

For use by Principal Authority

Application number:	Permit number (if different):
Date received:	Roll number:

Application submitted to: _____
(Name of municipality, upper-tier municipality, board of health or conservation authority)

A. Project information

Building number, street name	Unit number	Lot/con.
Municipality	Postal code	Plan number/other description
Project value est. \$	Area of work (m ²)	

B. Purpose of application

<input type="checkbox"/> New construction	<input type="checkbox"/> Addition to an existing building	<input type="checkbox"/> Alteration/repair	<input type="checkbox"/> Demolition	<input type="checkbox"/> Conditional Permit
Proposed use of building		Current use of building		
Description of proposed work				

C. Applicant

Applicant is: Owner or Authorized agent of owner

Last name	First name	Corporation or partnership	
Street address	Unit number	Lot/con.	
Municipality	Postal code	Province	E-mail
Telephone number ()	Fax ()	Cell number ()	

D. Owner (if different from applicant)

Last name	First name	Corporation or partnership	
Street address	Unit number	Lot/con.	
Municipality	Postal code	Province	E-mail
Telephone number ()	Fax ()	Cell number ()	

E. Builder (optional)

Last name	First name	Corporation or partnership (if applicable)	
Street address	Unit number	Lot/con.	
Municipality	Postal code	Province	E-mail
Telephone number ()	Fax ()	Cell number ()	

F. Tarion Warranty Corporation (Ontario New Home Warranty Program)

i. Is proposed construction for a new home as defined in the <i>Ontario New Home Warranties Plan Act</i> ? If no, go to section G.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
ii. Is registration required under the <i>Ontario New Home Warranties Plan Act</i> ?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
iii. If yes to (ii) provide registration number(s): _____		

G. Required Schedules

- i) Attach Schedule 1 for each individual who reviews and takes responsibility for design activities.
- ii) Attach Schedule 2 where applicable is to construct on-site, install or repair a sewage system.

H. Completeness and compliance with applicable law

i) This application meets all the requirements of clauses 1.3.1.3 (5)(a) to (d) of Division C of the Building Code (the application is made in the correct form and by the owner or authorized agent, all applicable fields have been completed on the application and required schedules, and all required schedules are submitted).	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Payment has been made of all fees that are required, under the applicable by-law, resolution or regulation made under clause 7(1)(c) of the <i>Building Code Act, 1992</i> , to be paid when the application is made.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
ii) This application is accompanied by the plans and specifications prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> .	<input type="checkbox"/> Yes	<input type="checkbox"/> No
iii) This application is accompanied by the information and documents prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> which enable the chief building official to determine whether the proposed building, construction or demolition will contravene any applicable law.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
iv) The proposed building, construction or demolition will not contravene any applicable law.	<input type="checkbox"/> Yes	<input type="checkbox"/> No

I. Declaration of applicant

I _____ (print name) declare that:

1. The information contained in this application, attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge.
2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.

_____ Date

_____ Signature of applicant

Personal information contained in this form and schedules is collected under the authority of subsection 8(1.1) of the *Building Code Act, 1992*, and will be used in the administration and enforcement of the *Building Code Act, 1992*. Questions about the collection of personal information may be addressed to: a) the Chief Building Official of the municipality or upper-tier municipality to which this application is being made, or, b) the inspector having the powers and duties of a chief building official in relation to sewage systems or plumbing for an upper-tier municipality, board of health or conservation authority to whom this application is made, or, c) Director, Building and Development Branch, Ministry of Municipal Affairs and Housing 777 Bay St., 2nd Floor, Toronto, M5G 2E5 (416) 585-6666.

Private Property Tree Protection By-Law 185-2007

The following is required be completed for **New construction (For lots fronting on roads assumed by the City and not subject to a Site Plan Agreement), and all Additions, Accessory Bldgs, Decks, and Demolition Permit** applications. Enquiries or questions respecting the City's Tree By-law should be directed to Parks and Forestry Operations Department located at the Joint Operations Centre 2800 Rutherford Rd. Vaughan, ON. L4K 2N9 Telephone: (905) 832-8577 Fax (905) 303-2005

Does the construction activity associated with this permit application require the removal or cutting of any tree(s) 20 cm. in diameter or greater when measured 1.40 meters from the ground level and/or the re-grading within the drip line of any existing tree(s) in accordance with the By-Law?

- Yes No

_____ (print name) certify that:

1. The information contained within the above is true to the best of my knowledge.
2. I have authority to bind the corporation or partnership (if applicable).

Office Use Only

Issued Date: _____

Elevation No. _____ Model No. _____ Repeat Permit No. _____

Number of Residential Units Created _____ Number of Resid. Units Lost (Demo Only) _____

Permit Type	Area Code	Building Type	Work Proposed	Occ. Class.	Plumbing Work Included <input type="checkbox"/> Yes <input type="checkbox"/> No
Gross Floor Area (m ²)		TACBOC \$ / sqm.		Calculated Estimated Value Of Construction (\$)	

Building Permit Payments:			Building Permit Fees		
Permit Fee Multiplier _____			Total Due	\$ _____	
Date: _____ Payment Type: _____	Receipt: _____		Deposit	\$ _____	
Date: _____ Payment Type: _____	Receipt: _____		Balance	\$ _____	
Conditional Permit Fee Payment:			Amount Paid	\$ _____	
Date: _____ Payment Type: 011	Receipt: _____		Total Fee Paid	\$ _____	
Plumbing Permit Payments			Plumbing Permit Fees		
Date: _____ Payment Type: 024	Receipt: _____		Total Due	\$ _____	
Date: _____ Payment Type: 024	Receipt: _____		Deposit	\$ _____	
Septic Permit Payments			Balance	\$ _____	
Date: _____ Payment Type: 024	Receipt: _____		Septic Permit Fees		
Date: _____ Payment Type: 024	Receipt: _____		Total Due	\$ _____	

Application Permit Information

- Bill 124 – Required Processing Time: 10 15 20 25 days
- Required Inspections Building & Plumbing Building Only Plumbing Only
- Energy Star Certified Yes No

Application for a Permit to Construct or Demolish – Effective January 1, 2011

Schedule 1: Designer Information

Use one form for each individual who reviews and takes responsibility for design activities with respect to the project.

A. Project Information			
Building number, street name	Unit no.	Lot/con.	
Municipality	Postal code	Plan number/ other description	
B. Individual who reviews and takes responsibility for design activities			
Name		Firm	
Street address		Unit no.	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ()	Fax number ()	Cell number ()	
C. Design activities undertaken by individual identified in Section B. [Building Code Table 3.5.2.1. of Division C]			
<input type="checkbox"/> House	<input type="checkbox"/> HVAC – House	<input type="checkbox"/> Building Structural	
<input type="checkbox"/> Small Buildings	<input type="checkbox"/> Building Services	<input type="checkbox"/> Plumbing – House	
<input type="checkbox"/> Large Buildings	<input type="checkbox"/> Detection, Lighting and Power	<input type="checkbox"/> Plumbing – All Buildings	
<input type="checkbox"/> Complex Buildings	<input type="checkbox"/> Fire Protection	<input type="checkbox"/> On-site Sewage Systems	
Description of designer's work			
D. Declaration of Designer			
<p>I _____ declare that (choose one as appropriate):</p> <p style="text-align: center;">(print name)</p> <p><input type="checkbox"/> I review and take responsibility for the design work on behalf of a firm registered under subsection 3.2.4. of Division C, of the Building Code. I am qualified, and the firm is registered, in the appropriate classes/categories.</p> <p style="padding-left: 20px;">Individual BCIN: _____</p> <p style="padding-left: 20px;">Firm BCIN: _____</p> <p><input type="checkbox"/> I review and take responsibility for the design and am qualified in the appropriate category as an "other designer" under subsection 3.2.5. of Division C, of the Building Code.</p> <p style="padding-left: 20px;">Individual BCIN: _____</p> <p style="padding-left: 20px;">Basis for exemption from registration: _____</p> <p><input type="checkbox"/> The design work is exempt from the registration and qualification requirements of the Building Code.</p> <p style="padding-left: 20px;">Basis for exemption from registration and qualification: _____</p> <p>I certify that:</p> <ol style="list-style-type: none"> 1. The information contained in this schedule is true to the best of my knowledge. 2. I have submitted this application with the knowledge and consent of the firm. <p style="text-align: center;">_____</p> <p style="display: flex; justify-content: space-between; width: 80%; margin: 0 auto;"> Date Signature of Designer </p>			

NOTE:

1. For the purposes of this form, "individual" means the "person" referred to in Clause 3.2.4.7(1) d) of Division C, Article 3.2.5.1. of Division C, and all other persons who are exempt from qualification under Subsections 3.2.4. and 3.2.5. of Division C.
2. Schedule 1 is not required to be completed by a holder of a license, temporary license, or a certificate of authorization, issued by the Ontario Association of Architects. Schedule 1 is also not required to be completed by a holder of a license to practise, a limited license to practise, or a certificate of authorization, issued by the Association of Professional Engineers of Ontario.

**Plumbing Data Form
Residential
SFD/Semi/Townhouse**

Permit No. _____

This form must be completed by the permit applicant and must accompany a building permit application form.
Project Location

Street No.	Street Name	Unit No.

Number of Fixtures

<u>Type</u>	<u>No. of Fixtures</u>
W.C. (Toilets)	_____
Wash Basins	_____
Bathtubs	_____
Shower Stalls	_____
Kitchen Sinks	_____
Laundry Tubs	_____
Bidets	_____
Sauna Bath	_____
Rough-in Fixtures	_____
Other	_____
Total	_____

Water Service Connection

<input type="checkbox"/>	Municipal 50mm. (2" or less)
<input type="checkbox"/>	Private Well

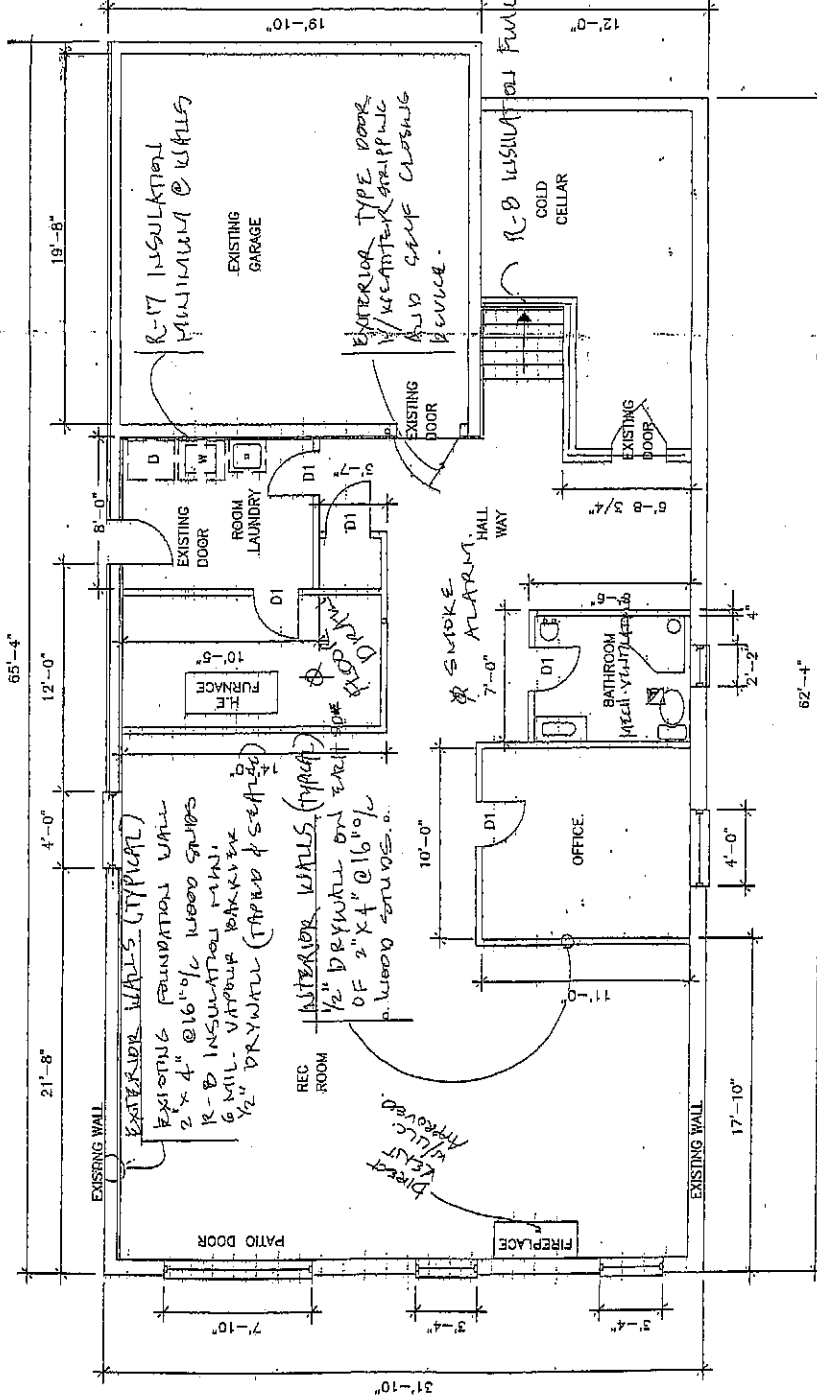
Sanitary & Storm Sewer Connections

<input type="checkbox"/>	Sanitary Sewer (Municipal)
<input type="checkbox"/>	Sanitary Sewer (Private)
<input type="checkbox"/>	Storm sewer (Municipal)
<input type="checkbox"/>	Storm sewer (Other)

For Office Use			
<u>Fee Calculations</u>	<u>No.</u>	<u>Cost</u>	<u>Total Costs</u>
1) Sewers & Drains	N/A.	\$50.00	\$ _____
2) Water Service	N/A	\$20.00	\$ _____
3) No. of Fixtures	_____	x \$10.00	\$ _____
Total Payable \$			\$ _____

Applicants Name _____	Applicants Signature _____	Date _____
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FOR REFERENCE ONLY



NEW PARTITION
 (W) 2"x4" WOOD STUD
 WALL @ 16"
 C/W 1/2" GYPSUM
 EACH SIDE

NOTE: ALL PARTITIONS
 ARE EXISTING UNLESS
 NOTED OTHERWISE

(D) 2'4"X6'8"
 WOOD DOOR

All work shall be performed
 in accordance with the latest
 edition of the ONTARIO BUILDING
 CODE, NATIONAL BUILDING CODE
 and regulatory regulations of the
 building department. These notes
 are to be read in conjunction with
 all drawings on specifications.

R-17 INSULATION
 MINIMUM @ WALLS
 EXISTING
 GARAGE

EXTERIOR TYPE DOOR
 W/ WEATHER STRIPPING
 AND GRAFT CLOSING
 DEVICE

R-8 INSULATION FULL
 HEIGHT, MINIMUM

EXTERIOR WALLS (TYPICAL)
 EXISTING FOUNDATION WALL
 2 x 4 @ 16" O.C WOOD STUDS
 R-8 INSULATION MIN.
 GYPSUM VAPOR BARRIER
 1/2" DRYWALL (TAPED & SEALED)

INTERIOR WALLS (TYPICAL)
 1/2" DRYWALL ON WALL
 OF 2"x4" @ 16" O.C
 WOOD STUDS.

SMOKE ALARM

Direct
 Vent
 A/C
 Approved

Notice to all Applicants for Building Permits Building Permit Securities

Effective July 14, 2008, the Building Standards Department will be requiring refundable building permit inspection securities as part of its building permit application process.

▪ Refundable Permit Securities

The City of Vaughan Council at its May 12, 2008 meeting enacted By-Law 94-2008. The purpose of the by-law is to require refundable security deposits to ensure the completion of all required Building Code inspections. These securities must be submitted at the time of the Building Permit application and will be returned upon completion of all required building inspections and satisfactory completion of the lot grading and other related works.

The above new Building Inspection securities are in addition to the existing amounts presently being required by City's Engineering/Public Works for lot grading, road damages etc.

The following is a breakdown of the total securities now required to be submitted to the Building Standards Department with the Building Permit applications.

RESIDENTIAL CONSTRUCTION

	<u>Amount</u>
1) New Single Family/Semi-Detached/Townhouses on <u>UN</u>assumed Roads	Separate Letter of Credit held under new provisions contained within City Subdivision Agreements.
2) New Single Family Dwellings on <u>assumed</u> roads (Reduced to \$7,500/ unit for Semis and Townhouses)	\$10,000
3) Residential Additions greater than 50 sqm.	\$4,500
4) Residential Additions less than 50 sqm.	\$3,000

* **Note: May be reduced provided required monies are secured by other City Agreement.**

NON-RESIDENTIAL CONSTRUCTION

	<u>Amount</u>
1) New or Addition for Industrial/Commercial/Institutional (Where not secured by other City Agreement.)	\$10.00 / sqm. GFA (Min. \$5,000 and Max. \$50,000) and \$25,000 required by Subdivision Agreement for lot grading etc.
2) Interior Alteration Permits	\$2,500

Security Deposits submitted to the City must be in the form of a Letter of Credit, Certified Cheque, Money Order, or Bank Draft payable to the City of Vaughan.

Should you have any questions respecting the new permit application requirements please contact our Front Counter Staff at (905) 832-8510.

Leo Grellette,
Director of Building Standards