

How to Renew Pool Permit Online

Your pool permit is valid for 1 year and must be renewed if your work is not yet complete. To renew your pool permit online – follow the steps listed below.

1. Login to the [DE PERMIT PORTAL](#)
2. The **My Permits** homepage will open where all permit files will be listed.
3. Click on **Renew**.

Home Pay Online My Profile Log out

My Permits / Services

Please use this section to view and manage your permits. Click Add New button to apply.

Type to filter the table columns... Add New

Record ID	Permit/Application #	Type/SubType/Work	Status	Acceptance Date	Address	Actions
522298	[REDACTED]	Grading & Pool Permit / Pool / Inground	Issued	2021-08-09	[REDACTED]	Detail Renew Req Inspection
512191	[REDACTED]	Grading & Pool Permit / Pool / Inground	Issued	2021-06-09	[REDACTED]	Detail Req Inspection
509988	[REDACTED]	Grading & Pool Permit / Pool / Inground	Issued	2021-06-30	[REDACTED]	Detail Req Inspection

3 total

4. To continue – click **YES** to **confirm** your intention to renew the permit.

My Permits / Services

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Record ID	Permit/Application #	Type/SubType/Work	Status	Acceptance Date	Address	Actions
522298	[REDACTED]	Grading & Pool Permit / Pool / Inground	Final Inspection Requested	2021-08-09	[REDACTED]	Detail
512191	[REDACTED]	Grading & Pool Permit / Pool / Inground	Bylaw Inspection Requested	2021-06-09	[REDACTED]	Detail Req Inspection
509988	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	Detail Renew Req Inspection

3 total

No permit selected

Renew

Are you sure you want to Renew your Pool Permit? If you select 'Yes', then goto Fee section to Pay Pool Permit Renewal Fee.

[Yes](#) [No](#)

5. Click on **Fees** and you will be directed to Fees Payment section. Select **Pool Permit Renewal Fee**. Click on **Pay Selected Fees**. *Please note: Pool Permit Fees are subject to change and are non-refundable.*

Home My Profile Log out

Record Details Property Details People Details Additional Information Fixture Information Supporting Documents **Fees** Processes

Fees & Payment

Permit fees are non-refundable
Click check box and select any unpaid fees and click "Pay Selected Fees" button to make payment.

Bill # ^	Fee Details	Total	Payment Status
354300	Pool Enclosure Permit Fee (Non-refundable) \$670.00	\$670.00	Paid
361765	LC Security Amount \$5,000.00	\$5,000.00	Paid
<input checked="" type="checkbox"/> 378945	Pool Permit Renew Fee \$150.00	\$150.00	Unpaid

3 total

Fees selected for payment:

- \$150.00: Bill Number: 378945
Pool Permit Renew Fee \$150.00

Total Amount: \$150.00

Pay Selected Fees

6. Complete the transaction by entering in your credit card information. Select **Submit Payment**

Account CityofVaughanTest2 is in test mode

\$150.00 CAD 378945

VISA

Name on card

Card number

01 2021 Card cvd

Submit Payment

Visa and Mastercard are accepted.

Powered by **bambora**

VISA MasterCard AMERICAN EXPRESS

7. Payment is processed and confirmed. Click **Continue**.

Payment Completed

Approved
You may print this confirmation page for your record. The receipt has been sent to your email.

Fee List:

- **\$150.00** : Bill Number [REDACTED]
Pool Permit Renew Fee \$150.00

Total Payment Amount: **CA\$150.00**

[Print](#) [Continue](#)

8. **Your pool permit has been renewed.** A confirmation will also be sent by email.

Home Pay Online My Profile Log out

My Permits / Services

Please use this section to view and manage your permits. Click Add New button to apply.

 [Add New](#)

Record ID	Permit/Application #	Type/SubType/Work	Status	Acceptance Date	Address	Actions
522298	[REDACTED]	Grading & Pool Permit / Pool / Inground	[REDACTED]	2021-08-09	[REDACTED]	Detail
512191	[REDACTED]	Grading & Pool Permit / Pool / Inground	[REDACTED]	2021-06-09	[REDACTED]	Detail Req Inspection
509988	[REDACTED]	Grading & Pool Permit / Pool / Inground	Renewed	2021-06-30	[REDACTED]	Detail

From: amanda@vgn.cty
To: [REDACTED]
Subject: City of Vaughan Online Permitting Portal Payment Receipt
Date: November-26-21 10:48:09 AM
Attachments: [PaymentReceipt.pdf](#)

THIS IS AN AUTOMATED MESSAGE, PLEASE DO NOT REPLY DIRECTLY TO THIS EMAIL

The Online Services payment submitted on 11/26/2021 was **approved** by the City.

Swimming Enclosure Permit [REDACTED] has been renewed and is valid until 01/11/2023.

Please find the attached receipt copy.

Best Regards,

City of Vaughan | Development Engineering Department

2141 Major Mackenzie Dr., Vaughan, ON L6A 1T1
Phone: 905-832-2281

Email: DEpermits@vaughan.ca

Hours: Monday to Friday, 8:30 a.m. to 4:30 p.m.

vaughan.ca