



Job Notice

Part-Time Employment

Recreation Services

We thank all those who apply. Only those selected for an interview will be contacted.

Job Title:	Integration Camp Assistant Director	File #:	2018-35
Posting Date:	December 03, 2018	Location:	City Wide
Closing Date:	January 14, 2019	Business Unit:	Camps
Start Rate/Hour:	\$15.50		

Responsibilities:

1. Develop and implement the city-wide special needs summer camp and volunteer program (s) for children and youth.
2. Develop and implement curriculum for the entire special needs camp programs.
3. Assist with the screening, interviewing, training, evaluation and supervision of special needs summer camp and volunteer teams.
4. Provide ongoing support to campers placed through the program, and provide ongoing updates to parents of participants.
5. Provide support to Integration camp staff, other camp staff, parents and participants to help create an environment that will support individual participant's needs, allowing them to develop skills, self-esteem and wellness alongside their peers in a secure environment.
6. Assist in the development of a well-trained special needs summer camp volunteer team.
7. Provide ongoing training, coaching and recognition to staff and volunteers.
8. Assist in the placements of Integration Counsellors.
9. Assist in the assessment of special needs campers.
10. Be available to fill in for an integration camp councillor who is absent.
11. Attend all camp related meetings and training sessions as required both prior to and during camp.
12. Carry out any other duties as requested.

Qualifications and Requirements:

1. Must have completed two years of postsecondary education in the field of Social Work education, Recreation related discipline, or equivalent knowledge and experience in therapeutic recreation; OR previous camp experience in program development and working with individuals with special needs.
2. Standard First Aid/CPR-C certification.
3. Valid Police Vulnerable Sector Check.
4. Provide toileting, changing, feeding as well as lifts and transfers as needed.
5. Ability to provide support during swim.
6. Safe Management certification/Non-Violent Crisis Prevention certification.
7. High Five, Principles of Healthy Child Development certification.
8. Possess a valid driver's license and have access to a reliable vehicle.
9. Full Attendance at Pre-Camp Training.

Persons interested in the above and/or subsequent vacancies are asked to submit an application and résumé to Recreation Services:

- 1) Drop off at any community centre, "Attention: Recreation Services Supervisor"; or
- 2) Email to SeasonalRecJobs@Vaughan.ca; or
- 3) Fax to 905-832-8550.

Application forms and instructions are available online at www.vaughan.ca/RecJobs.

The City of Vaughan is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. The City of Vaughan is also committed to providing accommodations for people with disabilities. If you require an accommodation, we will work with you to meet your needs.

Applicant information is collected under the authority of the Municipal Act, 2001(S.O. 2001,c.25), and will be used to determine qualifications for employment with The Corporation of the City of Vaughan. Questions about this collection should be directed to Recreation Services, 2141 Major Mackenzie Drive, Vaughan, Ontario L6A 1T1, 905-832-8500.