



**2014 – 2018**

**STATUTORY COMMITTEES AND BOARDS**

**AD HOC COMMITTEES/TASK FORCES/  
SUB-COMMITTEES**

**STAFF COMMITTEES**

*Revised July 2018*

*Revised March 2018 – Joint Health and Safety*

*Revised January 2018 – Added: Recruitment Policy Task Force*

*Revised September 2017*

*Revised October 2017 – Added: Human Resources Task Force and Older Adult Task Force*

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**STATUTORY COMMITTEES AND BOARDS**

STATUTORY COMMITTEES AND BOARDS

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**ACCESSIBILITY ADVISORY COMMITTEE**

<b>MEMBERS</b>	<b>STAFF</b>
Meenu Sikand, Chair	Demetre Rigakos, Chief Human Resources Officer
Bob Santos, Vice Chair	Kathy Kestides, Manager of Learning & Organizational Development
Nancy Camilli	Warren Rupnarain, Accessibility & Diversity Coordinator
Councillor Rosanna DeFrancesca	John Britto, Council / Committee Administrator
Sonda Gregor	
Reg McClellan	
Peter Pallotta	
Inna Panteleev	
Angelo Tocco	
Albina Zavaglia	

**MEETING DATES**

Last Tuesday of every other month.

**TERMS OF REFERENCE:**

The Accessibility Advisory Committee shall assist in the preparation and implementation of an Accessibility Plan by providing guidance insofar as the removal and prevention of barriers in policies, practices, programs and services.

**APPOINTMENT:** Council Resolution, Item 10, CW, Report. No. 2, adopted at the Council meeting of January 20, 2015.

**COMMITTEE OF ADJUSTMENT**

MEMBERS	STAFF
Charlie Zheng, Chair	Christine Vigneault, Secretary-Treasurer to the Committee of Adjustment
Mary Mauti, Vice Chair	* Pravina Attwala, Assistant to Secretary-Treasurer to the Committee of Adjustment
Robert Buckler	* Adriana MacPherson, Assistant to Secretary-Treasurer to the Committee of Adjustment
Joe Cesario	* Lenore Providence, Assistant to Secretary-Treasurer to the Committee of Adjustment
Assunta (Sue) Perrella	* Pia Basilone, Plans Examiner/Zoning
	* Moira Coughlan, Plans Examiner/Zoning
	* Christopher Consentino, Planner
	* Francesco Morea, Plans Examiner/Zoning
	* Lindsay Haviland, Plans Examiner/Zoning
	* Catherine Saluri, Plans Examiner/Zoning
	* Gregory Seganfreddo, Senior Zoning Plans Examiner/Zoning

\* Rotating Staff

**MEETING DATES:**

Every other Thursday.

**DUTIES AND FUNCTIONS**

This Committee deals with applications to sever parcels of land and authorizes minor variances to land, buildings or structures which are affected by Zoning By-law and Official Plan Amendments.

**APPOINTMENT:**

Council Resolution, Item 10, CW, Report. No. 2, adopted at the Council meeting of January 20, 2015.  
By-law 88-2009 (Honorarium)

**COMPLIANCE AUDIT COMMITTEE**

MEMBERS TO BE SELECTED FROM JOINT COMMITTEE	STAFF
Janet Andrews	Todd Coles, City Clerk
Ron Colucci	Council / Committee Administrator
Mark Gannage	
Kelly Gravelle	
Paul Jones	
Karen Leung	
Terrance James Alderson	
Robert Freedman	
Jason Nice	

**MEETING DATES:**

As required.

**MANDATE:**

The powers and functions of the Committee are set out in subsections 81(3), (4), (7), (10) and (11) of the *Municipal Elections Act, 1996*. The Committee will be required to:

- a) consider a compliance audit application received by an elector and decide whether it should be granted or rejected;
- b) if the application is granted, appoint an auditor;
- c) receive the auditor's report;
- d) consider the auditor's report and decide whether legal proceedings should be commenced; and
- e) recover the costs of conducting the compliance audit from the applicant if there were no apparent contraventions and if there appears to be no reasonable grounds for having made the application.

**APPOINTMENT:**

Council Resolution, Item 11, Committee of the Whole, Report No. 18 adopted at the Council meeting of May 6, 2014.

## STATUTORY COMMITTEES AND BOARDS

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### **HERITAGE VAUGHAN**

MEMBERS		STAFF
Tony Marziliano, Chair	Fadia Pahlawan	Katrina Guy, Cultural Heritage Co-ordinator
Christine Radewych, Vice Chair	Giacomo Parisi	Shelby Blundell, Cultural Heritage Co-ordinator
Frank Alaimo	Pankaj Sandhu	Rose Magnifico, Council / Committee Administrator
Robert M. Brown	Councillor Alan Shefman	
Sandra Colica	Antoinella Strangis	
Lelio DeCicco	Claudio Traverso	
Councillor Rosanna DeFrancesca	Howard Tuchman	
David Grossman	Henry Xu	
Nick Pacione		

#### **MEETING DATES:**

Third Wednesday of each month

#### **DUTIES AND FUNCTIONS**

Heritage Vaughan provides guidance and advice to Council in making decisions on any matters relating to the designation and conservation of property of cultural heritage value or interest, as individual properties or as heritage conservation districts pursuant to the *Ontario Heritage Act* (s.28) as follows:

- To advise and assist the Council on all matters relating to the designation of individual properties (Part IV) or heritage conservation districts (Part V);
- Applications to alter, demolish or remove designated properties;
- Applications to repeal by-laws which designate individual properties as heritage properties;
- Recommendations to enter into heritage conservation easement agreements or covenants; and
- To advise and assist the Council on other heritage matters as Council may deem appropriate by by-law.

#### **APPOINTMENT:**

Council Resolution, Item 10, CW, Report. No. 2, adopted at the Council meeting of January 20, 2015.  
Section 2, By-law 40-2007 (Honorarium)

STATUTORY COMMITTEES AND BOARDS

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**PROPERTY STANDARDS COMMITTEE**

<b>MEMBERS</b>	<b>STAFF</b>
Nancy Van Kessel, Chair	Stephanie Arias, Paralegal / Prosecutor, Office of the City Solicitor
David Fogel	Nicolino Brusco, Supervisor of By-Law and Compliance, Licensing and Permit Services
Vince Martino	Adelina Bellisario, Council / Committee Administrator
Brian Risman	
Mae-Tuin Seto	

**MEETING DATES**

As required.

**DUTIES AND FUNCTIONS**

The purpose of this Committee is to hear any appeals by a property owner regarding an order issued under the Property Standards By-law. The Committee may confirm, modify, quash, or may extend the time for compliance of the order.

**APPOINTMENT:**

Council Resolution, Item 10, CW, Report. No. 2, adopted at the Council meeting of January 20, 2015.  
Section 2, By-law 41-2007 (Honorarium)



STATUTORY COMMITTEES AND BOARDS

**VAUGHAN PUBLIC LIBRARY BOARD**

MEMBERS		STAFF
Devender Sandhu, Chair	Regional Councillor Mario Ferri	Margie Singleton, Chief Executive Officer
Rose Savage, Vice Chair	Councillor Rosanna DeFrancesca	
Mubarak Ahmed	Councillor Marilyn Iafrate	
Lynne Axmith	Councillor Sandra Yeung Racco	
Ralph Cinelli		
Ugo Di Federico		
Isabella Ferrara		
Maya Goldenberg		
Manjit Kaur		
Jane Kelly		
Stephen Kerwin		
Palma Pallante		
Loreta Pavese		
Cristina Rizzuto		
Suri Rosen		
Gary Thompson		

**MEETING DATES**

Third Thursday of every month.

**DUTIES AND FUNCTIONS**

The Board is responsible for the provision of library services by the establishment, maintenance and support of libraries and determination of library policies.

**APPOINTMENT:** Council Resolution, Item 10, CW, Report. No. 2, adopted at the Council meeting of January 20, 2015.

**AD HOC COMMITTEES / TASK FORCES /**  
**SUB-COMMITTEES**

**BUDGET TASK FORCE**

<b>MEMBERS</b>	<b>STAFF</b>
Regional Councillor Gino Rosati	Todd Coles, City Clerk
Councillor Rosanna DeFrancesca	Adelina Bellisario, Council / Committee Administrator
Councillor Sandra Yeung Racco	
Councillor Alan Shefman	

**MEETING DATES**

In accordance with the meeting schedule, or at the call of the chair

**MANDATE**

- 1) The Budget Task Force is a sub-committee of the Finance, Administration and Audit Committee.
- 2) The Budget Task Force will consider options for the development of a budget reduction plan for the next budget cycle to help achieve Council's direction for a tax rate increase of not more than 3% per annum for the remaining term of Council.

**Term**

The 2016-2018 Budget Task Force shall submit a report of its findings and recommendations by September 30, 2015.

**APPOINTMENT:** Council Resolution, Item 1, Finance and Administration Committee, Report No. 7, adopted at the Council meeting of March 24, 2015.

**CANADA 150 CELEBRATION TASK FORCE**

<b>MEMBERS</b>		<b>STAFF</b>
<b><u>Citizen Members</u></b> Gina Jaricot (Ward 1) Jennifer Johnson (Ward 1) Maria Casale (Ward 2) Michael Del Duca (Ward 2) Priya Shah (Ward 3) Antoinette Stephenson (Ward 3) Cathy Ferlisi (Ward 4) Dr. Maya Goldenberg (Ward 4) Gary Gladstone (Ward 5) Ziny Kirshenbaum (Ward 5)	Councillor Alan Shefman, Co-Chair	Daniel Kostopoulos, City Manager
	Councillor Sandra Yeung Racco, Co-Chair	Todd Coles, City Clerk
	Regional Councillor Mario Ferri	Director of Corporate Communications
	Regional Councillor Gino Rosati	Dan Zelenyj, Manager, Archives & Records Management Services & City Archivist
		John Britto, Council / Committee Administrator
<b><u>Organizational Representatives</u></b> Pina Falbo, Vaughan Chamber of Commerce Lisa McDonough, Vaughan Public Libraries Giacomo Parisi, Heritage Vaughan Committee		

**MEETING DATES**

To be determined.

**MANDATE**

The Task Force shall be responsible for consulting with residents, businesses and community organizations for the purposes of developing recommendations for the recognition of Canada's 150<sup>th</sup> anniversary of Confederation on July 1, 2017, and throughout the commemorative year. The recommendations of the Task Force shall include the time-frame, cost estimates and funding opportunities for the planning and delivery of Canada 150 events, projects and programming by the City of Vaughan.

The Task Force will also serve as a catalyst for the initiation of other Canada 150 events, projects and programming by individuals and institutions within the community.

The Task Force shall ensure that its recommendations are consistent with and/or support initiatives undertaken by official organizations established by the Government of Canada and the Province of Ontario respecting the commemoration.

**APPOINTMENT:**

- Council Resolution, Item 11, CW, Report. No. 2, adopted at the Council meeting of January 19, 2016.
- Council Resolution, Item 26, CW, Report. No. 21, adopted at the Council meeting of May 17, 2016.
- Council Resolution, Item 48, CW, Report. No. 27, adopted at the Council meeting of June 28, 2016
- Council Resolution, Item 20, CW Report No. 21, adopted at the Council meeting of June 5, 2017.

**COMMITTEE STRUCTURE TASK FORCE**

<b>MEMBERS</b>	<b>STAFF</b>
Councillor Tony Carella	Todd Coles, City Clerk
Councillor Marilyn Iafrate	
Councillor Sandra Yeung Racco	
Councillor Alan Shefman	

**MEETING DATES**

In accordance with the meeting schedule, or at the call of the chair

**MANDATE**

The Committee Structure Task Force will consider the suggestions and issues raised at the Committee of the Whole (Working Session) meeting of February 10, 2015, with respect to potential changes to Council's committee structure, and report its findings to the Committee of the whole (Working Session) meeting of March 10, 2015, for consideration.

**Term**

The Committee Structure Task Force shall submit a report of its findings and recommendations to the Committee of the Whole (Working Session) of March 10, 2015).

**APPOINTMENT:**

Council Resolution, Item 2, Committee of the Whole (Working Session), Report No. 9, adopted at the Council meeting of February 17, 2015.  
Council Resolution, Item 1, Committee of the Whole (Working Session), Report No. 34, adopted at the Special Council meeting of September 30, 2015 (Minute No. 129).

**COUNCIL EXPENDITURE AND CODE OF CONDUCT REVIEW TASK  
FORCE**

MEMBERS	STAFF
Councillor Marilyn Iafrate, Chair	Michael Coroneos, Chief Financial Officer and City Treasurer
Regional Councillor Gino Rosati	Todd Coles, City Clerk
Councillor Rosanna DeFrancesca	Adelina Bellisario, Council / Committee Administrator
Councillor Sandra Yeung Racco	

**MEETING DATES**

Meeting dates will be determined at the first meeting of the committee. The committee may meet on the schedule determined, or at the call of the Chair.

**MANDATE**

- 1) The Council Expenditure and Code of Conduct Review Task Force is a sub-committee of the Finance, Administration and Audit Committee.
- 2) The Council Expenditure and Code of Conduct Review Task Force will review the Council Office Expenditure Policy and report its findings to the Finance, Administration and Audit Committee by the end of 2015 for consideration in the 2016 Budget.

**Term**

The Council Expenditure and Code of Conduct Review Task Force shall submit a report of its findings and recommendations by December 2015.

**APPOINTMENT:**

Council Resolution, Item 4, Finance, Administration and Audit Committee, Report No. 4, adopted at the Council meeting of February 17, 2015.  
Council Resolution, Item 10, Finance, Administration and Audit Committee, Report No. 10, adopted at the Council meeting of June 23, 2015.

**CYCLING AND PEDESTRIAN ADVISORY TASK FORCE**

MEMBERS		STAFF
<u>Citizen Members</u> Frank Fazzari Michael Iacovelli Margit Sampogna Afzal Upal	Councillor Tony Carella	Andrew Pearce, Director, Development Engineering and Infrastructure Planning
	Councillor Alan Shefman	Rose Magnifico, Council / Committee Administrator
<u>Vaughan Bicycle User Group Representatives</u> Mark Inglis Sahra Nalayeh Marianne Coulon (alternate)		
<u>Regional Municipality of York Representative</u> Shawn Smith		
<u>York Regional Police (YRP) Representative</u> PC Marc Merola		
<u>Canadian Automobile Association (CAA) Representative</u> Carolline Grech		

**MEETING DATES**

Meeting dates will be determined at the first meeting of the committee. The committee may meet on the schedule determined, or at the call of the Chair.

**MANDATE**

The Task Force shall be responsible for developing recommendations that would allow the City to better integrate cycling and pedestrian perspectives into land use, infrastructure, and resource allocation planning processes along with identifying opportunities for improving cycling and walking conditions in the City.

**Term**

The Cycling and Pedestrian Advisory Task Force shall submit a report of its findings and recommendation by December 31, 2016.

**AD HOC COMMITTEES / TASK FORCES / SUB-COMMITTEES**

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**APPOINTMENT:**

Council Resolution, Item 1, Committee of the Whole, Report No. 35, adopted at the Council meeting of October 20, 2015.

Council Resolution, Item 8, Committee of the Whole, Report No. 2, adopted at the Council meeting of January 19, 2016.

Council Resolution, Item 8, Finance, Administration and Audit Committee, Report No. 4, adopted at the Council meeting of April 19, 2017.



**HUMAN RESOURCES TASK FORCE**

<b>MEMBERS</b>	<b>STAFF</b>
Mayor Maurizio Bevilacqua (Alternate)	Demetre Rigakos, Chief Human Resources Officer
Regional Councillor Mario Ferri	Rose Magnifico, Council / Committee Administrator
Regional Councillor Sunder Singh	
Councillor Tony Carella	
Councillor Rosanna DeFrancesca	

**MEETING DATES**

To be determined at the first meeting.

**MANDATE**

The Human Resources Task Force shall be responsible recommending to Council:

1. An external Human Resources consultant to act as a facilitator and assist Council in conducting the City Manager Performance Evaluation; and
2. A Performance Evaluation process for the City Manager that is consistent with similar senior executive evaluation processes and takes into consideration best practices in the industry.

**Term**

The Task Force shall submit its findings and recommendations by December 2017

**APPOINTMENT:** Council Resolution, Item 2, Committee of the Whole (Closed Session), Report No. 34, adopted at the Council meeting of October 24, 2017.

**OLDER ADULT TASK FORCE**

MEMBERS		STAFF
<b><u>Citizen Members</u></b> To be determined	Regional Councillor Mario Ferri	Rose Magnifico, Council / Committee Administrator
	Regional Councillor Sunder Singh	
	Councillor Rosanna DeFrancesca	
<b><u>Organizational Representative</u></b> To be determined		

**MEETING DATES**

To be determined at the first meeting.

**MANDATE**

The City of Vaughan Older Adult Task Force has an overall mandate to make recommendations on the implementation of action items related to the City of Vaughan’s Older Adult Strategy, including exploring opportunities to move towards an age-friendly community and the promotion of healthy seniors.

In general terms, the goal of an age-friendly community is to align policies, services and built infrastructure, (e.g. available housing, walkable and accessible public areas, local social services and programs) be designed to help seniors age actively, age in place, live safely, be engaged and enjoy good health.

**TERM**

The Older Adult Task Force shall submit its findings and recommendations prior to June 30, 2018.

**APPOINTMENT:** Council Resolution, Item 10, CW, Report. No. 35, adopted at the Council meeting of October 24, 2017.

**PIERRE BERTON TRIBUTE TASK FORCE**

<b>MEMBERS</b>	<b>STAFF</b>
Regional Councillor Mario Ferri, Chair	Angela Palermo, Manager, Community Development and Planning
Councillor Marilyn Iafrate	Carmela Antolino, Communications Specialist
Peter Berton	Adelina Bellisario, Council / Committee Administrator
David Rutherford, Vice Chair	
Scott Somerville	
Berton Woodward	

**MEETING DATES**

In accordance with the meeting schedule, or at the call of the chair.

**MANDATE**

The mandate/objectives of the Pierre Berton Tribute Task Force are as follows:

1. Recommend an exhibit program at the United Church site, in Kleinburg, consisting of donated artifacts and historical information on the life and contributions of Pierre Berton to Canada and Vaughan; and
2. To report back to Council by within a 12 month period.

**Term**

The Pierre Berton Tribute Task Force shall submit a report of its findings and recommendations within 12 months of its appointment.

**APPOINTMENT:** Council Resolution, Item 24, Committee of the Whole, Report No. 17, adopted at the Council meeting of April 21, 2015.

**RECRUITMENT POLICY TASK FORCE**

<b>MEMBERS</b>	<b>STAFF</b>
Regional Councillor Mario Ferri	Chief Human Resources Officer
Councillor Marilyn Iafrate	City Clerk
Councillor Rosanna DeFrancesca	City Solicitor
Councillor Sandra Yeung Racco	Chief Financial Officer and City Treasurer
	Adelina Bellisario, Council / Committee Administrator

**MEETING DATES**

In accordance with the meeting schedule, or at the call of the chair.

**MANDATE**

- 1) The Recruitment Policy Review Task Force is a sub-committee of the Finance, Administration and Audit Committee.
- 2) The Recruitment Policy Review Task Force will review the Recruitment Policy to clarify and define the role of Council in the recruitment process of senior staff and report its findings to the Finance, Administration and Audit Committee by June 2018.

**Term**

The Recruitment Policy Review Task Force shall submit a report of its findings and recommendation by June 2018.

**APPOINTMENT:** Council Resolution, Item 11, Finance, Administration and Audit Committee, Report No. 8, adopted at the Council meeting of September 26, 2017.  
Council Resolution, Item 5, Finance, Administration and Audit Committee, Report No. 10, adopted at the Council meeting of November 21, 2017.

**VAUGHAN METROPOLITAN CENTRE SUB-COMMITTEE**

<b>MEMBERS</b>	<b>STAFF</b>
Mayor Maurizio Bevilacqua, Chair	Daniel Kostopoulos, City Manager
Councillor Rosanna DeFrancesca	Michael Coroneos, Chief Financial Officer and City Treasurer
Councillor Sandra Yeung Racco	Jason Schmidt-Shoukri, Deputy City Manager, Planning and Growth Management
	Stephen Collins, Deputy City Manager, Public Works
	Tim Simmonds, Chief Corporate Initiatives and Intergovernmental Relations
	Amy Roots, Senior Planner VMC
	John Britto, Council / Committee Administrator

**MEETING DATES**

In accordance with the meeting schedule, or at the call of the chair.

**MANDATE**

The Vaughan Metropolitan Centre (VMC) Sub-Committee will have the following mandate:

1. To make recommendations that create the municipal framework and policy environment, consistent with Vaughan’s broader city-building objectives, which will facilitate significant development of the VMC in a timeframe consistent with the opening of the subway and Highway 7 rapidway, including consideration of the following:
  - i. Planning policies;
  - ii. Infrastructure implementation principles;
  - iii. Requirements related to external approvals;
  - iv. Economic development strategy; and
  - v. Communications/Advocacy

**APPOINTMENT:** Council Resolution, Item 3, Priorities and Key Initiatives Committee, Report No. 2, adopted at the Council meeting of March 24, 2015.

**STAFF COMMITTEES**

**STAFF COMMITTEES****EMERGENCY MANAGEMENT PROGRAM COMMITTEE**

<b>MEMBERS</b>	<b>ALTERNATES</b>
Daniel Kostopoulos, City Manager, Chair	
Stephen Collins, Deputy City Manager, Public Works	Director, Public Works
Jason Schmidt-Shoukri, Deputy City Manager, Planning & Growth Management	Ben Pucci, Director of Building Standards
Mary Reali, Deputy City Manager, Community Services	Dave Merriman, Manager, Facility Maintenance Services
Claudia Storto, City Solicitor	Bob Philip, Acting Director, Legal Services, Office of the City Solicitor
Todd Coles, City Clerk	Rose Magnifico, Acting Deputy City Clerk
Michael Coroneos, Chief Financial Officer & City Treasurer	Dean Ferraro, Director of Financial Services Deputy Treasurer
Demetre Rigakos, Chief Human Resources Officer	
Frank Di Palma, Chief Information Officer	
Director of Corporate Communications	Jennifer Ormston, Manager of Corporate Communications
Fire Chief Deryn Rizzi	Deputy Fire Chief Andrew Zvanitajs
Sharon Walker, Manager of Emergency Planning	
Margie Singleton, CEO, Vaughan Public Libraries	Sandy Vanderwerff, Director of Finance
Tim Chen-Sizeland, York Regional Police	Marc Merola, York Regional Police
Catherine Blair, Manager Emergency Preparedness, Alectra Utilities	
	<b>STAFF</b>
	John Britto, Council / Committee Administrator

**MEETING DATES:**

Quarterly on a Thursday

**MANDATE:**

The committee oversees the development, implementation and maintenance of the emergency management program in accordance with Regulation 380/04 and in accordance with the Term of Council Priorities; continue to ensure the safety and well-being of citizens.

**STAFF COMMITTEES****CITY HALL JOINT HEALTH AND SAFETY COMMITTEE**

<b>MEMBERS</b>	<b>MEMBERS (EX-OFFICIO)</b>
Dave Madore (m) (Co-Chair), By-Law and Compliance, Licensing & Permit Services	Frank Kraljevic, Workplace Health and Safety, Office of the Chief Human Resources Officer
Francesco Morea (u), Building Standards (Co-Chair)	
Jackie Macchiusi (m), Client Relations and Category Management	
Stanislav Tsysar (m), Development Engineering (Alternate Co-Chair)	<b>RECORDING PERSONNEL</b>
Michael Donnelly (Acting m), Building Standards	Assunta Ferrante, (Recording Secretary), City Clerk's Office
Sandra Lestani (Acting m), By-Law and Compliance, Licensing & Permit Services	
Stephen Lue (m), Development Planning	
Frank Mollo (u), Facility Maintenance Services	
Charles Pascoe (u), Building Standards	
Anna Rose (m), Recreation Services	
Warren Rupnarain (m), Office of the Chief Human Resources Officer	
Vida Skilandziunas (u), Office of Corporate Communications	
Frank Suppa (m), Development Engineering and Infrastructure Planning Services	
*u – union rep.                      m – management rep.	

**MEETING DATES:**

Bi-Monthly

**TERMS OF REFERENCE:**

The Joint Health and Safety Committee:

1. conducts inspections of the workplace throughout Vaughan City Hall and produces



## **STAFF COMMITTEES**

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- Workplace Inspection Reports with a view to having a situation corrected;
2. reviews accident/incident reports; and
  3. reviews concern reports that have been submitted and makes recommendations thereon based on the Occupational Health and Safety Act for Industrial Establishments.

**STAFF COMMITTEES**

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**SIGN VARIANCE COMMITTEE**

<b>MEMBERS</b>	<b>RECORDING PERSONNEL</b>
Shahrzad Davoudi-Strike, Urban Designer, Development Planning	Anjali Sookoor, (Recording Secretary), City Clerk's Office
Dave Madore, By-Law and Compliance, Licensing & Permit Services (Chair)	
Franca Malfara, Application Expeditor, Building Standards	
Angela Palermo, Recreation Manager, Community Development and Planning, Recreation Services (Alternate Co-Chair)	

**MEETING DATES**

Monthly on Wednesday.

**MANDATE**

Makes recommendations to Committee of the Whole on requests for minor variances to the City of Vaughan Sign By-law.