

## Request to Make a Public Deputation (Committee of Adjustment)

**Participants must complete and return the public deputation form to [cofa@vaughan.ca](mailto:cofa@vaughan.ca) no later than noon on the last business prior to the day of the scheduled hearing in order to participate at the hearing. If you have any questions, please contact 905-832-8585 Ext. 8332.**

All personal information collected because of this public meeting (including both written and oral submissions) is collected under the authority of the *Municipal Act*, the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), the *Planning Act* and all other relevant legislation, and will be used to assist in deciding on this matter. All personal information (as defined by MFIPPA), including (but not limited to) names, addresses, opinions and comments collected will become property of the City of Vaughan, will be made available for public disclosure (including being posted on the internet) and will be used to assist the Committee of Adjustment and staff to process this application.

<b>First Name:</b>	
<b>Last Name:</b>	
<b>Address:</b>	
<b>Postal Code:</b>	
<b>Email Address:</b>	
<b>Phone Number:</b> *Provide a phone number that you will have access to during the hearing.	
<b>File Number:</b>	
<b>Please provide a summary of your comments on the application.</b>  *In the event that you are disconnected from the call this information will be provided to the Committee for consideration and will form part of the public record.  If you require additional space to provide your comments, you can email comments separately to <a href="mailto:cofa@vaughan.ca">cofa@vaughan.ca</a>	
<b>Will you be conducting a presentation to the Committee (i.e. Powerpoint)?</b>  If yes, please email a PDF of your presentation to <a href="mailto:cofa@vaughan.ca">cofa@vaughan.ca</a> Presentations are limited to 5 minutes in length.	
<b>Please advise of any accommodation requirements</b>	
<b>Participation Details</b>	Meeting invites will be sent by email (to the email address provided in this form) to all participants on the day of the scheduling hearing. Participants must connect into the meeting no later than 5:00 p.m. on the day of the hearing to test connection.  *Invites will be sent between 2:00 p.m. – 3:00 p.m. on the day prior to the scheduled hearing. If you do not receive an invite please email <a href="mailto:cofa@vaughan.ca">cofa@vaughan.ca</a> .