



Job Notice

Part-Time Employment

Recreation Services

We thank all those who apply. Only those selected for an interview will be contacted.

Job Title:	Usher	File #:	2018-18
Posting Date:	January 16, 2018	Location:	City Playhouse Theatre
Closing Date:	December 31, 2018	Business Unit:	Community Development, Arts and Promotional Services
Start Rate/Hour:	\$14.00		

Responsibilities:

1. Contribute to the operation of events at the City Playhouse Theatre in ensuring safety and enjoyment for all.
2. Greet patrons, provide event programs, verify tickets, and direct audience members efficiently and safely to their seats; ensure the safe exit of patrons during intermission, at the end of the show, and during emergency evacuations.
3. Remain inside the auditorium for the period that members of the public are present in the auditorium; guide patrons through the dark aisles to and from their seats.
4. Report to the Front of House (FOH) supervisor; receive direction from the FOH supervisor regarding particulars of each shift (e.g. attendance, wheelchair patrons); check designated area (including emergency exits) for obstructions, and communicate all issues to the FOH supervisor.

Qualifications and Requirements:

1. Minimum 1 year of employment or volunteer experience in the service industry; experience in the live event industry is considered an asset.
2. Superior customer service abilities; exceptional interpersonal and communication skills; capable of speaking in front of and/or instructing large crowds; quick problem solving skills and sound decisive judgment; must be able to stand for long periods of time.
3. Must be at least 16 years of age.
4. Valid Standard First Aid & CPR-C certification from a WSIB-approved first aid provider; Police Vulnerable Sector Check to be obtained upon offer of employment – results letter must be presented prior to employment start date; must maintain certifications on an ongoing basis.
5. Must be available to work evenings and weekends.

Persons interested in the above and/or subsequent vacancies are asked to submit an application and résumé to Recreation Services:

- 1) Drop off at the City Playhouse Theatre, Recreation Services Head Office, or any community centre: *“Attention: City Playhouse Theatre Operations Supervisor”*; or
- 2) Email to SeasonalRecJobs@Vaughan.ca – Subject: City Playhouse Theatre; or
- 3) Fax to 905-832-8550.

Application forms and instructions are available online at www.vaughan.ca/RecJobs.

The City of Vaughan is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. The City of Vaughan is also committed to providing accommodations for people with disabilities. If you require an accommodation, we will work with you to meet your needs.

Personal information collected under the authority of the Municipal Act, 2001 (S.O. 2001, c25) and will be used to determine qualifications for employment with The Corporation of the City of Vaughan. Questions about this collection should be directed to Recreation Services, 2141 Major Mackenzie Drive, Vaughan, Ontario L6A 1T1, 905-832-8500.