



## **Demolition Permit Application Requirements made under the Ontario Building Code Act.**

**\*\*\*Please note that Heritage Approval is required from the City of Vaughan Cultural Services Department (Heritage Vaughan) prior to application for a demolition permit.\*\*\***

The following information is required with all demolition permit applications:

### **Drawing Requirements**

- Two (2) copies of a survey or a site plan based on a survey identifying the building that is to be demolished.

In the case of a building that falls under the scope of Div. B, Part 3 of the 2012 Ontario Building Code or where there is a partial demolition of a structure:

- Two (2) copies of a Professional Engineer's report and plans detailing the proposed demolition and the method/sequence of demolition.

### **Additional Information Required for Application**

- Application for a Permit to Construct or Demolish
- Copy of Heritage Vaughan's Approval.
- Any other documents that pertain to your project.

### **Fees**

Building permit fees are payable at the time of application and are as follows:

Building Permit Fee	\$103.00 (Residential)
	\$515.00 (Non Residential)

### **Permit Processing and Turn-Around Time**

A demolition permit submission will be reviewed by an Applications Expediter at the time of application for content and completeness. An application is considered "complete" if all required forms, documents and applicable information have been submitted and all permit fees have been paid. If an application is "complete", the demolition permit may be issued directly over the counter.

Applications that do not have all the required forms, documents and applicable information will not be accepted for processing.



### **Where to Apply**

To apply for a demolition permit please bring all required documents to the Building Standards Department on the 1st floor at City Hall. City Hall is located at 2141 Major Mackenzie Drive, Vaughan, Ontario.

### **Office Hours**

Monday to Friday  
8:30am – 4:30pm

### **Questions?**

Phone: 905-832-8510

# Application for a Permit to Construct or Demolish

This form is authorized under subsection 8(1.1) of the *Building Code Act, 1992*

For use by Principal Authority			
Application number:		Permit number (if different):	
Date received:		Roll number:	
Application submitted to: <u>CITY OF VAUGHAN</u> (Name of municipality, upper-tier municipality, board of health or conservation authority)			
A. Project information			
Building number, street name		Unit number	Lot/con.
Municipality City of Vaughan	Postal code	Plan number/other description	
Project value est. \$		Area of work (m <sup>2</sup> )	
B. Purpose of application			
<input type="checkbox"/> New construction <input type="checkbox"/> Addition to an existing building <input type="checkbox"/> Alteration/repair <input type="checkbox"/> Demolition <input type="checkbox"/> Conditional Permit			
Proposed use of building		Current use of building	
Description of proposed work			
C. Applicant			
Applicant is: <input type="checkbox"/> Owner or <input type="checkbox"/> Authorized agent of owner			
Last name		First name	Corporation or partnership
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ( )	Fax ( )	Cell number ( )	
D. Owner (if different from applicant)			
Last name		First name	Corporation or partnership
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ( )	Fax ( )	Cell number ( )	
E. Builder (optional)			
Last name		First name	Corporation or partnership (if applicable)
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number ( )	Fax ( )	Cell number ( )	
F. Tarion Warranty Corporation (Ontario New Home Warranty Program)			
i. Is proposed construction for a new home as defined in the <i>Ontario New Home Warranties Plan Act</i> ? If no, go to section G.		<input type="checkbox"/> Yes	<input type="checkbox"/> No
ii. Is registration required under the <i>Ontario New Home Warranties Plan Act</i> ?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
iii. If yes to (ii) provide registration number(s): _____			
G. Required Schedules			
i) Attach Schedule 1 for each individual who reviews and takes responsibility for design activities.			
ii) Attach Schedule 2 where application is to construct on-site, install or repair a sewage system.			
H. Completeness and compliance with applicable law			
i) This application meets all the requirements of clauses 1.3.1.3 (5) (a) to (d) of Division C of the Building Code (the application is made in the correct form and by the owner or authorized agent, all applicable fields have been completed on the application and required schedules, and all required schedules are submitted).		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Payment has been made of all fees that are required, under the applicable by-law, resolution or regulation made under clause 7(1)(c) of the <i>Building Code Act, 1992</i> , to be paid when the application is made.		<input type="checkbox"/> Yes	<input type="checkbox"/> No
ii) This application is accompanied by the plans and specifications prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> .		<input type="checkbox"/> Yes	<input type="checkbox"/> No
iii) This application is accompanied by the information and documents prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> which enable the chief building official to determine whether the proposed building, construction or demolition will contravene any applicable law.		<input type="checkbox"/> Yes	<input type="checkbox"/> No
iv) The proposed building, construction or demolition will not contravene any applicable law.		<input type="checkbox"/> Yes	<input type="checkbox"/> No

**I. Declaration of applicant**

I \_\_\_\_\_ declare that:  
 (print name)

- The information contained in this application, attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge.
- If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of applicant

Personal information contained in this form and schedules is collected under the authority of subsection 8(1.1) of the *Building Code Act, 1992*, and will be used in the administration and enforcement of the *Building Code Act, 1992*. Questions about the collection of personal information may be addressed to: a) the Chief Building Official of the municipality or upper-tier municipality to which this application is being made, or, b) the inspector having the powers and duties of a chief building official in relation to sewage systems or plumbing for an upper-tier municipality, board of health or conservation authority to whom this application is made, or, c) Director, Building and Development Branch, Ministry of Municipal Affairs and Housing 777 Bay St., 2nd Floor. Toronto, M5G 2E5 (416) 585-6666.

**Private Property Tree Protection By-Law 185-2007**

The following is required be completed for **New construction (For lots fronting on roads assumed by the City and not subject to a Site Plan Agreement), and all Additions, Accessory Bldgs, Decks, and Demolition Permit** applications. Enquiries or questions respecting the City's Tree By-law should be directed to Parks and Forestry Operations Department located at the Joint Operations Centre 2800 Rutherford Rd. Vaughan, ON. L4K 2N9 Telephone: (905) 832-8577 Fax (905) 303-2005

**Does the construction activity associated with this permit application require the removal or cutting of any tree(s) 20 cm. in diameter or greater when measured 1.40 meters from the ground level and/or the re-grading within the drip line of any existing tree(s) in accordance with the By-Law?**  Yes  No

I \_\_\_\_\_ certify that:  
 (print name)

- The information contained within the above is true to the best of my knowledge.
- I have authority to bind the corporation or partnership (if applicable).

**Office Use Only**

**Issued Date:** \_\_\_\_\_

Elevation No. \_\_\_\_\_ Model No. \_\_\_\_\_ Repeat Permit No. \_\_\_\_\_

Number of Residential Units Created \_\_\_\_\_ Number of Residential Units Lost (Demo Only) \_\_\_\_\_

Permit Type	Area Code	Building Type	Work Proposed	Occ. Class	Plumbing Work Included <input type="checkbox"/> Yes <input type="checkbox"/> No
Gross Floor Area (m <sup>2</sup> )		TACBOC \$/sqm.		Calculated Estimated Value of Construction (\$)	
<b>Building Permit Payments:</b>				<b>Building Permit Fees</b>	
Permit Fee Multiplier: _____				Total Due: \$ _____	
Date: _____ Payment Type: _____ Receipt: _____				Deposit: \$ _____	
Date: _____ Payment Type: _____ Receipt: _____				Balance: \$ _____	
<b>Conditional Permit Fee Payment:</b>				Amount Paid: \$ _____	
Date: _____ Payment Type: <u>011</u> Receipt: _____				Total Fee Paid \$ _____	
<b>Plumbing Payments:</b>				<b>Plumbing Permit Fees</b>	
Permit Fee Multiplier: _____				Total Due: \$ _____	
Date: _____ Payment Type: <u>024</u> Receipt: _____				Deposit: \$ _____	
Date: _____ Payment Type: : <u>024</u> Receipt: _____				Balance: \$ _____	
<b>Septic Fee Payments:</b>				<b>Septic Permit Fees</b>	
Date: _____ Payment Type: <u>024</u> Receipt: _____				Total Due \$ _____	
Date: _____ Payment Type: : <u>024</u> Receipt: _____					

Security Deposit Required:  Yes  No Security Deposit Received:  Yes  No Security Deposit Type: \_\_\_\_\_  
 Industrial Agreement:  Yes  No Add. Security Dep. Amount: \$ \_\_\_\_\_ Reason: \_\_\_\_\_  
 Development Charges:  Yes  No  
 Bill 124 – Required Processing Time:  10  15  20  30 days  
 Required Inspections  Building & Plumbing  Building Only  Plumbing Only  
 Energy Star Certified  Yes  No