



Job Notice Part-Time Employment

Recreation Services

We thank all those who apply. Only those selected for an interview will be contacted.

Job Title:	Integration Camp Director	File #:	2018-34
Posting Date:	December 03, 2018	Location:	City Wide
Closing Date:	January 14, 2019	Business Unit:	Camps
Start Rate/Hour:	\$17.00		

Responsibilities:

1. Supervise Integration Assistant Director (s) in the development, implementation and delivery of the city-wide special needs summer camp and volunteer program.
2. Provide daily direction and support to Integration camp staff, and other camp staff as it relates to special needs participants.
3. Assist Integration Assistant Director (s) in developing a well-trained special needs program and volunteer team.
4. Assist in the screening, interviewing, training, evaluation and supervision of all special needs staff and volunteers.
5. Assist in the placements of Integration Counsellors and volunteers for special needs program participants.
6. Assist with the development and delivery of a training program for special needs integration staff.
7. Oversee daily activities across camps, including before and after care program, in order for Integration staff to implement safe, enjoyable, diverse and adaptable camp programs.
8. Assist in the assessment of special needs campers; maintain ongoing communication with parents/guardians; ensure that all documentation is completed and circulated to appropriate staff.
9. Ensure the safety and wellbeing of all campers and staff during camp hours by proactively taking mitigating actions, recommending adaptive programming, and arrange for appropriate support.
10. Assist with the monitoring of busing needs for campers with special needs and help parents/guardians and Camp Directors in the co-ordination of this service as required.
11. Carry out any other duties as required.

Qualifications and Requirements:

1. Must have completed a minimum of two years of post-secondary education in the field of Social Work education, Recreation related discipline, or equivalent knowledge and experience in therapeutic recreation; OR previous camp experience and working with individuals with special needs.
2. Standard First Aid/CPR-C certification.
3. Valid Police Vulnerable Sector Check.
4. Provide toileting, changing, feeding as well as lifts and transfers as needed.
5. Ability to provide support during swim.
6. Safe Management certification/Non-Violent Crisis Prevention certification.
7. High Five, Principles of Healthy Child Development certification.
8. Possess a valid driver's license and have access to a reliable vehicle.
9. Full Attendance at Pre-Camp Training.

Persons interested in the above and/or subsequent vacancies are asked to submit an application and résumé to Recreation Services:

- 1) Drop off at any community centre, "Attention: Recreation Services Supervisor"; or
- 2) Email to SeasonalRecJobs@Vaughan.ca; or
- 3) Fax to 905-832-8550.

The City of Vaughan is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. The City of Vaughan is also committed to providing accommodations for people with disabilities. If you require an accommodation, we will work with you to meet your needs.

Applicant information is collected under the authority of the Municipal Act, 2001 (S.O. 2001,c.25) and will be used to determine qualifications for employment with The Corporation of the City of Vaughan. Questions about this collection should be directed to Recreation Services, 2141 Major Mackenzie Drive, Vaughan, Ontario L6A 1T1, 905-832-8500.