



When to Apply for Grading Permit

Development Engineering Department

PROJECT TYPE	GRADING REQ'D	P.ENG/OLS REQ'D
New house construction	YES	YES
Addition >40m ² or 430 sq. ft. ground floor	YES	YES
Addition <40m ² or 430 sq. ft. ground floor	YES	NO
Addition to 2nd story ONLY	NO	N/A
Walk up basement	YES	Only >40m ²
Sunroom with foundation	YES	Only >40m ²
Sunroom on footings (posts)	NO	N/A
Deck (enclosed or unenclosed)	NO	N/A
Accessory structure* <u>greater than</u> 40m ² or 430 sq. ft.	YES	YES
Accessory structure* <u>between</u> 10m ² to 40m ²	YES	NO
Accessory structure* <u>less than</u> 10m ² or 108 sq. ft.	NO	N/A
Loggia/porch poured concrete >25mm or 1' deep	YES	Only >40m ²
New door addition side elevation	YES	NO
*Accessory structure includes cabanas/detached garages/sheds/etc.		

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