



## Break Open Ticket Lottery Report



This report must be filed with the Lottery Licensing Officer in accordance with the Terms and Conditions under which the Break Open Ticket Licence is issued.

Name of Organization		GIN #
Address	Fiscal Year End	Licence #
Print the name, position and telephone number of the designated member in charge to be contacted in reference to this report.		
Last name	First name	Middle name(s)
Position	Telephone Number(s)	Bus: ( )
	Res: ( )	Fax: ( )

### 1. PERIOD (CHECK ONE) FOR WHICH THIS REPORT IS MADE (FOR TICKETS PURCHASED AND SOLD)

<input type="checkbox"/> <b>Quarterly Report</b> (every 3 months) <i>(Applies to Provincial Nevada and Single BOT Bingo Sponsors' Association (B.S.A.) Licences only)</i>	From	YY	MM	DD	To	YY	MM	DD
<input type="checkbox"/> <b>Final Report</b> (for duration of licence) <i>(Discrepancy report; if applicable as per the Terms and Conditions must be included)</i>	From	YY	MM	DD	To	YY	MM	DD

### 2. TYPE OF TICKETS SOLD (BY CHARITY AND/BINGO SPONSORS' ASSOCIATION)

Ticket Type	No. of Complete Deals	No. of Individual Tickets (if applicable)	Price per ticket	Gross Receipts Derived	Cash Prizes Awarded	No. of Tickets per Deal
<b>Total</b>			N/A	\$	\$	N/A

### 3. DETAILS OF TICKET INVENTORY (FOR REPORT PERIOD)

PRINT TICKET TYPE →							
a) Total number of Deals purchased per type							
b) Number of complete Deals on hand from previous Report (if applicable)							
c) Number of complete Deals sold this period							
d) Number of Complete Deals on hand							
e) Number of individual tickets in container(s)/dispenser(s) (if applicable)							

### 4. RECEIPTS DERIVED FROM DEALS SOLD (CANADIAN OR AMERICAN CURRENCY)

Total Gross Receipts derived (from complete and partial deals sold) - as per section 2	\$
Less Total Cash Prizes awarded (from complete and partial deals sold) - as per section 2	\$
<b>Net Receipts</b>	<b>\$</b>

Enter the Total Deposits for this Report period \$ \_\_\_\_\_. Attach explanation for any cash shortage between Total Deposits and Net Receipts.

Is the licence for American currency?  No  Yes ► If YES, please list amounts below in American currency.

**THIS SECTION TO BE COMPLETED FOR LICENCES IN AMERICAN CURRENCY ONLY.**  
**CANADIAN CURRENCY BOT LICENCES ► GO TO SECTION 6.**

### 5. ADMINISTRATIVE EXPENSES INCURRED IN AMERICAN CURRENCY:

Bingo Hall Rental (Commission)	\$
<b>Net Receipts (in American currency)</b>	<b>\$</b>
<b>CONVERSION TO CANADIAN CURRENCY:</b>	
Bank exchange rate: _____ %	\$
<b>Net Receipts (in Canadian currency)</b>	<b>\$</b>

**THIS SECTION IS TO BE COMPLETED BY ALL LICENSEES WHERE APPLICABLE.**

**6. ADMINISTRATIVE COSTS INCURRED IN CANADIAN CURRENCY:**

Tickets (cost for # Deals sold during this Report period)	\$
Gaming Services Supplier Commission	\$
Break Open Ticket Seller Commission	\$
Bingo Hall Rental (Commission)	\$
Container(s) / Dispenser(s)	\$
Out-of-pocket Expenses (See: <b>Information Bulletin No. 18 &amp; Addendum</b> )	\$
Adjustments ( <i>attach written explanation</i> )	\$
Other ( <i>please list</i> ):	\$
<b>Total of above Administrative Costs</b>	<b>\$</b>
<b>FEES:</b>	
Licence Fee: 3% X Prizes X # Deals purchased during this Report period	
BSA Licence Fee: 3% of prizes to be awarded during this Report period ( <i>Note: this blanket licence fee applies only to Bingo Sponsors' Association licences issued by AGCO</i> )	
Provincial Fee: 5% X Gross Selling Price X # Deals purchased during this Report period	
<b>Total Administrative Costs and Fees</b>	<b>\$</b>
( Net Receipts minus Total Administrative Costs & Fees ) <b>Net Proceeds Derived</b>	<b>\$</b>

**7. PAYMENTS MADE FROM LOTTERY TRUST ACCOUNT DURING REPORT PERIOD** (USE SEPARATE SHEET IF INSUFFICIENT SPACE)

Please provide (where applicable): (1) Details of all gaming and program expenses; (2) List of charitable disbursements

Cheque Date	Cheque No.	Name of Payee	Explain in Full the Nature of Expenses	Amount
<b>Total Expenses</b>				<b>\$</b>

**8. DETAILS OF BREAK OPEN TICKET LOTTERY TRUST ACCOUNT** (ATTACH COPIES OF BANK STATEMENTS FOR REPORT PERIOD)

Name of Bank, Loan/Trust Company or Province of Ontario Savings Office	Lottery Trust Account No.
Address	Bank statement date YY   MM   DD
<b>Balance as per bank statement</b>	
<b>\$</b>	

**Certificate**

We, the undersigned, as two Principal Officers of the above organization certify that the above report is a correct statement of the Lottery Funds referred to herein.

Principal Officer	Principal Officer
Signature	Signature
Print Name in Full	Print Name in Full
Title	Title
Individual's Business Telephone Number (     )	Individual's Business Telephone Number (     )
Date of Signing	Date of Signing

**INSTRUCTIONS TO LICENSEES**

- The BOT Quarterly Report for Provincial Nevada and Single BOT (B.S.A.) Licences must be filed every 3-months and is due no later than the 30<sup>th</sup> day of the following month. You must also submit a BOT report within 30 calendar days of the expiry of the licence. See **Break Open Ticket Licence Terms and Conditions, (10.3) Reporting Requirements** and **(11.3) Provincial Break Open Ticket**.
- If you can reasonably determine that the sale of all tickets purchased will not be concluded prior to the expiry date of a Licence, you must apply for an amendment at least 15 days prior to the expiry date of your current licence. You must submit a municipal letter of approval (if applicable) and a Quarterly Report along with the request for amendment. **Note:** Amended licences cannot exceed one (1) year from the original date of issue. (PROVINCIAL BREAK OPEN TICKET LICENSEES PLEASE SEE INFORMATION BULLETIN NO. 21 - "BREAK OPEN TICKETS ("BOTS").")