

Order of Vaughan Legacy Award 2026 Nomination Form

Submission Deadline: Friday, August 28, 2026

Purpose

The Order of Vaughan Legacy Award posthumously recognizes individuals who have made a significant and lasting contribution to the City of Vaughan.

Eligibility

Potential nominees must be deceased at the time of nomination and have demonstrated:

- The impact of their contribution was demonstrable, substantial, sustained over time;
- The establishment or long term leadership of an organization, institution, program, or initiative of enduring value to the city;
- Transformational impact on a sector of community life in Vaughan; and
- Long standing civic, cultural, or philanthropic leadership that materially shaped the city's growth or identity.

Selection Process

Nominations are considered by the Order of Vaughan Selection Committee, and are recommended to Council for award.

Award Presentation

The Order of Vaughan Legacy Award is presented to a family member or representative of the deceased at a ceremony conducted annually.

Nomination Requirements

- Completed and signed nomination form, which includes:
 - Nominee information and field of achievement
 - Description of nominee's achievements (maximum 2 pages)
 - Letter of support from a living relative of the nominee
- Additional supporting materials (supplemental references, publications, media stories) are optional, but strongly encouraged to fully detail the nominees achievements

Submission

Nominations must be received by **11:59 P.M. on Friday, August 28, 2026**

E-mail: orderofvaughan@vaughan.ca

Fax: 905-832-8535

Mail: City of Vaughan
Order of Vaughan Selection Committee
c/o Office of the City Clerk
2141 Major Mackenzie Drive, Vaughan, ON L6A 1T1

Nomination Checklist

For a nominee to be considered for the Order of Vaughan Legacy Award, the nominator must ensure that the nomination form is complete.

Please use the checklist below to verify that the enclosed nomination form is complete.

Nomination form checklist

- Nominee information
- Nominee's field of achievement
- Description of Nominee's Achievements
- Letter of Support (from a living relative of the nominee)
- Additional supporting material (optional but strongly encouraged)
- Nominator information
- Nominator declaration and signature

Nomination Guide

Nominee guidelines

Nominees for the Order of Vaughan Legacy Award are considered on the basis of having made a significant and enduring contribution to the City of Vaughan.

Nominator requirements

The nominator should be someone who knows the nominee well and can provide a detailed description of the nominee and their achievements. The nominator is not required to be a current or former resident of the City of Vaughan.

Letter of Support requirements

The nominator is required to **attach a Letter of Support from a living relative of the nominee**. This one-page letter should indicate the familial relationship to the nominee and clearly express their support for the nomination.

Optional supporting materials

At the nominator's discretion, additional materials may be provided to support a candidate's nomination if they give more insight into the nominee's achievements. The inclusion of additional materials must be indicated on the nomination form and must be submitted with the nomination form by the nomination deadline. Examples of acceptable supporting materials include images, publications by the nominee, or media coverage of the nominee. Supporting materials help the Committee understand the nominee's achievements.

Nominee Information

Salutation

Mr. Mrs. Ms. Dr. Other – *Please specify* _____

First Name <input type="text"/>	Last Name <input type="text"/>
Name of Organization/Affiliation <input type="text"/>	Position/Title <input type="text"/>
Final City of Residence <input type="text"/>	

Nominee’s Field of Achievement

Select one field from the drop down menu that most applies to the nominee’s achievements.

Nominee’s Additional Field of Achievement

You may select one additional field from the drop down menu that most applies to the nominee’s achievements.

Description of Nominee's Achievements (Page 1 of 2)

Please provide a detailed summary of your nominee's achievements or contributions in the space provided. Maximum length: 2 pages.

Description of Nominee's Achievements (Page 2 of 2)

Optional Supporting Materials

Please provide a brief description here and ensure any supporting materials are attached to the nomination form if submitting in hard copy, or to the email message if submitting electronically.

1. Supporting Material

2. Supporting Material

3. Supporting Material

4. Supporting Material

5. Supporting Material

Nominator Information

Please note that the nominator cannot also be a reference.

Salutation

Mr. Mrs. Ms. Dr. Other – Please specify _____

First Name <input style="width: 95%;" type="text"/>	Last Name <input style="width: 95%;" type="text"/>
Name of Organization <input style="width: 95%;" type="text"/>	Position/Title <input style="width: 95%;" type="text"/>
Home Address <input style="width: 98%;" type="text"/>	
City <input style="width: 95%;" type="text"/>	Postal Code <input style="width: 95%;" type="text"/>
Home Telephone Number <input style="width: 95%;" type="text"/>	Alternate Telephone Number <input style="width: 95%;" type="text"/>
E-mail Address <input style="width: 98%;" type="text"/>	

Declaration

I hereby declare that all information provided in this form is accurate and true to the best of my knowledge. I understand that any false information provided in this application may result in the invalidation of the nomination for consideration by the Selection Committee. I acknowledge that it is my responsibility to ensure this form is complete and that any incomplete nominations forms will not be considered.

Nominator Signature _____
Date

Personal information contained on this form is collected for the purposes of administering the Order of Vaughan Legacy Award under the authority of the Municipal Act, 2001 (S.O. 2001,c.25) and is subject to the provisions of the Municipal Freedom of Information and Protection of Privacy Act (R.S.O. 1990, c.M.56). Questions about this collection should be directed to the Office of the City Clerk, 2141 Major Mackenzie Drive, Vaughan, ON, L6A 1T1, (905) 832-2281.

How did you hear about us?

Thank you for completing this nomination for the Order of Vaughan Legacy Award! We would love to know how you learned about this award program.

City of Vaughan's website (vaughan.ca)

Search engine (e.g. Google)

Word of mouth

Social media (City of Vaughan's corporate channels)

Social media (post from account other than the City of Vaughan)

Online news article

Digital advertisements (online)

Digital signs (throughout Vaughan)

Roadside signs

Radio ad

Stakeholder groups

Other (please specify):