



HERITAGE PERMIT NO: (staff only)

HERITAGE PERMIT

For alterations on Part IV or Part V properties

MUNICIPAL ADDRESS:	LEGAL ADDRESS (if different from Municipal Address):
PROPERTY OWNER NAME and ADDRESS:	APPLICANT OR REPRESENTATIVE (if not owner) NAME and ADDRESS:

Please check purpose of Heritage Permit issuance:

- ☐ Changes or alterations to individually designated property under Part IV of the Ontario Heritage Act
- ☐ Changes or alterations to designated property within the Kleinburg-Nashville, Maple, Woodbridge or Thornhill Heritage Conservation Districts under Part V of the Ontario Heritage Act
- ☐ Sign Permit applications within a Special Sign Districts (heritage core areas) as designated under the City of Vaughan Sign By-Law
- ☐ Other: _____

Requirements for Heritage Review:

- ☐ a current survey (surveyor's plan) of the property
- ☐ site plan showing location of proposed works
- ☐ floor plans and elevations clearly indicating the nature of the proposal
- ☐ perspective drawings and sections (optional)
- ☐ **Signage:** site plan & measured elevation drawings showing location, type, design, materials of signage
- ☐ Addition requirements /Notes added to drawings by Cultural Heritage: **YES / NO.** _____

Conditions of Heritage Permit Release:

A Heritage Permit does not authorize other approvals / reviews by other City Departments, not regulated under the OHA.

The Heritage Permit is issued on the express condition that the works shall be completed in accordance with all drawings reviewed by Cultural Heritage Division, including notes as marked, which are filed with Cultural Heritage Division under the Permit number noted. Changes to an approved Heritage Permit requires the re-approval/review of those revisions as authorized by Heritage Vaughan Committee or Council.

Heritage Permit approvals stay with the Owner, not the property and are valid for three (3) years from the date of issuance. After three (3) years, the owner would have to reapply.

The subject parcel of land may lie in an area identified as being of high archaeological potential in the City's database of archaeological resources. The owner is advised that the following standard clauses apply:

- *Should archaeological resources be found on the property during construction activities, all work must cease, and both the Ontario Ministry of Tourism, Culture and Sport and the City of Vaughan's Planning Department, Urban Design and Cultural Heritage Division shall be notified immediately.*

- *If human remains are encountered during construction activities, the proponent must immediately cease all construction activities and shall contact the York Regional Police Department, the Regional Coroner and the Registrar of the Cemeteries at the Ministry of Consumer Services.*

Personal information is collected pursuant to the Municipal Act 2001 and Ontario Heritage Act 1990 and will be used for the purpose of processing a Heritage Permit. Questions about this collection may be directed to Cultural Heritage Division, City of Vaughan, 2141 Major Mackenzie Drive, Vaughan, Ontario, L6A 1T1 (905) 832-2281

Authorizations / Declaration

I hereby declare that the statements made herein are, to the best of my belief and knowledge, a true and complete presentation of the proposed application.

Signature of Applicant or Authorized Agent

Date

(staff only)

Heritage Vaughan Committee recommends the following as per the Minutes of _____:
(Day /Month/ Year)

- ☐ Proceeding to Council as presented
- ☐ Not proceeding to Council
- ☐ Proceeding per the following:

Approval Stamp: