



# Job Notice Part-Time Employment

Recreation Services

**We thank all those who apply. Only those selected for an interview will be contacted.**

|                  |                             |                |   |
|------------------|-----------------------------|----------------|---|
| Job Title:       | <b>Concession Attendant</b> | File #:        | <b>2018-17</b>  |
| Posting Date:    | <b>January 16, 2018</b>     | Location:      | <b>City Playhouse Theatre</b>                                   |
| Closing Date:    | <b>December 31, 2018</b>    | Business Unit: | <b>Community Development,<br/>Arts and Promotional Services</b> |
| Start Rate/Hour: | <b>\$14.00</b>              |                |   |

## Responsibilities:

1. Contribute to the operation of events at the City Playhouse Theatre by working at the concession area at the theatre and selling snacks, beverages, including alcoholic beverages to patrons.
2. Maintain concession inventory.
3. Open and close cash floats.
4. Prepare deposits for review of the Front of House Supervisor.

## Qualifications and Requirements:

1. Must be 19 years or older and current holder of Smart Serve certification, minimum of 1 year experience in cash handling.
2. Excellent customer service skills.
3. Valid Standard First Aid & CPR-C certification from a WSIB-approved first aid provider; Police Vulnerable Sector Check to be obtained upon offer of employment – results letter must be presented prior to employment start date; must maintain certifications on an ongoing basis.
4. Must be available to work evenings and weekends.

Persons interested in the above and/or subsequent vacancies are asked to submit an application and résumé to Recreation Services:

- 1) Drop off at the City Playhouse Theatre, Recreation Services, or any community centre: *“Attention: City Playhouse Theatre Operations Supervisor”*; or
- 2) Email to [SeasonalRecJobs@Vaughan.ca](mailto:SeasonalRecJobs@Vaughan.ca) – Subject: City Playhouse Theatre; or
- 3) Fax to 905-832-8550.

Application forms and instructions are available online at [www.vaughan.ca/RecJobs](http://www.vaughan.ca/RecJobs).

The City of Vaughan is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. The City of Vaughan is also committed to providing accommodations for people with disabilities. If you require an accommodation, we will work with you to meet your needs.

Personal information collected under the authority of the Municipal Act, 2001 (S.O. 2001, c25) and will be used to determine qualifications for employment with The Corporation of the City of Vaughan. Questions about this collection should be directed to Recreation Services, 2141 Major Mackenzie Drive, Vaughan, Ontario L6A 1T1, 905-832-8500.