FORM**

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**OFFICE USE ONLY**

CTS No. \_\_\_\_\_ Official Receipt No. \_\_\_\_\_  
Processing Fee: \$ 66.00/HST Received By: \_\_\_\_\_ Date: \_\_\_\_\_  
Cost of Tree: \$ 637.00/HST Received By: \_\_\_\_\_ Date: \_\_\_\_\_  
Approved: \_\_\_\_\_ Denied: \_\_\_\_\_  
Method of Payment: \_\_\_\_\_

**CHECK LIST**

1. Application (including \$66.00 plus HST non-refundable processing fee)
2. Manager, Forestry and Horticulture Approval
3. Park/Open Space Location Approval
4. Fees Paid

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**APPLICATION # \_\_\_\_\_**

The personal information on this form is collected for the purpose of approving the installation of a dedication bench and will be used for the purposes of this application only. This application may contain personal information as defined under the Municipal Freedom of Information and Protection of Privacy Act. This information will be used to process this application and for administrative purposes related to the bench dedication. Questions related to the collection of this information should be directed to the Municipal Freedom of Information and Protection of Privacy Act Coordinator, 2141 Major Mackenzie Drive, Vaughan, Ontario, L6A 1T1, (905) 832-8504 Extension 6142.

# TREE DEDICATION — APPLICATION FORM

## Instructions for Completion of Application:

1. Application form to be completed by applicant. Print CLEARLY. Incomplete applications will delay approval.
2. If paying by cheque, make cheque payable to: **The City of Vaughan, Treasurer**
3. Submit this application and supporting documentation to:  
**TSPFO, Joint Operations Centre, 2800 Rutherford Road, Vaughan ON L4K 2N9**

## APPLICANT INFORMATION

1. Date: \_\_\_\_\_
2. Name of Applicant: \_\_\_\_\_
3. Mailing Address of Applicant:  
\_\_\_\_\_  
\_\_\_\_\_
4. Home No: \_\_\_\_\_ Work No: \_\_\_\_\_ Cell No: \_\_\_\_\_  
Email: \_\_\_\_\_
5. Proposed Park / Open Space for tree location:  
**OPTION #1:** \_\_\_\_\_  
**OPTION #2:** \_\_\_\_\_
6. Inscription to appear on plaque: (Maximum of 3 lines)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Examples:

**In Loving Memory  
Name of Person  
You will always be in our hearts**

**In Memory of our Friend  
Name of Person  
1988 – 2007**

**Dedicated to  
Name of Person  
In Appreciation**

7. Is there a specific date for which the Tree Dedication installation is required? YES \_\_\_\_ NO \_\_\_\_

8. If Yes, please provide date: \_\_\_\_\_

9. Fee Requirements:

1 Tree (deciduous or coniferous)..... \$ 637.00 plus HST

Fee includes:

- locates
- supply and installation of 50mm calliper tree

1 Dedication Plaque (optional) ..... \$ 95.00 plus HST

- supply and installation of 3” x 5 1/8” plaque

**\*A non-refundable processing fee of \$66.00 plus HST to be included at time of submission.**

**Declaration**

*I hereby declare that the statements made by me upon this application are, to the best of my belief and knowledge, a true and complete representation of the purpose and intent of this application.*

*Signed at the City of Vaughan this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_*

*Signature of Applicant:* \_\_\_\_\_

*Please print name:* \_\_\_\_\_

**City of Vaughan**

\_\_\_\_\_  
*Manager, Forestry and Horticulture*

\_\_\_\_\_  
*Date*