



Diversity and Inclusion

TASK FORCE APPLICATION PACKAGE

OFFICE OF THE CITY CLERK
City of Vaughan, City Hall
2141 Major Mackenzie Dr.
Vaughan, ON L6A 1T1





Diversity and Inclusion Task Force



August 2020

Dear City of Vaughan resident:

The City of Vaughan is seeking a minimum of nine (9) and a maximum of nineteen (19) citizen-stakeholder members with the intention of having a membership that is reflective of Vaughan's diversity for appointment to the Diversity and Inclusion Task Force. To ensure the task force reflects the diversities of the citizens of Vaughan, we invite you to provide information about the diversities you embody by filling in any information you deem appropriate in the application form below.

MANDATE: The overall goal of the **Diversity and Inclusion Task Force** is to provide guidance to the City of Vaughan in the development of policies that promote fairness, mutual respect and an undoubted sense of inclusion among the diverse individuals, communities and stakeholder groups that compose its population. The City is committed to Service Excellence and will continue to ensure the safety and well-being of all citizens through Mayor Maurizio Bevilacqua and Members of Council's approved priorities that promote active, safe and diverse communities we serve. The City strives to foster a culture that is inclusive and respectful where all citizens, employees, businesses and visitors are valued. The City is proud to have diverse communities and values the significant contributions they make to the cultural, economic and social achievements of our wonderful civic life. Vaughan citizens speak more than 105 languages and come from all over the world for a promising future in our world-class city. The City will continue to embrace human differences through its commitment to fostering equality, inclusiveness, respect and acceptance for everyone.

Diversity can be defined as the presence of a wide range of human qualities and attributes within an individual, group or organization such as **age, sex, race, ethnicity, physical and intellectual ability, religion, sexual orientation, gender identity and expression, educational background** and **expertise**. Inclusion as it relates to municipalities/organizations, focuses on the collective and on creating a culture that appreciates and encourages people to contribute with their unique differences, strengths, talents, weaknesses and perspectives in a way that shows respect for the individual and ultimately creates a dynamic multi-dimensional organization.

TERM: Ends December 2021

MEETINGS: Every other month, or at the call of the chair

REMUNERATION: None

ELIGIBILITY REQUIREMENTS

- Must be 18 years of age or over
- Must be a Canadian citizen
- Must not be employed by the municipality
- Must be a resident of the city of Vaughan

APPLYING FOR APPOINTMENT

- Submit your application (Attachment 1) by email to clerks@vaughan.ca.
- Applicants selected for appointment are required to sign and adhere to the Code of Ethics and the Declaration of Office (Attachment 2).
- This application package is available at vaughan.ca/council/committees.
- The deadline for receipt of applications is **noon on Friday, Sept. 18, 2020**.

NOTE: Applications will not be accepted after this date.

For further information, please contact: John Britto, Council/Committee Administrator, 905-832-2281, ext. 8637.

Todd Coles, City Clerk



Diversity and Inclusion Task Force



APPLICATION FOR APPOINTMENT TO STATUTORY AND AD-HOC COMMITTEES

ATTACHMENT 1

PERSONAL INFORMATION: Please print.

APPLICATION DEADLINE: Noon, Friday, Sept. 18, 2020

Mr. Mrs. Ms. NAME: _____

ADDRESS: _____

CITY: _____ POSTAL CODE: _____

PHONE: HOME: _____ CELL: _____ BUSINESS: _____

EMAIL: _____

OCCUPATION: _____ LENGTH OF RESIDENCY IN VAUGHAN: _____ years

WARD: Ward 1 Ward 2 Ward 3 Ward 4 Ward 5

NOTE: A resumé or synopsis outlining any additional information may be attached for the following questions.

APPLICANT INFORMATION

1. To ensure the task force reflects the diversities of the citizens of Vaughan, we invite you to provide information about the diversities you embody by filling in any information you deem appropriate. You may choose to answer all, some or none of the following:

As to aboriginal diversity, I identify as:

As to ethno-cultural diversity, I identify as:

As to cultural diversity, the group(s) I identify with is/are:

As to racial diversity, I identify as:

As to diversity of religion, I identify as:

As to diversity of sex/sexual orientation/gender identity, I identify as:

My age is:

My formal education ended at [indicate: elementary/secondary grade level, college/university, post-graduate, etc.]:

I have a disability, namely:

PREVIOUS EXPERIENCE

If you have served on a committee or board in the City of Vaughan or any other municipality, please provide details:



Diversity and Inclusion Task Force



APPLICATION FOR APPOINTMENT TO STATUTORY AND AD-HOC COMMITTEES

ATTACHMENT 1

PERSONAL INFORMATION: Please print.

APPLICATION DEADLINE: Noon, Friday, Sept. 18, 2020

Please state in detail your experience and qualifications (e.g. work related, community service oriented, academic or other volunteer activities) which illustrate the interest, skills or abilities you may contribute to this task force:

Please provide details of your specific interest in this task force, and how you can contribute to advancing Vaughan's diversity and inclusion mandate:

Please indicate your availability to attend meetings:

I am available to attend evening meetings.

I am available to attend meetings during business hours.

I hereby acknowledge and agree that if appointed to a City of Vaughan Statutory/ Ad-hoc Committee, I will adhere to the Code of Ethics and Declaration of Office established by Council as per the sample attached with this application; and

I hereby declare that I am a city of Vaughan resident and/or property owner, a Canadian citizen, 18 years of age or older, and am not employed by the Municipality.

SIGNATURE: _____

Submit your application to
clerks@vaughan.ca

**Applications submitted after
noon on Friday, Sept. 18, 2020
WILL NOT be accepted.**

Personal information on this form is collected under the legal authority of the Municipal Act, R.S.O. 1990, c.M.45, as amended. This information will be used to process applications to determine an applicant's suitability to be appointed and serve on various statutory and non-statutory committees. Questions about this collection should be directed to the City Clerk, City of Vaughan, 2141 Major Mackenzie Dr., Vaughan, ON, L6A 1T1, Phone: 905-832-8504.

Code Of Ethics

SAMPLE ONLY: DO NOT SIGN.

I, _____, having been appointed to the _____ do swear that I will adhere to the Corporation of the City of Vaughan's Code of Ethics, as follows:

Recognizing responsibilities to the people, desiring to inspire public confidence and respect for government and believing that honesty, integrity, loyalty, justice and courtesy form the basis of ethical conduct, as a representative of the City of Vaughan, I will:

- put public interest above individual, group or special interest, and consider the position as an opportunity to serve society.
- recognize that government service is a public trust that imposes responsibility to conserve public resources, funds and materials.
- recognize that, while serving as a member of an advisory committee, such individual is seen to be a representative of the City of Vaughan and the Committee of which they are a member.
- recognize the potential implication and interpretations that may be given to their statements and actions while serving as committee members and ensure that at all times the public interest is not only served but seen to be served.
- never offer, give, nor accept any gifts, favours or service that might tend to influence the discharge of duties.
- never use the position to secure advantage or favour for self, family or friends.
- never disclose confidential information gained by reason of position, nor use such information for personal gain.
- never make recommendations, while serving as a committee member, on any matter that involves a business in which there is a personal direct or indirect financial interest.
- never engage in supplemental employment, business or professional activity, which impairs the efficiency of service, or while serving as a committee member become involved in work, which would come before the City for inspection.

DECLARATION OF OFFICE: Section 232 of the Municipal Act, 2001



I, (name of person), having been appointed to the (name of committee) in the City of Vaughan,

do solemnly promise and declare that:

1. I will truly, faithfully and impartially exercise this office to the best of my knowledge and ability.
2. I have not received, and will not receive any payment or reward, or promise thereof, for the exercise of this office in a biased, corrupt or in any other improper manner.
3. I will disclose any pecuniary interest, direct or indirect, in accordance with the Municipal Conflict of Interest Act.
4. I will be faithful and bear true allegiance to Her Majesty Queen Elizabeth the Second (or the reigning sovereign for the time being).

And I make this solemn promise and declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.