



Building Standards Department
 2141 Major Mackenzie Drive, Vaughan, ON L6A 1T1
 Telephone: (905) 832-8510 Fax: (905) 832-8558

For Office Use Only
CL No.: _____
Fee: \$166.00
Receipt No.: _____

Zoning Compliance Letter

Date: _____

Attention: Zoning Plans Examiner,
 Building Standards Department

Re: Property Address _____
 Legal Description _____
 Closing Date _____

***A non-refundable fee of \$166.00 per lot/municipal address/unit must accompany this application.**

I am the purchaser/owner/mortgagee of the above-captioned property and would like to request a standard zoning compliance letter, which would include the following:

- outstanding Orders and Notices
- occupancy status
- building permit status
- zoning designation
- compliance of structures on survey, if attached

Note:

1. Please be advised that this compliance letter response does not confirm permitted uses on the subject property. To obtain use information verbally, please contact a Zoning Plans Examiner in the Building Standards Department at 905-832-8510.
2. If you wish to receive use information in writing please complete a zoning search form and submit the completed form along with the applicable fees to the Building Standards Department.
3. For information pertaining to registered instruments/agreements to which the City is a party, instrument numbers and/or full copies are required.

Respond to:

First Name		Last Name	
Street Name and No.			Unit/Suite No. (if applicable)
City/Town	Province		Postal Code
Telephone No.		Fax No.	
Email			