

VIRTUAL PROGRAMS BASICS



Fall into fun with us—from a distance—by joining our Virtual Programs series, where City instructors will livestream popular recreational programs for preschoolers, children, youth, and individuals with special needs. Choose from enrichment, language arts, leadership, performing arts and sports, or try a virtual version of our flagship recreation brands: **Vaughan Playschool** and **Vaughan Playhouse Academy**.

How to register for virtual programs

Pre-registration is required for all virtual programs. Recreation Services has temporarily transitioned to online registration only to eliminate paper touch-points. Registration is available at vaughan.ca/RecOnline.

A barcode and Family PIN is required for online registration. For assistance contact **Access Vaughan** at 905.832.2281 or email RecCSD@vaughan.ca.

Virtual program start dates & durations

Fall virtual programs begin the week of Tuesday, October 13. Programs will be offered once a week for 8 - 10 weeks, for 45 minutes to one hour. Full day, virtual P.A. Day Camps are also offered.

Are late registrations in virtual programs permitted?

Registration for virtual programs is open until the day of the first class.

Questions?

Call **Access Vaughan** at 905.832.2281 or email RecCSD@vaughan.ca. For regular updates visit vaughan.ca/recreation.

Virtual program capacities

There are limited spots available, but participants are encouraged to add themselves to the waitlist as participation numbers and ratios will be closely monitored. Recreation staff will monitor waitlists daily. If a program spot becomes available, interested participants will be contacted directly to register.

Livestreaming via Zoom

City instructors will livestream programming via the Zoom web application. All program participants will be provided an information package on how we will use various features on the Zoom platform to ensure all participants have an engaging, fun and safe experience.

Online behavior guidelines

All program participants are expected to adhere to strict behaviour guidelines. Each participant will be required to sign a pledge to exercise the principles of being a good digital citizen. (i.e., code of conduct).

Our staffing complement for virtual programs will also include a moderator who will monitor programs and chat rooms to ensure that the environment remains positive and all participants stay safe. Behaviours that pose a safety risk to the individual or others may result in the participant having their mic and/or video muted and/or removal from the program.

Supplies/equipment required for virtual programs

All participants must be able to sign into the Zoom web application and have video/audio capability. If there are specific supply needs for the program the instructor will email all participant families, the week before programs start to provide a supply list. Most items are basic everyday items you can find around the house or purchase at a local supply or dollar store.

Parent/guardian assistance

We recommend that parents/guardians are at the computer assisting their child for all Vaughan Playschool and special needs programs. For other programs, we suggest that parent/guardians assist with the first few moments of setup and login.

Refund/withdrawal policy for virtual programs

A request for refund must be made before the second scheduled class. A full refund, less administration fee, is payable, or a credit may be left on account with no penalty.

Requests for refunds and withdrawals must be submitted via email to RecCSD@vaughan.ca.